

L 4824) *RESOLVED: noted.*

**L 4825 Approval of Minutes
Leisure and Amenities Committee, 5 November 2019**

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.

L 4826 Damaged Gate Pillar, Horley Recreation Ground

The Clerk advised that the Town Council's Insurers had approved and paid the cost of the re-building of the brick pillar (less £250 excess) and the work would be carried out very soon. Members questioned whether the new pillar should be built whilst the Café works were ongoing, however it was pointed out that it was necessary, because of dangerous protruding metalwork from the railings. The gate, however would not be re-hung until the works were complete.

RESOLVED: noted.

L 4827 Repairs to Lamp Posts, Horley Recreation Ground

The Head of Leisure advised that repairs to the lamp posts were complete and they were all currently in full working order. She added that the total cost of the recent repairs carried out by L&C Installations Ltd was £1,137 plus VAT.

RESOLVED: noted.

L 4828 Damage to CCTV Cameras, Innes Pavilion

The Clerk updated members on the recent site meeting with the Crime Reduction Officer, following damage to the cameras, which had occurred as a result of late night anti-social activity. She said that a number of useful suggestions had been made to improve the security of the building.

RESOLVED: noted.

L 4829 Outside Bodies - Horley RBL Committee Meetings

Cllr Samantha Marshall reported that she had recently attended the AGM of the Horley Royal British Legion.

RESOLVED: noted.

L 4830 Horley Churchyards

The Head of Leisure advised that the next meeting of the Churchyards Committee would take place the following week.

RESOLVED: noted.

L 4831 Grounds Maintenance Update

Members were updated on the monthly meeting with the Burleys Area Manager, which had been held in December, notes of which are appended.

RESOLVED: noted.

L 4832 Members' Inspections of Recreation Grounds

Cllr Baker agreed to take responsibility for the members' inspections of Yattendon Road Recreation Ground and Michael Crescent. He also suggested that County Care could carry out a litter pick in the wooded area adjacent to Riverside Walk. (Much of the litter subsequently cleared by RBBC.)

RESOLVED: noted.

L 4833 Playgrounds and Grounds Inspections and Repairs

It was noted that regular inspections were being carried out and members were updated regarding recent routine repairs.

RESOLVED: noted.

Youth Services in Horley

L 4834 Members were reminded about the briefing on the YMCA Horley Family Centre, due to take place the following week.

RESOLVED: noted.

L 4835 The Clerk advised that all members had recently received a letter from SCC Cllr Mary Lewis, Cabinet Member for Young People and Families, reminding Town Councillors that Councillors in all tiers of Local Government jointly held particular responsibilities for the wellbeing of children currently growing up in the care of the State, as well as supporting Care Leavers up to the age of 25. She had also suggested initiatives which might be explored locally.

RESOLVED: noted.

L 4836 Refurbishment of Tennis Courts, Horley Recreation Ground

Members were reminded that quotations received for the works would be considered in the confidential part of the meeting.

RESOLVED: noted.

L 4837 Proposals for Community Service (LTA "Tennis for Free" Initiative)

The Head of Leisure confirmed that the Court Operator Agreement was now in place and "Tennis for Free" sessions would start at the courts once the refurbishment works were complete.

RESOLVED: noted.

L 4838 Open Air Cinema, Horley Recreation Ground

Members were reminded that it had been agreed in principle at the December Full Council meeting to permit Silent Summer Screenings to bring their Open-Air Cinema to Horley Rec on 18 September. The Head of Leisure advised that she had subsequently been in contact with the RBBC Green Spaces Officer and had been advised that RBBC would be charging the company £250 per visit and cinema goers would be able to utilise the toilets at the sites in question. She added that the toilets in the new Cafe would not be accessible once the Café had shut for the day so portable toilets would be required for the Horley Rec visit. After some discussion, the following was agreed:

RESOLVED: that Silent Summer Screenings be charged £150 for their visit to Horley Rec on 18 September 2020 and be required to provide portable toilets.

L 4839 Funfair Visit to Horley Recreation Ground

The Head of Leisure told members that Beach's Funfair wished to visit Horley Rec for the school Easter holidays, arriving from 30 March and opening from 4-19 April (inclusive). Given the current conditions in the park, members stressed that the visit would be very dependant on grounds conditions at the time.

