

**Horley Town Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

22 September 2021 (2021-2022)

**PRECEPT**

| Code             | Title   | Receipts          |                   |                    | Payments |        |          | Net Position              |
|------------------|---------|-------------------|-------------------|--------------------|----------|--------|----------|---------------------------|
|                  |         | Budgeted          | Actual            | Variance           | Budgeted | Actual | Variance | +/- Under/over spend      |
| 1                | Precept | 428,088.00        | 214,044.00        | -214,044.00        |          |        |          | -214,044.00 (-50%)        |
| <b>SUB TOTAL</b> |         | <b>428,088.00</b> | <b>214,044.00</b> | <b>-214,044.00</b> |          |        |          | <b>-214,044.00 (-50%)</b> |

**INCOME**

| Code             | Title           | Receipts         |                  |                   | Payments         |        |                  | Net Position           |
|------------------|-----------------|------------------|------------------|-------------------|------------------|--------|------------------|------------------------|
|                  |                 | Budgeted         | Actual           | Variance          | Budgeted         | Actual | Variance         | +/- Under/over spend   |
| 2                | Bank Interest   |                  | 4.38             | 4.38              |                  |        |                  | 4.38 (N/A)             |
| 3                | Section 136 LGA | 38,006.00        | 19,003.00        | -19,003.00        |                  |        |                  | -19,003.00 (-50%)      |
| 5                | Devolved Powers | 1,700.00         |                  | -1,700.00         |                  |        |                  | -1,700.00 (-100%)      |
| 141              | CIL             | 23,000.00        | 31,267.44        | 8,267.44          | 24,498.42        |        | 24,498.42        | 32,765.86 (68%)        |
| <b>SUB TOTAL</b> |                 | <b>62,706.00</b> | <b>50,274.82</b> | <b>-12,431.18</b> | <b>24,498.42</b> |        | <b>24,498.42</b> | <b>12,067.24 (13%)</b> |

**LETTINGS AND RENT**

| Code             | Title                   | Receipts         |                  |                   | Payments |               |                | Net Position             |
|------------------|-------------------------|------------------|------------------|-------------------|----------|---------------|----------------|--------------------------|
|                  |                         | Budgeted         | Actual           | Variance          | Budgeted | Actual        | Variance       | +/- Under/over spend     |
| 7                | Edmonds Hall            | 6,694.00         | 1,918.00         | -4,776.00         |          |               |                | -4,776.00 (-71%)         |
| 8                | Football Pitches        | 3,000.00         | 377.08           | -2,622.92         |          | 287.58        | -287.58        | -2,910.50 (-97%)         |
| 9                | Church Rd Allotments    | 3,300.00         | 236.00           | -3,064.00         |          |               |                | -3,064.00 (-92%)         |
| 10               | Langshott Allotments    | 3,800.00         | 3,764.00         | -36.00            |          |               |                | -36.00 (-0%)             |
| 11               | Bowls Club              | 276.00           |                  | -276.00           |          |               |                | -276.00 (-100%)          |
| 12               | Innes Pavilion          | 10,000.00        | 3,084.00         | -6,916.00         |          |               |                | -6,916.00 (-69%)         |
| 13               | Saturday Market         | 200.00           |                  | -200.00           |          |               |                | -200.00 (-100%)          |
| 14               | Events and Banners      | 5,000.00         | 5,667.02         | 667.02            |          |               |                | 667.02 (13%)             |
| 15               | Meeting Room            |                  |                  |                   |          |               |                | (N/A)                    |
| 16               | Edmonds Hall Deposits   |                  |                  |                   |          | 100.00        | -100.00        | -100.00 (N/A)            |
| 17               | Football Pitch Deposits |                  | 300.00           | 300.00            |          | 100.00        | -100.00        | 200.00 (N/A)             |
| 149              | Security Deposits       |                  | 200.00           | 200.00            |          |               |                | 200.00 (N/A)             |
| <b>SUB TOTAL</b> |                         | <b>32,270.00</b> | <b>15,546.10</b> | <b>-16,723.90</b> |          | <b>487.58</b> | <b>-487.58</b> | <b>-17,211.48 (-53%)</b> |

