

L 5156 Horley Lions Skittles Tournament

The Head of Leisure referred to a letter of thanks from the Horley Lions to all those teams who taken part in the recent competition. It was noted that the event had raised nearly £5,000 for the Parkinson's UK Charity.

RESOLVED: noted.

Horley Royal British Legion

L 5157 It was noted that notes of recent Committee Meetings had been circulated to members.

RESOLVED: noted.

L 5158 Thanks were again recorded to Cllr Baker (RBBC Armed Forces Champion) and RBBC Leader Cllr Mark Brunt, who had both been instrumental in facilitating the arrangement, whereby Reigate & Banstead would be insuring the Horley Remembrance Parade, working with a Traffic Management Company, with assistance from the Horley Lions. Cllr George added that Susy Radio would be available to attend with their sound system (provided by Neil Munday), Cllr Samantha Marshall and the RBL Secretary to liaise with Neil regarding this matter.

RESOLVED: noted.

L 5159 Horley Churchyards

Members were updated on the recent meeting of the Churchyards Committee, minutes of which are appended. It was noted that St Bart's Church was in the process of seeking quotations for the maintenance of The New Churchyard, the contract to operate from April 2022. It was noted that the next meeting of the Churchyards Committee was scheduled to take place on 12 January 2022 at St Bart's Church and would be attended by the Town Clerk, along with those Town Councillors who were members of the Churchyards Committee.

RESOLVED: noted.

L 5160 It was noted that the recent annual tour of both the Old and New Churchyards had been very well attended by Town Councillors, Churchyards Committee members had provided some useful insights into the Churchyards, in particular the huge amount of work carried out by volunteers.

RESOLVED: noted.

Grounds Maintenance Update

L 5161 The Head of Leisure updated members on the recent meeting with Martin Packman, the idverde Operations Director and David Henry, the idverde Contract Manager, which she had attended, along with the Town Clerk, HTC Compliance Officer and Leisure Committee Chairman. Matters raised had included recent issues with football pitch preparation and concerns about a fall in the standard of litter collections. David said that a new litter operative had just been appointed, who possibly was still learning the route he was required to take. Martin added

- L 5161)** that, following the recent opening of the Park Café the amount of litter being collected had significantly increased, as well as the time needed to complete the daily route. It was pointed out to idverde that the Town Council had offered to pay an increased charge for litter collection in the Summer of 2020, however the offer had been declined by idverde. Members confirmed that they were still willing to pay an increased charge for this service.

RESOLVED: that the Head of Leisure confirm to the idverde Operations Director the Town Council's agreement to pay an increased amount for daily litter clearance, the amount to be agreed between HTC and idverde.

- L 5162** It was noted that the Contact Manager was due to leave idverde employment by mid-November, details of his replacement would be made known in due course.

RESOLVED: noted.

- L 5163** **Grounds Maintenance Contract from January 2024**

Members were reminded that the current GM Contract with idverde was due to end at the end of December 2023. The current had already been extended twice and the RFO had advised against any further extensions.

RESOLVED: that the Town Council start arrangements for the GM tender process in mid-2022.

Playgrounds and Grounds Inspections and Repairs

- L 5164** Members were updated on recent repairs carried out by Bennetts.

RESOLVED: noted.

- L 5165** Cllr George stressed the need for written copies of the inspection reports to be made available in a timely manner. The Town Clerk said that Bennetts had been reminded of this.

RESOLVED: noted.

Beach's Funfair Visits to Horley Recreation Ground

- L 5166** The Head of Leisure advised that the fairground vehicles had started to arrive at the park, the funfair being open from Friday 8th until Sunday 17th October. (The Town Council's Terms & Conditions letter is appended.)

RESOLVED: noted.

- L 5167** It was noted that Jimmy Beach planned to bring his funfair back to Horley Rec during the Easter School Holidays 2022 and would also be at the 2022 Carnival in June, where he would once again be arranging a Fireworks display by a professional company.

RESOLVED: noted.