RESOLVED: that, subject to grounds conditions at the time, Beach's Funfair be permitted to bring their funfair to Horley Rec from 4-19 April 2020 (arriving from 30 March), for the agreed charge of £2,500.

L 4840 Replacement Seating in Horley Rec Playground

RESOLVED: that the purchase of two Earth Anchors recycled picnic benches (replacing two aged benches), for the total sum, including delivery of £825 plus VAT be approved.

L 4841 Café in the Park, Horley Recreation Ground

The Clerk advised that, following the recent poor weather, handover of the Café was now anticipated to be in early March. A planning application was to be submitted to RBBC for the re-design of the car park. (Members discussed what measures could be put in place to keep clear the required turning circle for emergency vehicles.) The electricity meter was to be installed the following week and an underground sub-pump was likely to be required to assist with drainage at the site. It was noted that the monthly meeting with the Contractor, Newlyns was due to take place the following week.

RESOLVED: noted.

L 4842 Damage to Titan Carousel Ride, Court Lodge Playground

The Head of Leisure reminded members that damage to the Titan Ride had been reported at the December Full Council meeting, following the ride being used for dog training purposes, and the seats had been temporarily removed whilst repairs were investigated. The Head of Leisure went on to explain that, following discussion with the supplier HAGS, it had been possible to purchase new chain sleeves for each seat for the very modest total sum of £170.24 plus VAT! The sleeves would be fitted by Bennetts and it was anticipated that the seats would be replaced in time for the February Half-Term Holiday.

RESOLVED: noted.

L 4843 Church Road Allotments

The Head of Leisure advised that the invoices for the hire of the allotments to 31 January 2021 were to be sent out the following week.

RESOLVED: noted.

L 4844 Westvale Park Allotments

The Head of Leisure told members that she had been in contact with the relevant RBBC Planning Officer, who had explained that the Consortium would be putting in a pre-application submission within the next few weeks, following which she would update HTC further. Members expressed their

L 4844) frustration at the lack of progress and added that the local residents were equally disappointed.

RESOLVED: noted.

L 4845 Horley Open Spaces Advisory Committee (HOSAC)

The Head Leisure advised that, following issues raised with RBBC following the November meeting, the RBBC Project Engineer had responded that he would arrange for interim repairs to be carried out at the Riverside Garden Park car park, to level out the worst of the current uneven surface and for some grips to be installed to improve drainage. He had added that, due to the car park being on Common Land, RBBC was unable to replace the existing un-bound material with tarmac or anything similar. Members were reminded that the next meeting of the HOSAC Committee would take place on 11 February 2020.

RESOLVED: noted.

L 4846 Horley Conservation Group (HCG)

Members were updated on recent and upcoming activities. The Head of Leisure added that HCG activities were always highlighted in the HTC newsletters, thanks to photos and regular updates being received from the GGP People & Wildlife Officer.

RESOLVED: noted.

L 4847 Environment Working Group

Cllr Saunders advised that there had generally been good feedback, following the Town Council's Declaration of "A Climate Emergency that requires urgent action". It was noted that the Group was due to meet the following day.

RESOLVED: noted.

L 4848 Summer Planting 2020

It was noted that, following the application made to SCC Cllr Kay Hammond's Members' Community Allocation for funding for the provision of flower planters in Court Lodge & Horley Row, there had been correspondence from the SCC Community Partnerships & Engagement Team, advising that technically they were not supposed to allow funding for anything on Highways Land. It was pointed out that similar funding had been permitted in previous years. (Issue subsequently resolved later in the week and funding of £2,073 secured.)

L 4848) *RESOLVED: noted.*

L 4849 Town Centre Precinct Refurbishment

The Head of Leisure told members that she had been in discussion with the RBBC Green Spaces Trees and Woodlands Officer, regarding the one-metre high permanent planters for the Precinct, currently being stored at the Earlswood Depot. The Tree Officer was drawing up a suggested plant selection and RBBC would plant up and install the pots in the Spring. Once in place the planters would, as previously agreed be the responsibility of HTC.

RESOLVED: noted.

L 4850 South & South East in Bloom

It was agreed not to enter the 2020 competition and to instead work towards achieving Green Flag status for Horley Rec, in line with the Horley Town Plan.

RESOLVED: noted.

