

**HORLEY TOWN COUNCIL**  
**ORDINARY MEETING OF THE COUNCIL**

Minutes of the Ordinary Meeting of Horley Town Council held at the Albert Rooms, Albert Road, Horley on Tuesday 25 June 2013 at 7.30 pm.

**Present:** Councillor Richard Olliver – Chairman & Town Mayor  
Councillors C Austin, J Baird, R Bethell, J Chapman,  
M George, M Goldsmith, Samantha Marshall,  
Simon Marshall, V Marshall, D Powell, T Schofield, R Sherwin,  
J Spratt and F Stimpson

**Also present:** A Jones                      Town Clerk  
C Fenton                              Deputy Town Clerk

**C 3312 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs M Miller and M Robinson be accepted, for reasons as specified in the Attendance Register. (Cllr Hagerty was absent.)***

***RESOLVED: noted.***

**C 3313 Declarations of Interest & Dispensations**

There were no Declarations of Interest, specific to the meeting, neither were there any requests for Dispensations for Disclosable Pecuniary Interests.

***RESOLVED: noted.***

**C 3314 Public Forum**

No members of the public were present.

***RESOLVED: noted.***

**C 3315 Annual Meeting of the Council, 14 May 2013**

The minutes of the Annual Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the Annual Meeting of the Council held on 14 May 2013, including all confidential items, be approved.***

**C 3316 Leisure & Amenities Committee, 16 April 2013**

***RESOLVED: that the approved minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.***

**C 3317 Leisure & Amenities Committee, 28 May 2013**

***RESOLVED: that the unapproved minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.***

**C 3318 Finance & General Purposes Committee, 30 April 2013**

***RESOLVED: that the approved minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.***

**C 3319 Finance & General Purposes Committee, 11 June 2013**

***RESOLVED: that the unapproved minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.***

**C 3320 Planning & Development Committee, 7 May 2013**

***RESOLVED: that the approved minutes of the above meeting of the Planning & Development Committee be received.***

**C 3321 Planning & Development Committee, 4 June 2013**

***RESOLVED: that the unapproved minutes of the above meeting of the Planning & Development Committee be received.***

**C 3322 Appointments to Committees**

***RESOLVED: that the appointment of Cllr Austin to the Finance & General Purposes Committee be approved. (The list of Committee appointments is appended.)***

**Annual Audit for Year Ending 31 March 2013**

**C 3323 *RESOLVED: that the Unaudited Balance Sheet as at 31 March 2013, the Income & Expenditure Account for 1 April 2012 to 31 March 2013, Reserve Analysis as at 31 March 2013 and other associated documents be approved. (Copies are appended to these minutes.)***

**C 3324 *RESOLVED that the Internal Audit Reports for the financial year 2012 – 2013 be received. (Copies are appended to these minutes.)***

**C 3325 *RESOLVED: that the Accounting Statements, Annual Governance Statement and the Annual Internal Audit Report. (Sections 1,2 & 4 of the Annual Return) be approved. (Copies are appended to these minutes.)***

**C 3326 Chairman's Report**

The Chairman reported that he had attended the following:

Cheque presentation to St John Ambulance  
Service of Thanksgiving for 60<sup>th</sup> Anniversary of Coronation, Guildford Cathedral  
Chairmen's Networking Day, Felbridge Hotel  
Surrey Mayors' Association Welcome  
AGM of Reigate District Scout Council  
Community Foundation for Surrey – Garden Party  
Armed Forces Week Service, Guildford Cathedral  
Armed Forces Week – Raising the Flag and Signing Community Covenant

**C 3326) *RESOLVED: noted.***

**C 3327 Strategy and Forward Planning Advisory Group (S&FP Group)**

Members were updated on the meeting of the Group held earlier in the month, when the Group had identified topics, which it wished to develop, in particular a strategy for all green spaces.

***RESOLVED: noted.***

**C 3328 Residents' Health Check Questionnaire**

It was noted that a report, summarising the responses, would be considered by the S&FP Group, before being put to Full Council.

***RESOLVED: noted.***

**C 3329 Business Growth Workshop**

Cllr Schofield reported that the Workshop was now planned to take place on 2 October. The venue would be Horley Town Football Club, which had been made available free of charge.

***RESOLVED: noted.***

**C 3330 Liaison Meetings with Surrey Police**

Notes of the last meeting were received. (A copy is appended.)

***RESOLVED: noted.***

**C 3331 Himalayan Balsam Action Plan**

Cllr Powell reported that, following areas being flailed and litter picked, local farmer Simon Court had now sprayed approximately 5,000 square metres of the eastern bank of the River Mole with herbicide, to eliminate Himalayan Balsam, brambles, stinging nettles etc. A few more patches would be sprayed at the end of the month and in early July volunteers would be sought to pull up any plants which remained. Cllr Powell added that he had attended a course which now enabled him to spray both on water and on land. Simon Court was contacting farmers on the opposite bank of the Mole and this very steep area was likely to need treating from a boat. Grant funding from Borough and County Councillors had funded attendance at the spraying course and the equipment needed. Japanese knotweed had also been identified which would be dealt with by the Environment Agency. Cllr Powell reminded members that this was all part of a seven year plan to eliminate the Balsam.

***RESOLVED: noted.***

**C 3332 Presentation on Neighbourhood Planning**

Members were informed that Kathy O'Leary, the Borough Council's Head of Policy, Development & Property, would be giving a presentation on Neighbourhood Planning at 6.45 pm on 3 September, before the Full Council meeting. It was noted that she would be accompanied by other Borough

**C 3332)** Council officers and possibly an Executive member.

**RESOLVED: noted.**

**C 3333 Presentation by Representatives of Gatwick Airport Ltd**

It was noted that this had been arranged to take place at 7.00 pm on 13 August (a “spare” Tuesday). Local Borough and County Councillors would be invited, as well as representatives from neighbouring Parish Councils. Representatives from the Gatwick Area Conservation Campaign (GACC) would be invited to give a presentation at a later date.

**RESOLVED: noted.**

**C 3334 Cyril Edmonds Community Fund**

**RESOLVED: that the application by the Horley Flower Club for £959.59 to purchase new speakers and microphones be approved. (The Clerk to seek clarification regarding a few minor issues and update members accordingly.)**

**C 3335 Diary Dates**

**RESOLVED: that future events be noted, in particular the Horley in Bloom judging on 2 July and Horley Carnival on 13 July.**

**C 3336 Confidential Business**

**RESOLVED: that, “in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”**

**C 3337 Concurrent Functions**

**CONFIDENTIAL**

A response was agreed to correspondence received from the Borough Council’s Deputy Chief Executive on 31 May.

**RESOLVED: noted.**

**C 3338 Innes Pavilion / Horley Sports (Social) Club**

**CONFIDENTIAL**

**C 3339**

**C 3340**

Members were updated on recent meetings and considered the way forward, with regard to roof repairs.

**Meeting closed at 9.15 pm.**

**Date of Next Meeting: 3 September 2013 at 8.00 pm (Preceded by Private Presentation on Neighbourhood Planning at 7.00 pm.)**