

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley on 28 March 2017, at 7.30 pm

**Present**

Cllrs Richard Olliver (Chairman)  
James Baker  
Richard Biggs  
Kevin Etheridge  
Mike George  
Jerry Hudson  
Fiona Stimpson

**In Attendance**

Alan Jones (Town Clerk)  
Joan Walsh (Planning & Projects Officer)

**P 5626 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Jackson, Mabbett and Marshall be accepted for reasons as specified in the Attendance Register. Cllr Banwait was absent.***

**Disclosable Pecuniary Interests and Non-Pecuniary Interests**

**P 5627 *RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.***

**P 5628 Planning Application: 17/00228/F – 19 Church Road and Land to the Rear of 17-23 Church Road and 58-60 Massetts Road, Horley**  
*Demolition of 19 Church Road and erection of 98 new detached dwellings on land to the rear of 17-23 Church Road and 58-60 Massetts Road, Horley with access from Church Road, together with car parking and landscaping. As amended on 25/11/2016*

Cllr Stimpson made a Pecuniary Interest on the above Planning Application, and left the council chambers whilst the matter was being discussed.

***RESOLVED: noted.***

**P 5629 Public Forum**

There were no members present during the Public Forum part of the meeting.

***RESOLVED: noted.***

**P 5630 Approval of Minutes  
Planning & Development Committee – 28 February 2017**

***RESOLVED: that the minutes of the above meeting of the Planning and Development meeting, be approved.***



**Matters Arising  
Planning & Development Committee – 28 February 2017**

**P 5631 Premises Licence - Alchemy Night Club, Consort Way, Horley**

The Clerk advised that a reply from RBBC to the Town Council's letter requesting a review of the premises licences for the new Alchemy Night Club at Consort Way, Horley had not been received. It was, however, previously explained by the Licensing Manager that should the new night club create any problems in relation to the licensing objectives, then the licence could be reviewed and the premises put before a licensing committee to determine the best course of action.

**RESOLVED: noted.**

**Outside Bodies and Sub-Committees**

**P 5632 Gatwick Diamond Business (GDB)**

There was no update.

**RESOLVED: noted.**

**P 5633 RESOLVED: that the subscription of £384.00 (including VAT) for annual membership by the Town Council representative to Gatwick Diamond Business, be approved. (Payment was subsequently sent to GDB.)**

**P 5634 Horley Town Management Group (HTMG)**

The Clerk advised that at the last meeting of the group, held on 6 March, an update on the *Horley Wayfinding Project* was received. The RBBC Regeneration Project Officer was also in attendance to report on proposed improvement works and design to the Town Centre Precinct which were at the early planning stages and so not likely to commence until later in the year.

**RESOLVED: noted.**

**P 5635 Deferred Planning Applications**

No matters from the previous meeting were deferred.

**RESOLVED: noted.**

**P 5636 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 25 February to 24 March 2017.

**RESOLVED: noted.**



**P 5637** Planning Applications received from Reigate & Banstead Borough Council for the period 25 February to 24 March 2017.

**RESOLVED:** that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

#### Planning Appeals

**P 5638** Planning Appeals Received

The list of Planning Appeals received during the period 25 February to 24 March 2017, were reviewed.

**RESOLVED:** noted.

**P 5639** Planning Appeals Determined

The list of Planning Appeals determined during the period 25 February to 24 March 2017, were reviewed.

**RESOLVED:** noted.

**P 5640** Ongoing Planning Matters

No matters were raised.

**RESOLVED:** noted.

#### North East Sector (The Acres)

**P 5641** Road Safety near Trinity Oaks Primary School, Brookfield Drive

The Clerk reported that following concerns made by residents about commercial vehicles parking inconsiderately on double yellow lines at The Acres, near Trinity Oaks Primary School, he consulted the RBBC Joint Enforcement Team for advice. He was later informed that as the roads were not yet adopted, the Borough Council could not intervene. However, such incidents creating near misses for other road users trying to drive past these parked vehicles, should be reported straight away to the fleet manager with the number plates and company details provided.

Cllr George added that on completion of SCC Highways works to the spine road junction with Lake Lane, there were reportedly plans to install bollards to prevent vehicular access together with a locked gate for communal access by local residents only.

**RESOLVED:** noted.

**P 5642** Riverside Green Chain

The Chairman told members that the latest update on the layout of the Riverside Green Chain was summarised by the Regeneration Manager at a recent meeting. This included a summary on play area provision, hedging, tree planting and final surfacing over pathways. It was also noted that the facility of a car park at Orchard Drive would be reviewed at a later date.



**P 5642) RESOLVED: noted.**

**P 5643 North West Sector (Westvale Park)**

No matters were raised.

**RESOLVED: noted.**

**P 5644 Town Centre Regeneration**

It was reported that the RBBC Regeneration Manager had been approached to confirm the next meeting of the Horley Regeneration Forum, and it was hoped this would be arranged soon.

**RESOLVED: noted.**

**Railway Matters**

**P 5645 Reigate, Redhill and District Rail Users' Association (RRDRUA)**

The agenda for the RRDRUA Annual General Meeting to be held on 30 March, was received, together with the minutes of the previous meeting.

