

L 5061 Outside Bodies - Horley RBL Committee Meetings

It was noted that notes of recent Committee Meetings had been circulated to members.

RESOLVED: noted.

L 5062 Future Remembrance Parades in Horley

An update was expected from RBBC at the Liaison Meeting, due to be held the following day.

RESOLVED: noted.

Horley Churchyards

L 5063 Members were updated on the recent meeting of the Churchyards Committee, minutes of which are appended. It was noted that the next meeting was scheduled to take place on 30 June.

RESOLVED: noted.

L 5064 **RESOLVED: that Cllr James Baker join the Churchyards Committee as an additional Town Council representative.**

Grounds Maintenance Update

L 5065 The Head of Leisure advised that idverde staff were happy to collect RBBC (Community Litter Picking) purple sacks from HTC open spaces, following any Community initiatives in the parks. They had also recently collected waste from the Town Centre "Q Garden" site, following the first formal gardening session to be carried out there this year.

RESOLVED: noted.

L 5066 The Head of Leisure added that site visits with the idverde Area Manager were planned for the following week, which the Committee Chairman would also be attending.

RESOLVED: noted.

L 5067 It was noted that the idverde Manager was looking to employ a dedicated Litter Operative for the contract, which would require a temporary holding area for litter bags until they were collected by a van.

RESOLVED: that the hard standing on the far side of the Court Lodge car park, formerly a recycling area, be suggested as a suitable site.

Playgrounds and Grounds Inspections and Repairs

L 5068 **RESOLVED: that receipt be noted of routine inspection reports from Bennetts.**

L 5069 Members were updated on recent repairs carried out by Bennetts.

RESOLVED: noted.

L 5070 **RESOLVED: that the deep cleansing of parks equipment continue, subject to weather conditions and be reviewed again at the May meeting of the Leisure Committee.**

L 5071 Members considered a quotation from Bennetts to provide a concrete area underneath the table tennis table for the approximate sum of £755 plus VAT.

RESOLVED: that the quotation be re-considered later in the year.

L 5072 It was also noted that Bennetts would be re-painting the disabled bays at both the HTC Offices and Court Lodge Fields. Suitable signage would also be installed at the front of the two bays at Court Lodge.

RESOLVED: noted.

Annual Inspections of Playgrounds and Parks Equipment

L 5073 The Head of Leisure advised that the annual inspections had been carried out by The Play Inspection Company in February. Only low risk items had been identified and Bennetts would be carrying out any necessary repairs.

RESOLVED: noted.

L 5074 **RESOLVED: that payment of £255 plus VAT to The Play Inspection Company for the Annual Inspection Reports be approved.**

Re-opening of Parks Equipment and Outdoor Sports

L 5075 The Head of Leisure advised that, in line with the Government Roadmap out of Lockdown, the tennis Courts, MUGA and fitness equipment would be re-opening from 29 March. Football at Court Lodge would resume on 3 April and Community tennis coaching on 4 April. The football season would continue until the end of June.

RESOLVED: noted.

L 5076 The Communications & Compliance Officer advised that Little Kickers football classes for younger children would be taking place on Sundays in the top corner of Horley Rec. The classes would be running from early April until late September.

RESOLVED: noted.

L 5077 The Head of Leisure advised that the Pickleball lines would be added to the tennis courts when weather conditions were suitable.

RESOLVED: noted.

Charges for Football Pitches and Allotments 2021/2022

L 5078 ***RESOLVED: that charges for football pitches remain unchanged for 2021/2022 (full details are appended).***

L 5079 ***RESOLVED: that charges for Allotment rental remain unchanged for 2021/2022 (full details are appended).***

L 5080 **Banner, Horley Recreation Ground**

RESOLVED: that the purchase of a closure banner for the MUGA and Skate Park for the sum of £77 plus VAT (supplied by PLG Signs) be ratified.

L 5081 **Hedge at Horley Bowling Club**

The Head of Leisure advised that a hole had been found in the fence on the far side of the Bowling Club, close to the playground. This had been filled in and seemed to be preventing foxes from gaining entry onto the green. It was noted that a site meeting with Club representatives was to take place later in the week to discuss possible options for hedge repairs.