**OFFICE EXPENDITURE**

| Code | Title                       | Receipts |        |          | Payments |          |           | Net Position         |
|------|-----------------------------|----------|--------|----------|----------|----------|-----------|----------------------|
|      |                             | Budgeted | Actual | Variance | Budgeted | Actual   | Variance  | +/- Under/over spend |
| 19   | Stationery                  |          |        |          | 1,700.00 | 20.79    | 1,679.21  | 1,679.21 (98%)       |
| 20   | Courier & Postage           |          |        |          | 75.00    | 1.70     | 73.30     | 73.30 (97%)          |
| 21   | Office Supplies & Equipment |          |        |          | 3,000.00 | 1,307.13 | 1,692.87  | 1,692.87 (56%)       |
| 22   | Photocopying                | 80.00    |        | -80.00   | 2,800.00 | 1,301.16 | 1,498.84  | 1,418.84 (49%)       |
| 23   | IT                          |          |        |          | 8,000.00 | 5,831.44 | 2,168.56  | 2,168.56 (27%)       |
| 24   | Website                     |          |        |          | 2,000.00 | 1,220.00 | 780.00    | 780.00 (39%)         |
| 25   | Communications              |          |        |          | 2,500.00 | 1,509.24 | 990.76    | 990.76 (39%)         |
| 26   | Environment Campaign        |          |        |          |          |          |           | (N/A)                |
| 148  | COVID -19 Compliance        |          |        |          |          | 2,394.30 | -2,394.30 | -2,394.30 (N/A)      |

**Horley Town Council**  
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22 September 2021 (2021-2022)

|                  |              |               |                  |                  |                 |                       |
|------------------|--------------|---------------|------------------|------------------|-----------------|-----------------------|
| <b>SUB TOTAL</b> | <b>80.00</b> | <b>-80.00</b> | <b>20,075.00</b> | <b>13,585.76</b> | <b>6,489.24</b> | <b>6,409.24 (31%)</b> |
|------------------|--------------|---------------|------------------|------------------|-----------------|-----------------------|

**SALARIES AND PENSIONS**

| Code             | Title                         | Receipts |        |          | Payments          |                  |                   | Net Position            |
|------------------|-------------------------------|----------|--------|----------|-------------------|------------------|-------------------|-------------------------|
|                  |                               | Budgeted | Actual | Variance | Budgeted          | Actual           | Variance          | +/- Under/over spend    |
| 30               | Net Salaries                  |          |        |          | 116,000.00        | 44,762.88        | 71,237.12         | 71,237.12 (61%)         |
| 31               | PAYE                          |          |        |          | 18,000.00         | 5,435.80         | 12,564.20         | 12,564.20 (69%)         |
| 32               | NI Employee                   |          |        |          | 10,000.00         | 2,864.16         | 7,135.84          | 7,135.84 (71%)          |
| 33               | NI Employer                   |          |        |          | 14,800.00         | 4,581.60         | 10,218.40         | 10,218.40 (69%)         |
| 34               | SCC Pension Employee          |          |        |          | 18,200.00         | 6,078.72         | 12,121.28         | 12,121.28 (66%)         |
| 35               | SCC Pension Employer          |          |        |          | 28,000.00         | 8,821.56         | 19,178.44         | 19,178.44 (68%)         |
| 151              | Long Service Award            |          |        |          |                   | 1,250.00         | -1,250.00         | -1,250.00 (N/A)         |
| 156              | Student/Postgraduate Loan Ded |          |        |          |                   | 111.00           | -111.00           | -111.00 (N/A)           |
| <b>SUB TOTAL</b> |                               |          |        |          | <b>205,000.00</b> | <b>73,905.72</b> | <b>131,094.28</b> | <b>131,094.28 (63%)</b> |

