

HORLEY TOWN COUNCIL

Minutes of a Meeting of the Planning and Development Committee held virtually on 16 June 2020, at 7.30 pm

Present

Cllrs	James Baker	Mike George (Chairman)	Martin Saunders
	Giorgio Buttironi	Samantha Marshall*	Rob Spencer*
	Jerry Hudson	Simon Marshall*	Fiona Stimpson
		David Powell*	

*** Absent**

Also Present

	Joan Walsh (Town Clerk)
	Judy Morgan (RFO and Planning Officer)

P 6814 **Virtual Meeting**

RESOLVED: that in view of the COVID-19 lockdown period, the meeting of the Planning and Development Committee be held virtually.

P 6815 **Apologies and Reasons for Absence**

RESOLVED: that the apologies of Cllrs Samantha Marshall, Simon Marshall, Powell, and Spencer be accepted for reasons as specified in the Attendance Register.

P 6816 **Disclosable Pecuniary Interests and Non-Pecuniary Interests**

Cllr George declared a Non-Pecuniary interest in application **20/00823/HHOLD** as the applicant is a neighbour of a relative.

Cllr Saunders declared a Non-Pecuniary interest in application **20/00868/HHOLD** as he is a member of the Residents' Association.

No other declarations were received.

RESOLVED: that the Declarations of Interest be noted.

P 6817 **Approval of Minutes
Planning & Development Committee – 19 May 2020**

RESOLVED: that the minutes of the above meeting of the Planning & Development Committee, be approved.

P 6818 **Planning Updates
P 6801 – Cross Oak Lane / Orchard Drive**

Cllr Saunders reported that very little progress was being made towards any resolution at present; however SCC Cllr Knight had expressed his support for changing the junction and it was hoped that further progress would be made following the County Council elections in May 2021.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 6819 Horley Town Management Group (HTMG)

The Town Clerk said that there were no updates as no meeting had taken place in view of the Covid-19 lockdown. She had followed up the possibility of a virtual meeting with the Chairman of the group, but he had declined as he felt that a physical meeting was preferable.

The Town Clerk reported that, as non-essential shops begin to open again and in support of the RBBC campaign to 'Shop Safe, Shop Local' residents will see social distancing signs and markings placed in Horley to help shoppers navigate the 'new normal' of the high street. Social distancing remains essential to the safety of shoppers, and it is hoped that these markers will help to keep the message at the forefronts of people's minds. Visitors to the high street can expect to see all new signs and markings in place by the end of June.

She reported that the Council Chairman, Cllr Powell together with the RBBC Mayor, Cllr Absalom had a walkabout in Horley Town Centre on 15 June 2020 to show their support to the non-essential businesses re-opening.

RESOLVED: Noted.

P 6820 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 15 May – 11 June 2020.

RESOLVED: noted.

P 6821 Planning Applications received from Reigate & Banstead Borough Council for the period 15 May – 11 June 2020.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be approved.

P 6822 Planning Appeals, during the period 15 May – 11 June 2020.

There were no new Appeals relevant to Horley during this period.

RESOLVED: noted.

Ongoing Planning Matters

P 6823 Planning Supplementary List for information

Members considered what they would find acceptable for inclusion on the supplementary list and agreed that this should include Certificate of Lawfulness (CLP), Permitted Development (PDE) and Reserved Matter (RM) Applications unless RBBC

had consulted HTC, in which case they would appear on the Planning List for comment in the usual way.

RESOLVED: noted.

Town Centre Regeneration

Horley High Street Precinct Issues

P 6824

It was noted that Members still had some concerns about the quality of the drainage in the precinct. A Member reported that he was in contact with the owner of Dapper Shoes, which has a very good view of the central drain, who would report any issues. Another Member reported seeing some very large puddles closer to the Estate Agents which he felt might be due to the poor paving. The Town Clerk advised that the best course of action would be to supply photographic evidence which could be passed on to the Clerk of Works. The issue would be kept under review.

The Town Clerk added that the planters had now been installed in the precinct and looked very nice. The litter bins were still awaited.

RESOLVED: noted.

Highways Matters

Horley Pavement Audit Committee (HPAC)

P 6825

The HPAC Chairman (Cllr Stimpson) said that there were no updates to report as she was still endeavouring to make direct contact with the SCC Highways Officer for Horley.

RESOLVED: noted.

SGN Gas Network Upgrade – High Street Horley

P 6826

The Town Clerk said that the work in the High Street at the junction with Albert Road, originally planned for 4 May was rescheduled to the beginning of June. Although there has been some activity in the precinct no work was currently being carried out; the situation would be kept under review.

