

HORLEY TOWN COUNCIL

Minutes of a Meeting of the Planning and Development Committee held on 18 April 2023, at 7.30 pm

Present	Cllrs	Hannah Avery	Mike George (Chairman)	Martin Saunders
		James Baker*	Samantha Marshall	Rob Spencer
		Giorgio Buttironi	Simon Marshall	Fiona Stimpson
		Jerry Hudson	David Powell*	

* Absent

**In Attendance Remotely

Also Present	Rachel Botcherby (Planning Officer)
	Sophie Mandak (Administrative Assistant)

P 7474 Apologies and Reasons for Absence

Apologies were received from Cllr Baker and Cllr Powell.

RESOLVED: Noted.

P 7475 Disclosable Pecuniary Interests and Non-Pecuniary Interests

Cllr Buttironi declared a non-pecuniary interest in Application 23/00029/HHOLD (76 Church Road, Horley, Surrey, RH6 8AD) due to proximity.

Cllr Avery declared she is a member or substitute of the Reigate and Banstead Borough Council Planning Committee and that therefore the views expressed by her at this meeting may change.

RESOLVED: Noted.

P 7476 Approval of Minutes

Planning & Development Committee held on 14 March 2023.

RESOLVED: That the minutes of the above meeting of the Planning & Development Committee be approved.

Planning Updates

P 7477 Horley Access Group

In line with the Action from the P&D Committee held on 14th March 2023, Members were advised that Officers have contacted the Borough's JET team about the 'A' boards in the Town Centre but are awaiting a response.

The Planning Officer also provided the Committee with updates from a recent Horley Access Group meeting. The Group reported their disappointment to still be waiting for a response from SCC Highways to their request for a meeting regarding the pavement surfacing along Parkhurst Road. We understand that Cllr Beech has now agreed to a meeting between Councillors and residents to discuss their concerns but that due to staff workload Highway Officers will not be in attendance. Cllr Beech and Cllr Stimpson are to liaise directly to arrange this with residents.

Officers reported that the Access Group also raised the state of the road and pavements at the Kings Head junction and, secondly, the parking of cars along the pavement outside the food outlets on the Church Road/Victoria Road junction and the top of Massetts Road on both side as cars regularly park on the pavements blocking the access for mobility users and people with reduced sight.

The group are also still waiting for a response from Cllr Beech on the issue of the utility access hole cover on the stretch of pavement towards the Jai Ho.

HTC Officers have also raised the additional matters with Cllr Beech but have recommended that the Access Group continue to contact Cllr Beech and SCC Highways directly with any Access matters raised in their meetings.

RESOLVED: Noted

P 7478 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 10th March 2023 to 13th April 2023.

RESOLVED: Noted.

P 7479 Registered Planning Applications

Planning Applications received from Reigate & Banstead Borough Council for the period 10th March 2023 to 13th April 2023.

RESOLVED: That the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be approved.

P 7480 Planning Appeals, during the period 10 March to 13 April 2023.

Members reviewed the list of Planning Appeals lodged, awaiting decision, and determined.

RESOLVED: Noted.

Ongoing Planning Matters

P 7481 Live Bus Display Information/ Metrobus Service Update

The Planning Officer advised the Committee that due to roadworks along Langshott Lane, the No 20 bus service through the Acres development had experienced some disruption, resulting in delays and cancellations. Residents and Members had reported this to HTC, and Officers have been in touch with Metrobus to express concerns over its poor communication to residents and again, the lack of live bus display information.

The response received from Metrobus was that they felt they had publicised the changes well in advance on their website, app and social media. Metrobus also reconfirmed that they are currently unable to update live times in Surrey due to the technology operated by the County Council. Metrobus advised that they will be in attendance at the next Bus Service Improvement Plan (BSIP) stakeholder event where they will use this as an example of how things need to improve.

The Planning Officer reiterated that we had yet to receive any acknowledgement or response from Surrey County Council Highways to the letter sent in January 2023, highlighting concerns at the lack of live bus service display information in Surrey.

RESOLVED: Members requested that a further letter be sent to SCC Highways and Council Leader seeking a response to the concerns over bus service communications.

P 7482 RBBC – Delivering Change – High Street Public Realm Consultation Update

The Planning Officer presented the Council’s response to the latest proposals on the High Street, Central Car Park and Subway which was circulated to all Members and then submitted to the Borough on 21 March 23.

RESOLVED: The Town Council’s Response is Ratified.

P 7483 Surrey County Council – A23/ Cross Oak Lane/ Hoadley Road Analysis Report

The Planning Officer summarised the findings of the Highways Report completed by SCC (and circulated to Members on 27 March 2023) asking Members for any comments or next steps.

RESOLVED: The findings from the Report are Noted and will be kept on file for future use.

P 7484 Communications Received

From	Subject	Date	Action
SCC	Briefings on the transfer of Environmental Maintenance (Grass Verge Cutting) and Parking Enforcement from 1 st April 23.	31.03.23	Noted.
Cllr Stimpson on behalf of Local Resident.	Concerns raised regarding extent of flooding in the Acres that ditches and SUDs had not been maintained.	13.04.23	Officers are awaiting a response from RBBC and will report back to Members.
NALC	Notification of consultation by DLUHC on new CIL Proposals	13.04.23	Noted.
RBBC	RBBC Parking Review – noting alterations to parking restrictions in various roads.	14.04.23	Noted.

SCC Planning	Consultation on Planning Services at the County Council. Deadline 2 nd May 23.	17.04.23	Planning Officer and Planning Chairman to respond on behalf of HTC.
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P 7485 **Diary Dates**

22nd April – **HATS St Georges Day Celebrations**
4th May – **Town and Borough Council Elections**
6th May – **Kings Coronation**
7th May – **Coronation Celebration Picnic and Tree Planting at Horley Recreation Ground (2pm to 4pm)**
8th May – **Big Help Out – Various Litter Picks around Horley**
14th May – **Horley lions Dog Show (Recreation Ground)**
16th May – **Annual Council at 7.30pm**
19th May – **Annual Town Public Forum at 7pm**
23rd May – **Members briefing from GACC regarding Gatwick Airport DCO at 6pm**

RESOLVED: *Noted*

P 7486 **Items for Future Consideration**

Cllr Saunders requested an item be included on the next Planning Committee Agenda to enable the Committee to consider a recommendation for a Motion relating to Bus Services and Live Bus Service Communication.

P 7487 **Press Release**

RESOLVED: *that comments on Planning Application be released to the press and placed on the Town Council website.*

The Committee Chairman thanked Councillors Fiona Stimpson and Rob Spencer for their service on the Planning Committee of Horley Town Council as both will be leaving the Town Council at the end of the municipal year.

Meeting closed at 20.50pm

Date of next meeting: 23 May 2023

Members of the Planning and Development Committee:

Cllrs Avery, Baker, Buttironi, Hudson, George, Samantha Marshall, Simon Marshall, Powell, Saunders, Spencer and Stimpson.