

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 9 January 2018, at 7.30 pm

Present	Clrs	Richard Biggs (Chairman) Surinder Banwait Mike George Jerry Hudson Linda Mabbett Simon Marshall Richard Olliver David Powell Fiona Stimpson
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In Attendance	Joan Walsh (Town Clerk) Judy Morgan (Administrative Officer)
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Members of the Public (2)

P 5941 **Apologies and Reasons for Absence**

RESOLVED: that the apologies of Cllrs Etheridge, and Jackson be accepted for reasons as specified in the Attendance Register.

P 5942 **Disclosable Pecuniary Interests and Non-Pecuniary Interests**

No interests were declared.

RESOLVED: Noted.

P 5943 **Public Forum**

Two members of the public attended the meeting to make representations to the Committee about the poor state of the roads in Horley. The speaker focused particularly on the ongoing problems in Victoria Road which he felt was constantly in a poor condition, leading to the need for more work and many delays. He expressed his concern about other roads and paving in Horley and that their poor state would have a negative impact on any benefits from town centre regeneration. He said he understood that Surrey County Council was responsible for highways, but hoped that Horley Town Council had lobbied SCC to get the roads in Horley to a better state with more longevity to any repairs. The Chairman thanked the speaker for his comments.

At the Chairman's request, Cllr Hudson responded, advising that the Planning Committee fully agreed with the comments made. He outlined some of the issues and confirmed that the Town Council were continually lobbying for improvements to the state of the roads in the town and surrounding parts of Horley. The Chairman concurred, and added that the Town Council was very aware of the problems and doing everything possible to achieve a better outcome for Horley.

P 5943 In response to the resident's question about what an individual could do, the Chairman said that it was possible to register specific complaints on the SCC [website](#). It was also possible to [report a highways problem](#). He added that SCC issue a weekly highways bulletin which details major road works and that such information could be added to the Horley Town Council website for ease of reference.

RESOLVED: noted.

P 5944 **Approval of Minutes**
Planning & Development Committee – 5 December 2017

RESOLVED: that the minutes of the above meeting of the Planning and Development meeting, be approved.

Matters Arising
Planning & Development Committee – 5 December 2017

P 5945 **Parking on School Zig-Zag Road Markings**

The Committee was advised that this outstanding matter has been raised with Cllrs Kay Hammond and Graham Knight at the recent HTC/SCC Review Meeting, and was later added to their list to review along with other highways issues. Relevant feedback through the Horley Learning Partnership to determine the extent of inadequate parking restrictions and enforcement outside Horley schools had not been forthcoming. It was therefore decided that the Town Council would endeavour to make direct contact with other school affected by inadequate parking restrictions and enforcement, and a further update would be provided at the next Committee meeting.

RESOLVED: that the Clerk provides a further update on parking restrictions and enforcement outside Horley schools, at the next meeting of this Committee.

Outside Bodies and Sub-Committees

P 5946 **Gatwick Diamond Business (GDB)**

The latest GDB networking events had been circulated to all members. The next meeting would take place on 26 January 2018.

RESOLVED: noted.

P 5947 **Horley Town Management Group (HTMG)**

Members were advised that a draft licence agreement for a defibrillator unit outside Boots in Horley High Street was being prepared by the Landlord Consent Manager. The next HTMG meeting would be held at the Edmonds Hall on 30 January, starting at 6.30 pm.

RESOLVED: noted.

Deferred Planning Applications

P 5948 Planning Application: 17/02372/F – Jessops Lodge, 50 Massetts Road, Horley

RESOLVED: that the Town Council's response to the above Planning Application, as appended to the signed copy of these minutes and available on the Town Council and Borough websites, be ratified.

P 5949 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 2 December 2017 to 5 January 2018.

RESOLVED: noted.

P 5950 Planning Applications received from Reigate & Banstead Borough Council for the period 2 December 2017 to 5 January 2018.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

Planning Appeals

P 5951 Planning Appeals Received

The list of Planning Appeals received during the period 2 December 2017 to 5 January 2018, were reviewed.