RESOLVED: noted.

L 5082 **Visit by Circus Wonderland in 2022**

RESOLVED: that the request by Circus Wonderland to visit Horley Recreation Ground from 4-11 September 2022 be approved.

L 5083 **Proposal for Event at Horley Skate Park**

Members considered a proposal from Team Rubicon to provide an all-day event at the skate park, comprising tuition in the morning and competitive events in the afternoon. The cost for the event was £800. Members discussed the proposal, which they felt to be rather expensive. It was noted that Team Rubicon had previously provided taster events during the Horley Carnival, for £600 and it was felt that this might be more appropriate.

RESOLVED: that the Head of Leisure contact Team Rubicon to enquire whether an event could be provided at the Horley Rec Skate Park for £600.

Open Air Cinema, Horley Recreation Ground

L 5084 ***RESOLVED: that Silent Summer Screenings be permitted to bring their Open-Air Cinema to Horley Rec on the evening of Saturday 14 August, subject to there being no Government restrictions in place at the time.***

L 5085 ***RESOLVED: that a charge of £100 be made for the visit (same as 2019) plus a deposit of £250 for any damage that may be caused as a result of the event.***

L 5086 **Funfair Visits, Horley Recreation Ground**

It was noted that Jimmy Beach hoped to bring his funfair to Horley Rec for the first two weeks in October, subject to there being no Government restrictions in place at the time.

L 5086) **RESOLVED: noted.**

L 5087 **Café in the Park, Horley Recreation Ground**

It was noted that the Café Operators planned to be open for takeaways and outdoor dining from 12 April and hopefully indoors as well from 17 May. The formal opening, combined with the opening of the tennis courts was likely to take place towards the end of June. Cllr Baird said that she would make local MP Claire Coutinho aware of the plans and see if she was able to attend. Cllr George said he would liaise with Susy Radio about their attendance.

RESOLVED: noted.

L 5088 **Funfair at Court Lodge Fields**

The Head of Leisure told members that she had been in contact with the proprietor of Extreme Fun, who was keen to bring his small family funfair back to Court Lodge this Summer and would be in touch with possible dates in due course.

RESOLVED: noted.

L 5089 **Roadway at Langshott Allotments**

RESOLVED: that the quotation from Bennetts to carry out repairs to the roadway, using 14 tons of MOT Roadstone, for the sum of £1,098.40 plus VAT be approved.

Tree Works in Horley

L 5090 The Head of Leisure confirmed that County Tree Surgeons had now completed the works identified in the recent tree surveys carried out at Horley Rec, Court Lodge and Langshott Allotments. Minor damage caused by one of their vehicles at Court Lodge Fields had also been made good, at not cost to HTC.

RESOLVED: noted.

L 5091 The Head of Leisure told members that County Tree Surgeons had found evidence of Oak Processionary Moths, whilst carrying out tree works at Horley Rec. Advanced Tree Services had subsequently removed two nests from an Oak Tree and Bartlett Tree Experts would spray the tree twice during April on behalf of the Forestry Commission. There would not be a charge for the spraying.

RESOLVED: that payment of £140 plus VAT to Advanced Tree Services for the removal of two Oak Processionary Moths' nests be approved.

L 5092 **Horley Conservation Group (HCG)**

The Head of Leisure reported that individual members of the Conservation Group continued to keep the area around Tanyard Meadows tidy with their own litter picks. GGP Officer Kevin Lerwill was expected back from furlough in early April and would be arranging tasks for HCG from May onwards.

RESOLVED: noted.

Other Environment Matters

- L 5093** Cllr Marr raised concerns about the post and rail fencing erected by RBBC alongside the deepest swales at Tanyard Meadows. He was concerned about dangers to children and to deer. It was agreed to raise the concerns with the Michael Hill, the RBBC Greenspaces Operations Manager. (The Operations Manager subsequently responded that RBBC had a duty of care to ensure people visiting the area were kept safe and the fencing had been erected by the deepest steepest ditches. If people climbed onto the fences, they were doing so at their own risk and children should be kept under adult supervision to prevent them from doing this. Neither was it anticipated that deer would be negatively impacted by the fencing.)

RESOLVED: noted.