**OFFICE MAINTENANCE & REF**

| Code             | Title                       | Receipts |        |          | Payments         |                  |                  | Net Position           |
|------------------|-----------------------------|----------|--------|----------|------------------|------------------|------------------|------------------------|
|                  |                             | Budgeted | Actual | Variance | Budgeted         | Actual           | Variance         | +/- Under/over spend   |
| 38               | Maintenance & Repairs       |          |        |          | 3,550.00         | 1,298.00         | 2,252.00         | 2,252.00 (63%)         |
| 39               | Cleaning of hall and office |          |        |          | 15,000.00        | 5,253.57         | 9,746.43         | 9,746.43 (64%)         |
| 40               | Utilities                   |          |        |          | 4,400.00         | 1,727.49         | 2,672.51         | 2,672.51 (60%)         |
| 41               | Rates                       |          |        |          | 2,000.00         | 519.58           | 1,480.42         | 1,480.42 (74%)         |
| 42               | Maintenance Contracts       |          |        |          | 1,500.00         | 211.11           | 1,288.89         | 1,288.89 (85%)         |
| 43               | Window Cleaning             |          |        |          | 750.00           | 165.00           | 585.00           | 585.00 (78%)           |
| 45               | Compliance and Regulatory   |          |        |          | 5,000.00         | 1,090.09         | 3,909.91         | 3,909.91 (78%)         |
| <b>SUB TOTAL</b> |                             |          |        |          | <b>32,200.00</b> | <b>10,264.84</b> | <b>21,935.16</b> | <b>21,935.16 (68%)</b> |

**GENERAL**

| Code | Title                       | Receipts |        |          | Payments  |          |           | Net Position         |
|------|-----------------------------|----------|--------|----------|-----------|----------|-----------|----------------------|
|      |                             | Budgeted | Actual | Variance | Budgeted  | Actual   | Variance  | +/- Under/over spend |
| 50   | PWLB Loan Repayment - Counc |          |        |          | 19,545.00 | 9,772.46 | 9,772.54  | 9,772.54 (50%)       |
| 51   | Bank charges                |          |        |          | 1,000.00  | 204.64   | 795.36    | 795.36 (79%)         |
| 52   | Insurance                   |          |        |          | 8,755.00  | 7,308.61 | 1,446.39  | 1,446.39 (16%)       |
| 53   | Legal and professional fees |          |        |          | 13,225.00 | 2,218.17 | 11,006.83 | 11,006.83 (83%)      |
| 54   | Audit fees                  |          |        |          | 2,678.00  |          | 2,678.00  | 2,678.00 (100%)      |
| 55   | Subscriptions & Licences    |          |        |          | 7,519.00  | 6,973.80 | 545.20    | 545.20 (7%)          |
| 60   | Election Expenses           |          |        |          | 2,500.00  |          | 2,500.00  | 2,500.00 (100%)      |
| 62   | Chairman's Allowance        |          |        |          | 400.00    |          | 400.00    | 400.00 (100%)        |
| 63   | Cllr Expenses               |          |        |          | 103.00    | 36.00    | 67.00     | 67.00 (65%)          |
| 64   | Cllr Training               |          |        |          | 800.00    | 290.00   | 510.00    | 510.00 (63%)         |
| 65   | Staff Expenses              |          |        |          | 100.00    |          | 100.00    | 100.00 (100%)        |
| 66   | Staff Training              |          |        |          | 1,500.00  | 110.00   | 1,390.00  | 1,390.00 (92%)       |
| 142  | GDPR                        |          |        |          |           |          |           | (N/A)                |
| 146  | VAT Payment                 |          |        |          |           |          |           | (N/A)                |
| 157  | Town Badges                 |          |        |          |           | 1,148.00 | -1,148.00 | -1,148.00 (N/A)      |

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22 September 2021 (2021-2022)

|                  |                  |                  |                  |                        |
|------------------|------------------|------------------|------------------|------------------------|
| <b>SUB TOTAL</b> | <b>58,125.00</b> | <b>28,061.68</b> | <b>30,063.32</b> | <b>30,063.32 (51%)</b> |
|------------------|------------------|------------------|------------------|------------------------|

