

HORLEY TOWN COUNCIL

**Minutes of a Meeting of the Planning and Development Committee
held virtually on 10 November 2020, at 7.30 pm**

Present

Cllrs	Hannah Avery	Mike George (Chairman)	Martin Saunders
	James Baker	Samantha Marshall	Rob Spencer*
	Giorgio Buttironi	Simon Marshall	Fiona Stimpson
	Jerry Hudson	David Powell*	

*** Absent**

Also Present

Joan Walsh (Town Clerk)
Judy Morgan (RFO and Planning Officer)

P 6950 Virtual Meeting

The Chairman opened the meeting by welcoming the new Member, Cllr Avery, to the meeting.

RESOLVED: that in view of the COVID-19 pandemic, the meeting of the Planning and Development Committee be held virtually.

P 6951 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Powell and Spencer be accepted for reasons as specified in the Attendance Register.

P 6952 Disclosable Pecuniary Interests and Non-Pecuniary Interests

None declared.

RESOLVED: noted.

**P 6953 Approval of Minutes
Planning & Development Committee – 13 October 2020**

RESOLVED: that the minutes of the above meeting of the Planning & Development Committee, be approved.

Planning Updates

P 6954 P 6901 Speeding Concerns - Wheatfield Way, Langshott Lane and Orchard Drive/Cross Oak Lane Junctions

The Town Clerk reported that, as requested by HTC, the Surrey Safer Speed Watch Technician had carried out speed checks along Wheatfield Way. The report showed extensive speeding with 82% of movements being above the speed limit and a few movements recorded at very high speeds. The Chairman said that there was a band above the legal speed limit which was considered acceptable and only above this would it be considered a problem. He suggested that the Casualty Reduction Officer should be contacted and asked to review the data to determine whether there was sufficient evidence provided in the report to support traffic calming measures.

RESOLVED: that the Town Clerk follows up with the Casualty Reduction Officer to determine if traffic calming measures along Wheatfield Way, Langshott Lane and Orchard Drive/Cross Oak Lane junctions are warranted and updates the resident accordingly.

P 6955 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 9 October – 5 November 2020.

RESOLVED: noted.

P 6956 Planning Applications received from Reigate & Banstead Borough Council for the period 9 October – 5 November 2020.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be approved.

P 6957 Planning Appeals, during the period 9 October – 5 November 2020.

Members reviewed the list of Planning Appeals lodged, awaiting decision, and determined.

RESOLVED: noted.

Highways Matters

P 6958 Horley Pavement Audit Committee (HPAC)

The HPAC Chair, Cllr Fiona Stimpson, reported that the next meeting of the committee would be held virtually on 17 November 2020.

RESOLVED: noted.

P 6959 DfT Consultation: Managing Parking on Pavements (Closing Date: 22 November 2020)

The HPAC Chair presented draft responses to the online survey. Members reviewed the draft and a couple of changes were agreed. A note of thanks was made to Cllr Stimpson for her input.

RESOLVED: that the response from HTC to the above DfT consultation on 'Managing Parking on Pavements' (as appended to the Minutes), be approved and submitted prior to the closing date.

P 6960 SCC Highways Bulletins

RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).

Airport Matters

P 6961

GATCOM: Key Messages from Meeting held on 15 October 2020

Information had previously been circulated to Members. The Town Clerk gave the following overview:

The GATCOM Steering Group:

- had noted RBBC's air quality report on the impact of COVID restrictions on nitrogen dioxide pollution on the Horley Gardens Estate Air Quality Management Area which showed a reduction of over 50% in August 2020
- had welcomed a Report on the 2019 Noise Exposure Contours
- considered GATCOM's approach to a 'Build Back Better' Strategy
- would arrange a workshop on the Government's Call for Evidence on Night Flights once this had been issued.

The Passenger Advisory Group (PAG):

- highlighted the need to rebuild passenger confidence in air travel by requesting that the Government be asked to introduce testing for international travellers, or other mechanisms, to reduce the use of quarantine measures
- expressed disappointment at the lack of consultation on GAL's recently announced forecourt charging decision.