- L 5094** Cllr George said that meetings Of the Horley Open Spaces Committee should re-start as soon as they could.

RESOLVED: noted.

Great British Spring Clean

- L 5095** It was noted that the Great British Spring Clean (organised by Keep Britain Tidy) would be taking place between 28 May and 13 June this year.

RESOLVED: noted.

- L 5096** Cllrs Powell and Beech added that they would both be taking part in Community Litter Picks around various parts of the town the following weekend.

RESOLVED: noted.

Horley in Bloom and Photographic Competitions

- L 5097** It was agreed to make plans for Horley in Bloom to take place this year, judging to take place mid-end July.

RESOLVED: noted.

- L 5098** It was further agreed that the Photographic Competition take place as a stand-alone event from Horley in Bloom, possibly to be called "Horley in Pictures".

RESOLVED: noted.

Summer Planting 2021

- L 5099** **RESOLVED: that the quotation from idverde to provide annual wildflower beds at Church Meadows and the Memorial Gardens, for the total sum of £1,540 plus VAT be approved.**

- L 5100** **RESOLVED: that, longer term consideration be given to perennial planting in these areas.**

L 5101 ***RESOLVED: that 24 hanging baskets be ordered for the town centre, in addition to the seasonal planters, giving a revised total of £7,758.25 from Amethyst Horticulture (£2,000 funded by SCC Cllr Kay Hammond).***

L 5102 **Letters Received**

It was noted that Fisher German would soon be carrying out one of their regular inspections of the Esso Fuel Pipeline at Emlyn Meadows. The Town Council had recently been updated on safety and operations regarding the pipeline.

RESOLVED: noted.

L 5103 **Diary Dates**

It was noted that the Horley Town Meeting would be taking place on 30 April and the Annual Meeting on the revised date of 4 May, both meetings being held virtually.

Prior to the close of the meeting, the last in the present Municipal Year, the Committee Chairman thanked members and staff for their ongoing support during what had been a very difficult period for everyone.

Meeting closed at 9.08pm. Date of next meeting – 25 May 2021

Minutes of the Virtual Churchyard Committee Meeting 03/03/21

Present: Rev Les Wells (Chair) Sue Middleton (sec), Thiru Jesudason, Michael Gardner,

Roy Page, Roger Kidd.

Michael George (Cllr) Carol Fenton (Deputy Town Clerk)

David Henry - Contracts Manager idverde.

Tim Hill Youth Minister.

Apologies: Michael Hill, David Powell

- 1) **Prayer** – The meeting opened with Rev Les Wells
- 2) **Matters of maintenance of the Churchyards**

New Churchyard

David Henry was welcomed. He confirmed that as the same team would be managing maintenance of the new churchyard, the schedule for grass & hedge maintenance as previously agreed will be carried out.

He had previously agreed the maintenance contract continues for the year beginning April 2021 at the previous year's rate + CPI.

He was reminded that, we needed notice when they would be cutting the hedge on Church Road, as we had to put notices on the windscreens of the cars parked there.

Tree Condition Survey –

The 5 yearly Survey is due in March 2021. It was last done by Ben Tidey. He has given a quote of £370.00 for the survey +£1/per tree extra that needed tagging. We have accepted his quote, but asked him to delay the survey till August 2021, as we have applied for a grant & would not know the outcome till July 2021.

Action - Since the meeting Thiru has been in touch & Ben has confirmed he would hold his prices for 12 months of his quote in November 2020.

3) Old Churchyard –

Michael Hill has sent an email covering the matters pertaining to the Old Churchyard raised in the Agenda though he could not be present

- 1) Tree Survey due in 2021. He explained this normally takes place during June /July. That once the report is received, they would deal with any recommendations in the time frame stipulated in the report.
 - a) Michael Gardner had pointed out a very tall Fir in the Old Churchyard near the Pub posed a risk in the strong winds.