RESOLVED: noted.

P 5952 Planning Appeals Determined

The list of Planning Appeals determined during the period 2 December 2017 to 5 January 2018, were reviewed.

RESOLVED: noted.

Ongoing Planning Matters

P 5953 17/02647/CLP: 13 Crescent Way Horley Surrey RH6 7LW - Rear dormer to form rooms in roof (Certificate of Lawfulness)

Cllr George referred to the above matter on the current planning list (item 9). He commented that in a related case at the same development for a Lawful Development Certificate (CLP), the Town Council had not been formally consulted by RBBC.

Following extract taken from Planning Portal [Guidance Note for Lawful Development Certificates](#)

'A Lawful Development Certificate is a legal document stating the lawfulness of past, present or future building use, operations, or other matters. If granted by the local planning authority, the certificate means

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that enforcement action cannot be carried out to the development referred to in the certificate. The certificate is not a planning permission. The planning merits of the use, operation or activity in the application are not relevant'.

Cllr George added that historically HTC had been consulted on all CLP applications. He felt that the issue should be raised with RBBC and SSALC for clarity and expressed concern that other similar applications may have been inadvertently overlooked. The matter would therefore be followed up by the Town Council, and a further update provided at the next Committee meeting.

RESOLVED: that an update on CLP applications be provided the next meeting of this Committee.

P 5954

Air Quality Monitoring Station - Michael Crescent Centenary Park

The Clerk reported that the Town Council had been contacted by RBBC's Air Quality Monitoring Officer to request that an additional monitoring unit be placed alongside the existing one at Michael Crescent Centenary Park. It would be of a similar size to the current monitoring unit and RBBC would be fully responsible for its installation and maintenance. Members agreed that they would have no objections to this proposal.

RESOLVED: noted.

P 5955

North East Sector (The Acres)

There was nothing to report.

RESOLVED: noted.

P 5956

North West Sector (Westvale Park)

Cllr George informed the Committee of residents' concerns about excessive tree felling in the vicinity of the new bus gate and flooding/drainage issues at the Landen Park development. He had been in contact with both RBBC and SCC on both matters but heard nothing further. The Chairman suggested that the issues be raised at forthcoming liaison meetings with County, Borough and Town Council representatives.

RESOLVED: noted.

P 5957

Town Centre Regeneration

The Clerk advised that the Regeneration Manager has been contacted with availability in the Edmonds Hall for future meetings of the Horley Regeneration Forum. It was decided at the last meeting (on 24.11.18) that these be arranged on a quarterly basis.

RESOLVED: noted.

P 5958 Cllr Mabbett advised that the Regeneration Manager had been in touch with information on the provision of unloading facilities and usage times by delivery drivers to be provided in the new town centre precinct makeover.

RESOLVED: noted.

P 5959 **Railway Matters**

The Clerk reported that the Horley representative of the Reigate, Redhill & District Rail Users Association (RRDRUA) had contacted the Town Council on 11 December to advise of a sudden 14% fare increase being applied that day to Horley Rail travellers with a further 3.6% fare increase to follow in January. The organisation had lobbied the Department for Transport on the fare increases, and full details were available to view on the [RRDRUA website](#).

RESOLVED: noted.

Highways Matters

P 5960 **SCC Highways: Outstanding Road Maintenance in Horley**

Members were advised that the issue of outstanding road repairs in Horley had been taken up with County Cllrs Kay Hammond and Graham Knight. Cllr Hammond would undertake road inspections with the Senior Highways Officer, starting with Parkhurst Road and 'Witherdale'.

A forthcoming meeting would also take place at the Town Council offices with a representative of SCC's Community Partnerships & Safety Team, recently established to provide county council information at local level (including highways matters). It was also mentioned that the Cabinet Member for Highways, Colin Kemp, would like to engage with local councils and it was hoped that this could also be arranged at the Town Council offices in due course.

RESOLVED: that a further update on essential road maintenance in Horley be provided at the next meeting of this Committee.

P 5961 **SCC Highways Bulletins**

RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).