The GAL, CEO's commentary on:

- Restructuring of the business which has been undertaken to better align GAL's business to reduced passenger numbers and air traffic forecasts resulting in a further 598 job losses. 1,867 roles have been preserved and GAL will have more people in most parts of the business than it will need until passenger volumes return – currently anticipated in summer 2021.
- GAL is actively engaging with central government, local authorities, business groups and economic partnerships to help support collaborative efforts to plan for and drive economic recovery.

The next GATCOM meeting would take place on 21 January 2021.

RESOLVED: noted.

P 6962

ICCAN Online Survey: Future of Aviation Noise Management (Closing Date: 18 December 2020)

The Planning Chairman said that Government were having to rethink how noise is managed. The current night flights agreement ends in 2022 and consulting starts now however it is proposed that the current regime continues until 2024 when a new regime will come into force. It is a two-part consultation. GATCOM are collating comments for the online survey. He added that he would be attending an upcoming workshop on the matter.

RESOLVED: noted.

P 6963 GATCOM: Weekly Newsletters & Updates

The latest Newsletters and updates had previously been circulated to Members, for information. Receipt of these were intermittent at the present time.

RESOLVED: noted.

P 6964 GAL Community Engagement

The Town Clerk advised that the next meeting of the Surface Access Group would take place on 17 November. It was anticipated that one of the key topics would be the introduction of forecourt charging. A further update would be provided at the next Committee meeting.

RESOLVED: noted.

P 6965 Gardens Estate Horley

The Chairman said that there were complaints from the Estate about the smell of kerosene from the Airport. The issue had been recognised and would be monitored with a view to seeking mitigation if necessary.

RESOLVED: noted.

P 6966 Recent Airport Communications

From	Subject	Received	Action
GATCOM	Agenda and Papers for GATCOM Meeting 15 October	08.10.20	Noted
GATCOM	Weekly Newsletters & Updates	12.10.20	Noted
GATCOM	Runway Closures 2020 Calendar Rev 13	12.10.20	Noted
GATCOM	Calendar of meetings	23.10.20	Noted
GATCOM	Slinfold Gate Analysis for NaTMAG	27.10.20	Noted
GATCOM	CAA Update on Airspace Modernisation	03.11.20	Noted
GATCOM	Invitation to Gatwick Airport Airspace and NMB Public Meeting Airspace and Noise Management Board Public Meeting 2020	04.11.20	Noted

RESOLVED: noted.

MHCLG Planning System Reform Consultations

P 6967

MHCLG Consultation 2: Planning for the future – the Planning White Paper Paper (NALC deadline for responses :15 October, MHCLG deadline 29 October)

The Planning Chairman reported on the work of the HTC Working Group and said that the recurring themes in the White Paper would appear to result in a loss of local control, a loss of local democracy and a loss of local consultation. The HTC Working Group had formulated a response which had been previously circulated to all Members for comment prior to submission to the MHCLG.

RESOLVED: that the response from Horley Town Council to the above MHCLG Consultation 2: Planning for the future – the Planning White Paper (as appended to these Minutes), be ratified.

P 6968

Proposed Horley Commercial Hub

The Town Clerk referred to the private briefing presentation received earlier in the evening from Mike Humphrey, Horley Chamber of Commerce (HCoC) on the proposed Horley Commercial Hub. This had been well attended by HTC Members and SCC Cllr Kay Hammond was also present.

The Town Clerk gave an overview of some of the key points made in the presentation:

- The vision was to create a non-profit organisation for the benefit of supporting local businesses, community groups and individuals by providing a versatile and adaptable workspace in Horley town centre.
- This could be provided through hot desking on a 'pay as you go' arrangement or subscription basis together with pop up retail units so it would be easily accessible and could connect vulnerable people.
- The space needed to be made "rent ready" and it was hoped that this would be supported through funding by RBBC (subject to approval).
- An estimate of the costs involved to get the Hub up and running and the projected income were also presented.