L 4851 Town Centre Carol Service & Hospitality

Members agreed that this had been one of the most successful years to date, despite the sudden inclement weather! Whilst members agreed that the Horley Day Centre had been an excellent venue, they were disappointed to learn that Staywell Services had insisted that HTC pay the commercial hire charge for the day.

L 4852 Horley Saturday Market

It was noted that the members' collection rota for fees was now up and running.

RESOLVED: noted.

L 4853 Horley Carnival 2020 ("Sport Through the Ages")

Members were updated on recent meetings of the Committee.

RESOLVED: noted.

L 4854 Bike Skills Training, Horley Recreation Ground

RESOLVED: that the request from the RBBC & Crawley Bike It Officer to offer free bike skills sessions (promoting the use of bikes for school runs

L 4854) *etc) in the Horley Rec MUGA on 14 April be approved (subject to usual HTC terms & conditions).*

L 4855 Letters Received

Members agreed that the response already sent to a local resident, who had requested details of floodlit park areas which he might use for family football etc in the evenings still stood and that such areas were not provided in any local parks. Alternatives had been suggested, however a cost would be involved for their use.

RESOLVED: noted.

L 4856 Diary Dates

RESOLVED: that forthcoming events be noted, in particular the Briefing on the YMCA Horley Family Centre the following week.

L 4857 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

L 4858 Refurbishment of Tennis Courts, Horley Rec Ground CONFIDENTIAL

Members considered quotations received and agreed the way forward.

Meeting closed at 9.08 pm

Date of next meeting – 25 February 2020

**Notes of Monthly Grounds Maintenance Meeting with Burleys representatives, held on
Wednesday 18 December 2019 at 2.00 pm in the
Town Council Offices, 92 Albert Road, Horley RH6 7HZ**

Present:	Carol Fenton	HTC
	Cllr David Powell	Apologies
	Cllr Simon Marshall	HTC
	Cllr Fiona Stimpson	HTC
	Davinder Kajla (Contract Manager) Burleys	

At the start of the meeting Davinder gave some further updates regarding the acquisition of the TCL Group (which included Burleys) by Idverde. He explained that Martin Packman was the new interim Regional Director, replacing Paul Norton, adding that he planned to bring Martin to a future meeting. Davinder went on to say that the full transfer of the TCL Group to Idverde was likely to take up to eighteen months and there were no immediate plans to close the Burleys offices in Dorking. He also added that, moving forward, Idverde was keen to work with Parish Councils

Horley Rec: Davinder said that the transfer of Fiona's Monkey Puzzle tree to the Ornamental Gardens was still on the "to do" list and it was agreed that this would be best carried out in the Spring. It was noted that the planting plan for the bed in the Ornamental gardens (using £500 worth of free plants, to be donated by Burleys as previously agreed) was still outstanding. Simon recorded the Town Council's thanks for the excellent planting in the Memorial Gardens, as well as all the other works carried out there for the recent Memorial Services. Davinder said that the spiking of the grassed areas in Horley Rec had been carried out and added that the reinstatement works would be carried out when weather permitted. Carol confirmed that the Funfair had reimbursed the Town Council for the reinstatement costs involved. Davinder agreed to provide the quotation for plastic matting on the grassed area in front of the tennis courts, in readiness for the January monthly meeting. Carol also asked Burleys to trim the area behind the tennis courts (next to the Bowling Club) and Davinder suggested the addition of shingle to the area.

Court Lodge Playing Fields: Carol said that there had been recent damage to some of the playground equipment, caused by people training dogs in the playground! The playground items had been temporarily removed to deter the dog trainers!

Church Meadows: Carol reminded Davinder that the quotations for all the wild-flower areas would be required by early February.

Emlyn Meadows: Very wet!!

Michael Crescent Centenary Park: No issues to report.

Langshott Allotments: All works done.

Church Road Allotments: No issues.

Other Matters: the quote for the re-planting of the small bed at the junction of the High Street and Consort Way East was still outstanding. Works in Diana Walk were now complete. It was noted that the next meeting of the Churchyards Committee would be at 2.00 pm on Wednesday 15 January (in the upstairs room at St Bart's Church).

Dates of future meetings (all on Wednesdays at 2.00 pm):

22 January 2020, 19 February 2020.