L 5168 Community "Tennis in the Park", Horley Recreation Ground

Members were reminded how successful these free weekend tennis coaching sessions had been, thanks to the funding provided by the Horley Lawn Tennis Club and the hard work of the Club coaches. To date the activity had been funded by the Lawn Tennis Club at a total annual cost of £3,000, this funding to continue for the remainder of this financial year. It had been suggested that, going forward there could be a 50:50 split, with the Town Council and the Tennis Club both providing funding of £1,500. Members agreed that they were very keen to see this community initiative continue, Cllr Marr suggested that there might be Government or other funding available or maybe CIL funding might be used (subsequently confirmed by the RFO as not possible). After further discussion the following was resolved:

RESOLVED: that the possible HTC contribution of £1,500 towards the Tennis in the Park community initiative be considered under the Precept item later in the meeting.

L 5169 Bonfire & Fireworks Display, Horley Recreation Ground

The Head of Leisure advised that the Horley Lions Bonfire & Firework Display would now be taking place on Saturday 6th November, to avoid any clash with local Halloween events. It was noted that the Horley Lions had sent all their risk assessments to the RBBC Health & Safety Covid Specialist and no issues had been raised.

RESOLVED: noted.

L 5170 Circus Wonderland Visit in September 2022

Members were advised that a new Management Team was now running the Circus and the team was seeking confirmation that the 2022 dates (4 -11 September) were still okay to visit Horley.

RESOLVED: that the dates for 2022 be confirmed to the new team.

L 5171 It was noted that idverde would check the fields for any reinstatement works needed after the Circus visit, once the funfair had left the park.

RESOLVED: noted.

L 5172 Replanting of Bowling Club Hedge

The Head of Leisure reminded members that, as part of the Licence Agreement with the Bowling Club, the Town Council was responsible for the maintenance of the fence and hedges surrounding the Club. A section of the hedge had failed earlier in the year and a quotation of £564 plus VAT was agreed at the July Leisure Meeting. A second section of the hedge had now failed and a site meeting was planned with idverde and Bowling Club representatives to agree the way forward.

RESOLVED: noted.

(Afternote: following the site meeting, the Chairman of Leisure approved a quotation of £907.22 plus VAT from idverde to replant the second failed hedge section, this to be ratified at the Full Council meeting on 2nd November.)

L 5173 Alleyway Leading from Horley Rec to Charlesfield Road – Ownership Issues

The Head of Leisure updated members on this matter, after Reigate & Banstead had denied ownership of the alleyway. A Land Registry search had revealed Reigate & Banstead as the registered owners of the alleyway, as well as part of Charlesfield Road itself. RBBC had now agreed to take full responsibility for area.

RESOLVED: noted.

L 5174 Inspection of Lamp Posts, Horley Recreation Ground

A recent inspection had revealed that two lamp posts were currently out of action. L&C Installations would be providing a quotation to rewire the lights with led lamp fittings.

RESOLVED: that the quotation from L&C Installations Ltd, to rewire two lamp posts with led fittings, for the sum of £412 plus VAT be approved.

L 5175 Winter Planting in the Memorial Gardens

RESOLVED: that the quotation from idverde to re-plant the Memorial Gardens for the sum of £580 plus VAT (same price as 2020) be approved.

Paving Repairs, Horley Recreation Ground

L 5176 The Head of Leisure advised that Bennetts had repaired a major trip hazard to the concrete path in the Ornamental Gardens, which had been caused by spreading tree roots.

RESOLVED: noted.

L 5177 **RESOLVED: that the quotation from Bennetts to remove trip hazards from sunken slabs in the Memorial Gardens and re-point other areas, for the approximate sum of £460 plus VAT be approved. The work to be carried out in readiness for the Remembrance Services in November.**

L 5178 **An inspection of the railings section in the Memorial Gardens, which was due to be removed for the Sunday Remembrance Service, had revealed that some repairs may be needed afterwards, due to the elderly nature of the railings.**

L 5179 Football at Court Lodge Fields

The Head of Leisure explained that it was now planned to site the junior 7v7 pitch on the redundant Pitch 3, this way it could be regularly marked out in white paint and there was no danger of junior teams playing too close to adult goal posts. It was hoped that 5v5 junior teams may be able to use the pitch as well. Cllr Gorge pointed out that the use of this area for the 7v7 pitch may need to be re-considered, should there be large amounts of rain this season. (A map of the Pitches Layout is appended).

RESOLVED: noted.