RESOLVED: noted.

Carriageway resurfacing works - A23 Brighton Road, Horley

P 6827

Information had previously been circulated to Members. There would be a full night-time closure of the Brighton Road between the junction with Church Road and the Chequers roundabout for 25 nights starting on 22 June 2020.

RESOLVED: noted.

Highways England & Partners – M23 Smart Motorway, Junctions 8-10

P 6828

The Town Clerk gave the latest update on the programme timetable of works and diversion routes. Appropriate measures on public health guidance would be correctly

followed to prevent the spread of coronavirus. The information had previously been circulated to members.

RESOLVED: noted.

Update from Metrobus

P 6829 The Town Clerk reported receipt of the latest Metrobus newsletter (previously circulated), summarising its management to date on the Covid-19 crisis. This included measures to introduce a new timetable from 1 June to increase services to meet demand to near normal levels while ensuring a thorough cleaning programme and facilitating social distancing measures to protect staff and customers.

RESOLVED: noted.

SCC Highways Bulletins

P 6830 **RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).**

Airport Matters

CEO Update to GATCOM Members on the Covid-19 Impact on Gatwick's Operation

P 6831 The communication had previously been circulated to all Members for information. The Town Clerk gave a brief overview of the content, including the reference to the long-term prospects for Gatwick Airport. The Chairman added that the next GATCOM meeting in July would now be a virtual meeting. He also referred to the impact of the reduced Gatwick Airport activity on the local economy and residents in terms of redundancies, reduced hours and amended contracts. The impact would be far reaching outside of the immediate area as every job at the airport, was supported by three- four jobs nationwide. Current predictions suggested that it would most likely take until 2023/24 for Gatwick to return to 2019 level.

RESOLVED: noted.

GATCOM Cycle of Meetings and Updates

P 6832 The Town Clerk reported these had previously been circulated to all Members for information. The meetings would now be held virtually. The Chairman added that NATMAG meetings were suspended as the staff who generated the information were currently on furlough until further notice.

RESOLVED: noted.

P 6833 GATCOM: Weekly Newsletters & Updates

These had previously been circulated to Members for information. The Town Clerk added that the Airport had reopened the North Terminal on 15 June 2020 with social distancing and other COVID measures in place. The Chairman added that the Northern Runway Project had been postponed for one year.

RESOLVED: noted.

P 6834 Recent Airport Communications

From	Subject	Received	Action
GATCOM	Weekly Newsletters & Updates	29.05.20) 12.06.20)	Noted
GATCOM	CEO update to GATCOM Members	29.05.20	Noted
GAL	Press Release COVID-19 – signage, social distancing, and face masks	09.06.20	Noted
GATCOM	Updates and News	16.06.20	Noted
GATCOM	Meetings	02.06.20	Noted
GATCOM	Updates	02.06.20	Noted
GATCOM	Runway Closures 2020 Calendar Rev 7	22.05.20	Noted

RESOLVED: noted.

P 6835 Letters Received

From	Subject	Received	Action
Surrey Highways	Leaflet re A23 Night-time closure for resurfacing works	03.06.20	Noted
RBBC Transport Advisor	Horley town centre topographical surveys	09.06.20	Noted

RESOLVED: noted.

P 6836 Diary Dates

RESOLVED: noted that the next virtual meeting to be held would be Full Council on 30 June 2020.

P 6837 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8.14 pm

Date of next meeting: 14 July 2020

List of Planning Comments
Registered by Reigate & Banstead Borough Council
During the period 15/05 – 11/06 2020.

To see plans please CTRL+click on the application number to follow the link

01. RBBC Letter Dated: 15/05/20	Application No: 20/00883/F
LOCATION:	Land To The Rear Of 48 Brighton Road Horley Surrey RH6 7HD
DESCRIPTION:	3no Proposed dwellings.
HORLEY TOWN COUNCIL COMMENTS ratified 16/06/20	<p>The Town Council OBJECTS on the following grounds :</p> <ul style="list-style-type: none"> i. Overdevelopment ii. Unsuitability of creating another access to the very busy A23, with the pub car park & congestion from vehicles queuing at the traffic lights. <p>The Council has consistently objected as above to 2 new dwellings so feel we must object to 3 dwellings on the site. Whilst the design appears to be acceptable; the Council continues to be concerned over the lack of visitor parking and the overdevelopment of a back garden site.</p>