**RESOLVED: noted.**

**P 5646 Reigate, Redhill and District Rail Users' Association (RRDRUA) Annual Membership**

**RESOLVED: that the subscription of £5.00 for annual membership by the Town Council to the Reigate, Redhill and District Rail Users' Association, be approved. (Payment was subsequently sent to RRDRUA.)**

**Highways Matters**

**P 5647 Electrical Cabinets**

The Clerk reported that various electrical cabinets managed by Virgin Media were found by the town centre caretaker to be in a poor state of repair. Some of these which were located at Albert Road and Court Lodge Road were thought to require urgent attention due to the doors not closing properly and the wires left exposed. It was agreed that the Clerk would write to the utilities company and request that they inspect the cabinets accordingly.

**RESOLVED: that the Clerk writes to Virgin Media with location details of broken electrical cabinets requiring urgent repairs, and provides an update at the next meeting of this Committee.**

**P 5648 SCC Highways Bulletins**

**RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).**



## Airport Matters

**P 5649 DfT Consultation: Draft Airports National Policy Statement  
(Closing Date: 25 May 2017)**

In his capacity as GATCOM representative, Cllr George advised that the *DfT Consultation* on the **Draft Airports National Policy Statement** reflected the Government's support of a Northwest Runway at London Heathrow airport, to which the airport had already responded. Therefore, a separate response from the Town Council would not be required on this occasion.

**RESOLVED: noted.**

**P 5650 DfT Consultation: UK Airspace Policy: A framework for balanced decisions on the design and use of airspace (Closing Date: 25 May 2017)**

Cllr George advised that he had consulted RBBC to compare views on the above *DfT Consultation* on UK Airspace Policy and how design and use of airspace would be regulated by each airport. He would prepare a draft response from the Town Council accordingly, for approval at the next meeting.

**RESOLVED: that the above DfT Consultation on UK Airspace Policy: A framework for balanced decisions on the design and use of airspace, be approved at the next meeting of this Committee.**

**P 5651 Airport Related Parking Issues**

It was reported that following the recent meeting on airport related parking issues and attended by various airport groups and council representatives, GAL's Head of Community Engagement had circulated a set of meeting notes and actions required. A briefing note on the matter would also be presented at next GATCOM Steering Group meeting to be held on 30 March. Thereafter, a follow-up meeting with all parties would be arranged by GAL to work through the actions agreed. Cllr George commented on the importance to keep up the momentum of these meetings as a *Joint Authorities Working Group* in order to reach long term and viable resolutions to the problems of airport related parking.

**RESOLVED: noted.**

**P 5652 Recent Airport Communications**

From	Subject	Received	Action
GATCOM	Weekly Newsletters (4)	3.3.17) 10.3.17) 17.3.17) 24.3.17)	Noted.

**RESOLVED: noted.**

**P 5653 Community Infrastructure Levy (CIL): Payments to Horley Town Council**

An update sent to the Town Council from the RBBC CIL Officer on potential future income from CIL payments, was received.

**RESOLVED: noted.**



**P 5654 Proposed Horley Business Park**

It was reported that as no further information on the proposed Horley Business Park had become available, it was suggested at the recent HTC / RBBC liaison meeting that periodic briefings would be helpful to keep all interested parties informed as well as to avoid speculation, and this was duly noted.

**RESOLVED: noted.**

**P 5655 Cycle of Meetings 2017/18**

**RESOLVED: that the cycle of meeting dates of the Planning & Development Committee for 2017/18, be approved.**

**P 5656 Planning Applications Sub-Committee**

The Chairman reported that the number of applications presented to the *Planning Applications Sub-Committee* for deliberation outside main planning meetings, had been on the increase. However, it was felt that all HTC members should have an opportunity to comment on any application, particularly those with tight consultation deadlines and so needed to be considered outside the main meetings and submitted promptly to RBBC. It was therefore agreed that the HTC Planning List would be revised to reflect that all members could give a view accordingly.

In order to streamline the process further, it was decided that Tree Applications would be grouped together on the list and those registered (apart from felling) would be passed to the HTC Planning Officer, under delegated powers, to formally submit to RBBC with the standard Town Council's response of: "**No objections subject to no adverse comments from the Tree Officer**".

**RESOLVED: noted.**

**P 5657 Letters / Emails Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Fisher German	Esso Petroleum Company Ltd – Pipeline Safety Inspection	14.3.17	Noted.
RBBC	RBBC Resident Survey	21.3.17	Noted (and published on HTC website).
Planning Portal	Latest Updates	2.3.17) 23.3.17)	Noted.

**RESOLVED: noted.**



**P 5658    Diary Dates**

**Funfair**

Horley Recreation Ground from **Friday 7 April – Monday 17 April 2017**

**St Georges Day Fayre**

Town Centre Precinct on **Saturday 22 April 2017**

***RESOLVED: noted.***

**P 5659    Press Release**

***RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.***

***Meeting closed at 8.56 pm***

***Date of next meeting: 23 May 2017***

A handwritten signature in black ink, appearing to be 'J. R. W.' or similar, located in the bottom right corner of the page.

**Planning & Developments Committee**  
**Declarations of Interest**

**Date of Meeting: 28 March 2017**

<b>Councillor(s)</b>	<b>Pecuniary or Non Pecuniary</b>	<b>Reference</b>	<b>Location</b>	<b>Details</b>
Stimpson	Pecuniary	17/00228/F	19 Church Road & Land to the Rear Of 17-23 Church Road & 58-60 Massetts Road Horley	Cllr Stimpson declared a Pecuniary Interest in 19 Church Road and left the council chambers whilst the matter was being discussed.
Olliver) Baker) Biggs) Etheridge) George) Hudson)	Non Pecuniary	17/00228/F	19 Church Road & Land to the Rear Of 17-23 Church Road & 58-60 Massetts Road Horley	All Councillors listed are known to Cllr Stimpson.