Funfair at Court Lodge Fields

- L 5180** It was noted that this Summer's visit to Horley by Extreme Fun had been very successful with good attendances.

RESOLVED: noted.

- L 5181** Extreme Fun had also confirmed that they wished to return in the Summer of 2022 and would be confirming the details soon.

RESOLVED: noted.

Church Road & Langshott Allotment Sites

- L 5182** The Head of Leisure reported that Church Road Steward Mark continued to provide an excellent service for HTC. He had carried out repairs to stand-pipes at both allotment sites and had made signs for both sites, showing the what3words reference for each site entrance, charging only for the materials used.

RESOLVED: noted, with thanks to Mark

- L 5183** The Langshott Allotments Tenants Association (LATA) had now taken over the stewardship role at the Langshott site, offering assistance to new tenants as needed and monitoring the condition of plots.

RESOLVED: noted.

- L 5184** It had been suggested by LATA that it would be beneficial to have a key safe at the entrance to the Langshott site, in case of any emergencies, as the gates had a substantial locking mechanism and were often locked from the inside when tenants were working at the site. Members agreed that the idea should be explored, once a way had been found to give easy access to the code to the Emergency Services concerned, either via their control room or possibly by them contacting Smart Guard Security for the information.

RESOLVED: that the provision of a key safe at the entrance to the Langshott site be explored further.

- L 5185** Members were advised that a skip had been ordered for each of the allotment sites, for the removal of end of season waste, at a cost of £310 plus VAT per skip, a skip would be at each site for the last week of October.

RESOLVED: noted.

- L 5186** **Westvale Park Allotments**

Following receipt by RBBC of the planning application for the two Westvale Park Allotment Sites, HTC had raised concerns about the proposals for the boundary fencing, commenting that chain link fencing and gates were unlikely to provide adequate site security. The RBBC Planning Officer had responded that she had asked for the fencing and gates to be amended, to ensure that the sites were secure, however the application itself could not be refused, should the Consortium be unwilling to do this. The Planning Officer had added that a number of highways and transport issues had been raised by Surrey County Council and she was

L 5186) currently working with SCC on these matters. The Planning Officer had advised against opening any waiting lists for the allotment sites until planning permission had been gained and the sites built out.

RESOLVED: noted.

L 5187 Horley Conservation Group (HCG)

Regular HCG tasks were continuing, led by GGP Officer, Kevin Lerwill.

RESOLVED: noted.

Gatwick Greenspace Partnership (GGP)

L 5188 It was noted that the regular GGP Volunteer Tasks were also continuing, with a programme of tasks in place until March 2022.

RESOLVED: noted.

L 5189 It was noted that a virtual meeting of the Gatwick Greenspace Steering Group was due to take place on 18th October, chaired by Cllr Mike George, who was currently the GGP Steering Group Chairman.

RESOLVED: noted.

Horley Open Spaces Advisory Committee (HOSAC)

L 5190 Members were updated on the meeting which had taken place on 20 September. It was noted that the meeting had been well attended. It had been suggested that consideration be given to extending the long-grassed area at Emlyn Meadows, with pathways cut through it. The Horley Piscatorial Society had questioned whether it might be possible to extend the RBBC Dog Control Orders to some areas of rivers and lakes used mainly for fishing, however it was pointed out that the Orders had only recently been reviewed.

RESOLVED: noted.

L 5191 It had been suggested that one of the local County Councillors join the HOSAC Committee, replacing Kay Hammond who had now retired.

RESOLVED: noted.

Horley in Bloom and Horley in Pictures 2021 Competitions

L 5192 Members were reminded that the Horley in Bloom Awards Ceremony was due to take place the following Friday. This year it was to be held in the Albert Rooms, with refreshments available in an outdoor marquee. All members were invited to attend.

RESOLVED: noted.

L 5193 It was noted that the Horley in Pictures competition had recently been judged and members were shown the winning entries. Thanks were recorded to Alan Jones and Surrinder Banwait for their very thorough judging.

L 5193) **RESOLVED: noted.**

L 5194 The Welcome Back Fund (WBF) – Permanent Planters for Horley

The Head of Leisure reported that RBBC had agreed to allocate Welcome Back Funds for the purchase, installation and initial planting of four permanent planters for Horley (Amethyst Base Planters with perennial planting) up to a value of £2,500. Information about the funding was to be displayed on the HTC website, notice boards and in newsletters. A final decision about the exact location of the planters was still to be taken.