02. RBBC Letter Dated: 15/05/20	Application No: 20/00868/HHOLD
LOCATION:	68 Whittaker Drive Horley Surrey RH6 9TN
DESCRIPTION:	Single storey rear extension with flat roof.
HORLEY TOWN COUNCIL COMMENTS ratified 16/06/20	No objections

03. RBBC Letter Dated: 15/05/20	Application No: 20/00897/HHOLD
LOCATION:	Homelea 12 Smallfield Road Horley Surrey RH6 9AU
DESCRIPTION:	Proposed 2 storey side extension. Demolition of existing garage with replacement garage. Proposed fence and gate to front of garage.
HORLEY TOWN COUNCIL COMMENTS ratified 16/06/20	No objections

04. RBBC Letter Dated: 15/05/20	Application No: 20/00823/HHOLD
LOCATION:	11 Kingsley Road Horley Surrey RH6 8HP
DESCRIPTION:	Proposed single storey side and rear extension
HORLEY TOWN COUNCIL COMMENTS ratified 16/06/20	No objections

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05. RBBC Letter Dated: 18/05/20	Application No: 20/00894/HHOLD
LOCATION:	119 Lumley Road Horley Surrey RH6 7JG
DESCRIPTION:	Rear and side single storey extension
HORLEY TOWN COUNCIL COMMENTS ratified 16/06/20	No objections

06. RBBC Letter Dated: 18/05/20	Application No: 20/00924/HHOLD
LOCATION:	168 Lee Street Horley Surrey RH6 8HE
DESCRIPTION:	Two-storey and single-storey side extension
HORLEY TOWN COUNCIL COMMENTS ratified 16/06/20	No objections

07. RBBC Letter Dated: 22/05/20	Application No: 20/00956/HHOLD
LOCATION:	61 Castle Drive Horley Surrey RH6 9DD
DESCRIPTION:	Demolition of side/rear extension. Construction of side/rear extension and reformation of roof to form loft conversion.
HORLEY TOWN COUNCIL COMMENTS ratified 16/06/20	No objections

08. RBBC Letter Dated: 22/05/20	Application No: 20/00926/CLE
LOCATION:	43 Avondale Close Horley Surrey RH6 8BN
DESCRIPTION:	Conservatory with external doors and windows between it and main property. Also not connected to main property heating.
HORLEY TOWN COUNCIL COMMENTS ratified 16/06/20	No objections

09. RBBC Letter Dated: 01/06/20	Application No: 20/01006/HHOLD
LOCATION:	Grenville 47 Limes Avenue Horley Surrey RH6 9DG
DESCRIPTION:	Garden room with flat roof
HORLEY TOWN COUNCIL COMMENTS (16/06/20)	No objections

List of Planning Comments
Registered by Reigate & Banstead Borough Council

During the period 15/05 – 11/06 2020.

To see plans please CTRL+click on the application number to follow the link

Tree Works (Non-Felling)

A. RBBC Letter Dated: 15/05/20	Application No: 20/00916/TPO
LOCATION:	Roslan Court Rosemary Lane Horley Surrey RH6 9XZ
DESCRIPTION:	See Plan T991 - Yew Cut back from building to give 1.5 metre clearance. Reduce height by 5 metres to encourage new growth. Remove deadwood. The tree is located in the car park area adjacent to the building Reduction works in order to reduce the tree to a more suitable and desirable size for its location. There is limited growth in the upper crown and the reduction is to try and encourage more suitable growth in order to retain the tree T999 - Holm Oak Sever and remove Ivy from ground level to a height of 1 metre using hand tools only. Remove epicormic growth at 2.5 metres over public footpath. The tree is located to the entrance of the car park area Sever ivy - exempt works Lifting over the public footpath to a height of 2.5m to reduce the encroachment into the public footpath.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):	No objections, subject to no adverse comments from the Tree Officer.

B. RBBC Letter Dated: 03/06/20	Application No: 20/01043/TPO
LOCATION:	2 Stocks Close Horley Surrey RH6 9GU
DESCRIPTION:	(T1) Oak , Located in garden of No.2 Stocks Close - To remove lowest 3 primary limbs on north side over property. To provide height clearance due to identified conflict between tree and structure
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):	No objections, subject to no adverse comments from the Tree Officer.

C. RBBC Letter Dated: 05/06/20	Application No: 20/01098/TPO
LOCATION:	22 Grove Road Horley Surrey RH6 8EL
DESCRIPTION:	G1 Conifers- Reduce side by 1m. Trees have become large for small front garden creating excessive shading.
HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):	No objections, subject to no adverse comments from the Tree Officer.