This has been inspected, they have noted it had been pollarded before & would be inspected in 2 years.
But trees 1745 & 1749 (Not 1748 erroneously stated in his email)

- would be felled within 6 months.
- b) The matter of Monument safety – was being dealt with by Alan Bixby. The internal review & approval of the memorial procedure was nearing completion to be followed by obtaining faculty to undertake memorial inspection on site & that quotations have been sought.
- Rev Les commented that faculty should not be required for inspections, but only for any work that needed doing.
- Action – Since the meeting Thiru has emailed Michael Hill of the mistake in the tree number quoted in his email & passed on Rev Les's comments.**

Minutes of the previous meeting

Passed as correct

4) Matters arising –

- a) County Care Volunteers & cleaning & painting of the entrance gates to the New Churchyard – This has been delayed due to the lockdown & because the individuals with learning disability are considered vulnerable.

James Baker has said he would try to complete the painting himself by the end of March 2021.

5) County Council Grant

Carol Fenton reported that £6,550 was promised at their Full Council meeting earlier that week. Rev Les thanked them for their generosity.

6) Work done in the New churchyard by Volunteers

Michael Gardner reported that when he & the volunteers had cut back the Bramble, they had exposed 5 headstones.

Also a dead Hawthorn was being taken down & the Holly growing on the graves. He said there was now very little surplus soil to fill sunken graves. Tim Hill who was present said he would see to it

Michael also pointed out that there were dead branches on an Ash due to 'Ash die back' & wondered what advice we would receive following the tree survey.

7) Redecoration of the gates of the Lychgate –

Now completed & it looks good. Rev Les said it would be worth thinking of a simple rededication service to mark the renovation, Involving the Horley Town Council, British Legion etc.

8) The Ashes area

Rev Les explained that an area for burial of children has been marked out behind the ashes area, Two burials took place in the last year, but there was sufficient room for up to 16 further burials.

Michael said The Ashes area would be sprayed with weed Killer during April.

9) Any other business

Carol Fenton mentioned on council owned property an Oak Tree was found to be infected with the Oak Processionary Moth,

10) Date of next meeting – Wednesday 30th June 2021,

HORLEY TOWN COUNCIL

Court Lodge Football Pitches

SCALE OF HIRE CHARGES - Effective 1 April 2021

Local Football Clubs interested in playing regular Adult or Junior League Fixtures
at Court Lodge Playing Fields, Thornton Close, Horley,
on Saturdays and/or Sundays,
please contact the Town Council

for information and to apply for a Football Booking Contract.

Please contact us with any queries you might have at bookings@horleysurrey-tc.gov.uk

	<i>Our Charge</i>	VAT	<i>Total</i>
Contracted Teams			
Senior Team (Inc Changing Room)	£61.65	£12.33	£73.98
Senior Team (No Changing Room)	£41.08	£8.22	£49.30
Junior Team (Inc Changing Room)	£35.95	£7.19	£43.14
Junior Team (No Changing Room)	£30.81	£6.16	£36.97
Casual Teams			
Senior Team (Inc Changing Room)	£97.57	£19.51	£117.08
Senior Team (No Changing Room)	£63.67	£12.73	£76.41
Junior Team (Inc Changing Room)	£45.70	£9.14	£54.84
Junior Team (No Changing Room)	£40.05	£8.01	£48.06
Mini Pitch Hire (9v9 & 7v7)			
Mini Pitch Hire (No Changing Room)	£17.46	£3.49	£20.95

HORLEY TOWN COUNCIL

Church Road Allotments and Langshott Allotments

SCALE OF HIRE CHARGES - Effective 1 April 2021

Church Road Allotments		Langshott Allotments	
Year runs from 1 Feb to 31 Jan		Year runs from 1 May to 30 April	
Full Plot	£ 53 per annum	Full Plot	£ 48 per annum
Half Plot	£ 32 per annum	Half Plot	
Registration Fee	£ 15	Registration Fee	£ 15

Church Road Allotments

The Town Council allotments at Church Road cover a site of just over two acres at the corner of Sangers Drive and Church Road, comprising 62 plots. The size of a full plot is 125 m².

Langshott Allotments

The Town Council allotments at Langshott are off Ladbroke Road. There are 80 plots of approximately 62.5 m².

Renting a plot

If you are interested in renting a plot please email your full details (name, address, phone no. and contact email) to allotments@horleysurrey-tc.gov.uk stating which site you are interested in and your details will be added to the waiting list.