RESOLVED: that thanks be recorded to RBBC for providing the funding for the four permanent planters.

Christmas 2021

L 5195 RESOLVED: that a Christmas Tree, of similar size to last year's be purchased from Balcombe Estate Sawmills, for the approximate sum of £500 plus VAT.

L 5196 RESOLVED: that Mitchells of Horley collect and erect the tree in Horley Town Centre for the sum of £440 plus VAT (price unchanged for several years), the tree to be collected and put in place on 29th November.

L 5197 The Head of Leisure confirmed that the Town Centre Carol Service would be taking place on 11th December, the same day as the HATs Christmas Fair. HATs would be assisting with the sound system requirements for the band and Carol Singers.

RESOLVED: noted.

L 5198 Horley Carnival, 18 June 2022

Cllr George updated members on the meeting held earlier. The Superheroes theme was to be retained and the same headline acts would be attending. The Carnival Committee would be sourcing its own insurance for the Parade. Cllr George added that he had been talking to the park café operators and the Horley Rec car park would be closed later in the morning, so as not to impact the morning café trade.

RESOLVED: noted.

L 5199 Horley Car Boot Sale

Following recent social media reports that the Car Boot Sale would not be continuing in the Central Car Park, RBBC Officer Frank Etheridge had told HTC that no final decision had been taken yet. At the subsequent RBBC/HTC Liaison Committee meeting it was suggested that, in view of the installation of Pay on Exit facilities at Horley Car Parks, an alternative venue may need to be considered for the Car Boot Sale, although RBBC was prepared to look at this further. If there was sufficient demand for the Car Boot Sale to continue, there would be a full tender process to appoint an operator.

RESOLVED: noted.

L 5200 Precept 2022/2023

Members made an initial assessment of this Committee's requirements for 2022/2023. It was noted that the RFO planned to build in a 3% increase across all budgets, Cllr Marr suggested that the level of inflation might need to be reviewed before any final decisions were taken in December. Members also appreciated the need to build back the HTC General Reserve, following the unprecedented impact of the Covid pandemic. Several members reminded everyone of the current economic climate and said that there needed to be a strong case for making any significant increases. It was also pointed out that Leisure projects could benefit from HTC CIL funding. After further discussion the following initial considerations were put forward:

- i) £15,000 to be allocated to the Solar Panels Project from the Parks & Playgrounds Earmarked Fund.
- ii) £5,000 to be built back into the Parks & Playgrounds Earmarked Fund.
- iii) No increase in football charges.
- iv) Allotments rentals to increase by 3%
- v) Additional £1,200 allocated to allotments running costs to cover Langshott water bill repayments.
- vi) Churchyards Grant – increase by inflation (3%?)
- vii) Town Centre Flowers – check whether Cllr Lynch is willing to fund Horley West Planters (£2,000 subsequently pledged).
- viii) Community Tennis Funding – add £1,500 unless grant funding can be sourced elsewhere.

RESOLVED: that the above be put forward for consideration by the Finance Committee.

L 5201 Diary Dates

Future events were noted, including the Team Rubicon Skate Jam on 23 October, Briefing re Community Centres prior to Full Council on 2 November. Briefing by Richard Olliver on Surrey ALC prior to the Finance Meeting on 9 November, HATs Christmas Fair & Carol Service on 11 December.

RESOLVED: noted.

Prior to the close of the meeting, the Committee Chairman noted that this would be the last Leisure Meeting to be attended by the Head of Leisure, prior to her retirement at the end of October. He thanked Carol for her service to the Leisure Committee during her many years of employment with the Town Council.