Airport Matters

P 5962 **Brighton Mainline Alliance**

The Clerk reported that the Town Council had joined the Brighton Mainline Alliance, spearheaded by Coast to Capital Local Enterprise Partnership, to add support to a strong collective voice calling for the vital investment required to drive growth and productivity across the whole region, protect economic potential and support the growth ambitions of businesses. The HTC logo had been added to the [Coast to Capital website](#).

P 5963

Recent Airport Communications

From	Subject	Received	Action
GATCOM	Suggested draft GATCOM response to GTR'S Phase 3 Timetable Consultation	14.12.17	Noted.
GATCOM	Gatwick Main Runway Maintenance Closures 2018	15.12.17	Noted.
GATCOM	Weekly Newsletters & Updates	8.12.17) 15.12.17) 22.12.17) 5.01.18)	Noted.

RESOLVED: noted.

P 5964

**RBBC Consultation: Development Management Plan (DMP) - Regulation 19
(Closing Date: Extended to 23 February 2018)**

Members were advised of the extended closing date of the above RBBC consultation on the Development Management Plan (DMP), Regulation 19 consultation, until 23 February. It was subsequently decided that in view of the comprehensive contents and associated information, that the *DMP Sub-Committee* would reconvene to review the documentation at a series of separate meetings. A draft response by the Town Council would then be prepared, for approval at the next Planning Committee meeting and submission prior to the closing date.

RESOLVED: that the DMP Sub-Committee reconvene to review the above RBBC DMP Consultation (Regulation 19), and prepare a draft response for approval at the next meeting of this Committee.

P 5965

Highways England Consultation: M23 - J8 to 10 Smart Motorway All Lane Running Scheme (Closing Date: 15 February 2018)

Members were updated on the above Highways England consultation (forming part of Smart Motorway Scheme) on the M23, at Junctions 8 to 10. This would include the impact on the link road to Gatwick Airport which also supports local towns and was already under pressure. It was felt that the proposal was positive, and the Town Council should respond supporting the introduction of a Smart Motorway between J8 to J10 of the M23, but that speed limits should be appropriately enforced. The Town Council's formal response would be prepared accordingly, for approval at the next Planning Committee meeting.

RESOLVED: that the Town Council's formal response to the above Highways England Consultation: M23 - J8 to 10 Smart Motorway All Lane Running Scheme, be approved at the next meeting of this Committee.

P 5966 **Future Mole Valley - Local Plan Call for Sites: Greenfield Land
(Closing Date: 5 February 2018)**

The Committee decided that a response by the Town Council on the above Local Plan Call for Sites: Greenfield Land be sent to Mole Valley DC, to thank the District Council for an opportunity to comment on the proposals and to request that HTC be kept informed of any proposed development on or adjacent to the borders of Horley.

RESOLVED: noted.

P 5967 **SCC Draft Waste Local Plan on Future of Waste Management facilities in Surrey
(Closing Date: 7 February 2018)**

Members discussed the above SCC Draft Waste Local Plan on Future Waste Management facilities in Surrey until 2033, and decided that a response by the Town Council would not be required on this occasion.

RESOLVED: noted.

P 5968 **Letters Received**

From	Subject	Received	Action
RBBC	CIL Update & Quarterly Report	15.12.17	Noted
SCC	A23 Redhill and Horley drainage improvement works	21.12.17	Noted
SCC	Traffic Signal Improvement Works on Brighton Road	27.12.17	Noted
Resident	Planning query – land near Bonehurst Road	22.12.17	Noted
Tandridge District Council	Latest news on the Tandridge Local Plan	22.12.17	Noted.
RBBC	Planning Policy Newsletter - December	2.1.18	Noted

RESOLVED: noted.

P 5969 **Diary Dates**

MP Surgery
HTC Meeting Room at **3.00 pm** on **Friday 12 January 2018**

RESOLVED: noted.

P 5970 Urgent Business

No matters were raised.

RESOLVED: noted.

P 5971 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8:42 pm

Date of next meeting: 6 February 2018