Members valued the presentation received and supported the proposals, although some reservations were expressed about the start-up costs. The Planning Chairman said that it was important to get RBBC on board to invest in the people of Horley and support the town. The main intention of the briefing had been to inform Members of the vision for a Horley Commercial Hub and to seek support for the proposal. He added it was felt that HTC would need to make some financial contribution to the project, subject to Town Council approval.

RESOLVED: that the Town Council supports the proposals to develop a non-profit making Horley Commercial Hub, that the PowerPoint slides received be circulated to all Members for information and that a letter of thanks be sent from the Town Clerk to Mike Humphrey for his well-received presentation.

P 6969

RBBC: 'Delivering Change' Horley Town Centre Refurbishment Projects

It was noted that the Planning Chairman and the Town Clerk had attended a focus group meeting with RBBC Officers to receive an update on developments. An informal briefing with reference to PowerPoint presentation slides (later circulated to Members) was presented at the meeting along with an overview of the refurbishment projects and programme timetables. The reasoning behind the improvement works was further explained, in that it was fundamentally to invest in Horley town centre and promote economic prosperity. It follows the vision of the previously Horley Master Plan and previous work into the 'Horley Town Centre Study' through the Horley Town Management Group (HTMG). RBBC was very keen for HTC to have proper input throughout the design and implementation stages of the four inter-related key projects to:

- Redevelop the High Street Car Park to provide new homes;
- Make public space improvements to the High Street;
- Refurbish the subway between the High Street and Station Approach; and
- Install pay-on-exit car parking at the Victoria Road and Central car parks.

The projects would be funded through RBBC's Capital Programme together with S106 contributions held by SCC and an external grant from Coast to Capital LEP. A series of RBBC/HTC focus group meetings would continue in the coming months and a full briefing by RBBC would be provided for all members in January.

RESOLVED: noted.

P 6970

RBBC Consultation: Horley Conservation Area Appraisals (Church Road and Massetts Road)

The Town Clerk said that the documents had previously been circulated to Members and the RBBC Conservation Officer would be hosting some seminars on Zoom. Several Members had already put their names forward but if any other Member wished to attend, they should let the office know. Cllr Baker said that he would like to attend.

RESOLVED: noted.

P 6944

Horley Strategic Business Park – Draft Supplementary Planning Document

The Town Clerk said that feedback from HTC following the first visioning workshop had been taken on board by RBBC.

The HTC Working Group had attended a second workshop with RBBC which had similarly been very productive. It had covered the Draft Vision in more detail along with the Key Design Principles for the site. The HTC Working Group had made a number of observations, including environmental sustainability, flood mitigation, appropriate open space provision, flood mitigation, structure and design of the development along with conference, hospitality and service facilities.

P 6994) The draft SPD would be shared by RBBC once available, noting that this was still in the very early stages but work with the design consultants would commence shortly. The Planning Chairman commented that it was encouraging news about the possibility of the Town Park being prioritised as this would enable HTC to influence in its development and to achieve something positive for the town. Further updates would be provided in due course.

RESOLVED: noted

P 6995 Letters Received

From	Subject	Received	Action
ERTA	Horsham - Guildford Rail Rebuild and associated issues & Newsletter no.34	09.11.20	Noted
Fisher German	Esso Petroleum Company Limited -Alton to Purfleet Pipeline - Planned Maintenance	14.10.20	Permission granted
Metrobus	Stakeholder Newsletter	16.10.20 30.10.20	Noted
Resident	Horley pavements	09.11.20	Noted
SCC	Public Footpath 407 Diversion	13.10.20 15.10.20	Noted
	Order 2020: Public Path Order /Notice of Public Path Order		

RESOLVED: noted.

Diary Dates

P 6996 **RESOLVED: noted that the next virtual meetings to be held would be Leisure on 17 November and Finance on 24 November.**

Press Release

P 6997 **RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.**

Meeting closed at 21.08 pm

Date of next meeting: 8 December 2020