Meeting closed at 8.58 pm. Date of next meeting – 30 November 2021

Minutes of the Virtual Churchyard Committee Meeting 29/09/21

Present: Rev Les Wells (Chair) Sue Middleton (sec), Thiru Jesudason, Michael Gardner, Roy Page, Roger Kidd, Michael George (Cllr) Carol Fenton (Deputy Town Clerk)

Apologies: Michael Hill, David Henry, David Powell, Simon Marshall, James Baker

- 1) **Prayer** – The meeting opened with a prayer by Rev Les Wells
- 2) **Les** –Then noted, that this was Carol Fenton’s, last attendance as she was due to retire shortly. He thanked her for her enormous contribution.
- 3) **Matters of maintenance of the Churchyards**

New Churchyard

David Henry had given his apologies, as he had to be at a budgetary meeting, but had not given a response to problems raised.

- 1) Difficulty in contacting anyone at the offices of idverde.
- 2) A date for cutting the hedge along Church Road, as we have to alert the car owners not to park on that date.

Carol Fenton –Advised that on all matters relating to idverde we copy all emails sent to David Henry to Sharon Gravett as she was the person on the ground. Carol also said the Council was meeting with the Regional Manager next week, it was suggested if appropriate, our concerns be raised.

Action –Carol Fenton forwarded the email addresses for idverde after the meeting:

David Henry- (Area Manager) david.henry@idverde.co.uk

Sharon Gravett (Office Manager) Sharon.Gravett@idverde.co.uk

Sue Middleton – has emailed idverde after the meeting

Sue Middleton (PA to the clergy) Reported that she had had some difficulty with invoices being late. But she had received four invoices together up to the end of August. These have all been paid & now we are up to date.

Old Churchyard –

Michael Hill had sent an email, just before the meeting, covering some of the matters pertaining to the Old Churchyard

- 1) “The grass, over the graves has now been cut three times so far. The final cut is scheduled for October. The boundary hedge was due be cut on the 29th September (the day of the meeting)”“A tree inspection was carried out using a negative tree survey approach, all works resulting from the surveys will be planned in within the timeframe specified on the inspections. However during the inspection, Trees 1745 & 1749 previously recommended to be felled were re inspected & decision made to pollard the trees to help maintain the appearance of the avenue of the Lime Trees. This to be carried out in Feb 2022”

Re Monument safety – there was no update.

Action- Rev Les –a) To contact Alan Bixby on the matter of Monument safety

b) To request Michael Hill for a copy of their Tree inspection report

Michael Gardner – Raised the question of Leylandi growing just outside the wall by the side of the public footpath leading to the Lychgate. This was encroaching into the foot path. Mike George said it would be the responsibility of the landlord of that property.

Mike George advised – in the event of Michael Hill or Dave Henry being unable to attend, they should send a representative.

4) The minutes of the previous meeting & the account of the churchyard walk was passed as correct

5) Matters arising

a) County care volunteers – No update received from James Baker

6) Grant application – to cover costs of Tree condition survey of New churchyard -
After the meeting, Scott Coe Parish Treasurer confirmed that £400 was received from the Gatwick Community Trust on 27th July

7) Tree Survey – completed on 16th September. Report awaited

8) Work done in the New churchyard by Volunteers

Michael Gardner reported that the men's group may help with trimming the Leylandi in the New churchyard

9) The Ashes area - Now looks well kempt

-Rev Les – Said he had met with the complainant & James Baker & explained to him that it was volunteers who kept the place tidy. Though the council gave a sizeable grant the church had to top it up plus bear the cost of any tree work that was needed.

10) Re- invitations to tender for Grass & Hedge maintenance of the New Churchyard for year beginning April 2022 -Thiru reported that we only had two companies interested.
1) idverde 2) Thompson Estate Management

Carol Fenton gave details of another firm doing work in the district.- Mathew King.
Contact details: email jkingandson@btinternet.com Tel: 01737644617

Action - Thiru to contact Mathew King, but if they did not wish to tender, then to just invite the other two.

11) Any other business –

a) Carol Fenton – reported that Joan Walsh the Town Clerk would attend future meetings.

Carol was again thanked profusely for her help over the years.

b) Town Centre Carol service – Fixed for Saturday 11th December.

Brian Legg –would be coordinating it & the Town Council provide refreshments as in previous years.

12) Mike George – Reported that John Mcinally RBBC Conservation Officer is looking at the boundaries of the conservation area, which may now include the gates to the New Churchyard. **Date of next meeting** – Wednesday 12 January 2022

Changing Room Opening Times

Saturday 11:00 – 18:00

Sunday 09:00 – 13:30