**GROUNDS MAINTENANCE**

| Code Title                         | Receipts |        |          | Payments         |                  |                  | Net Position           |
|------------------------------------|----------|--------|----------|------------------|------------------|------------------|------------------------|
|                                    | Budgeted | Actual | Variance | Budgeted         | Actual           | Variance         | +/- Under/over spend   |
| 70 Contractors' Maint (HTC)        |          |        |          | 52,000.00        | 7,952.80         | 44,047.20        | 44,047.20 (84%)        |
| 71 Contractors' Maint (Devolved Po |          |        |          | 1,700.00         |                  | 1,700.00         | 1,700.00 (100%)        |
| 72 Playground Inspections          |          |        |          | 8,549.00         | 1,398.00         | 7,151.00         | 7,151.00 (83%)         |
| 73 Playground Repairs              |          |        |          | 7,210.00         | 530.00           | 6,680.00         | 6,680.00 (92%)         |
| 74 Parks Furniture                 |          |        |          | 5,150.00         |                  | 5,150.00         | 5,150.00 (100%)        |
| 75 Signage                         |          |        |          | 1,648.00         |                  | 1,648.00         | 1,648.00 (100%)        |
| 76 Pest Control                    |          |        |          | 570.00           |                  | 570.00           | 570.00 (100%)          |
| 77 Tree Surgery                    |          |        |          | 8,240.00         | 950.00           | 7,290.00         | 7,290.00 (88%)         |
| <b>SUB TOTAL</b>                   |          |        |          | <b>85,067.00</b> | <b>10,830.80</b> | <b>74,236.20</b> | <b>74,236.20 (87%)</b> |

**HORLEY RECREATION GROU**

| Code Title                       | Receipts        |                 |                  | Payments         |                 |                  | Net Position           |
|----------------------------------|-----------------|-----------------|------------------|------------------|-----------------|------------------|------------------------|
|                                  | Budgeted        | Actual          | Variance         | Budgeted         | Actual          | Variance         | +/- Under/over spend   |
| 79 Memorial Gardens              |                 |                 |                  | 3,605.00         | 1,540.00        | 2,065.00         | 2,065.00 (57%)         |
| 80 Ornamental Gardens            |                 |                 |                  | 1,545.00         |                 | 1,545.00         | 1,545.00 (100%)        |
| 123 Grounds                      |                 |                 |                  | 2,060.00         | 350.33          | 1,709.67         | 1,709.67 (82%)         |
| 143 Cafe/Pavilion PWLB Loan Repa |                 |                 |                  | 27,556.00        |                 | 27,556.00        | 27,556.00 (100%)       |
| 145 Pavilion Cafe Project Fund   |                 |                 |                  | 27,000.00        | 729.00          | 26,271.00        | 26,271.00 (97%)        |
| 153 Pavilion Cafe Utilities      |                 | 1,015.84        | 1,015.84         |                  | 3,007.80        | -3,007.80        | -1,991.96 (N/A)        |
| 154 Pavilion Cafe Maintenance    |                 |                 |                  | 2,000.00         | 60.00           | 1,940.00         | 1,940.00 (97%)         |
| 155 Pavilion Cafe Rent           | 6,000.00        |                 | -6,000.00        |                  |                 |                  | -6,000.00 (-100%)      |
| <b>SUB TOTAL</b>                 | <b>6,000.00</b> | <b>1,015.84</b> | <b>-4,984.16</b> | <b>63,766.00</b> | <b>5,687.13</b> | <b>58,078.87</b> | <b>53,094.71 (76%)</b> |

**COURT LODGE/INNES PAVILIK**

| Code Title                         | Receipts |               |               | Payments         |                 |                  | Net Position           |
|------------------------------------|----------|---------------|---------------|------------------|-----------------|------------------|------------------------|
|                                    | Budgeted | Actual        | Variance      | Budgeted         | Actual          | Variance         | +/- Under/over spend   |
| 86 Pitches/Playgrounds             |          |               |               | 1,030.00         | 132.00          | 898.00           | 898.00 (87%)           |
| 87 Buildings - Refurbishment/Repai |          |               |               | 5,150.00         |                 | 5,150.00         | 5,150.00 (100%)        |
| 88 Utilities                       |          | 261.90        | 261.90        | 2,600.00         | 1,017.74        | 1,582.26         | 1,844.16 (70%)         |
| 89 Lease of land                   |          |               |               | 1.00             |                 | 1.00             | 1.00 (100%)            |
| 124 Football Pavillion Cleaning    |          |               |               | 2,300.00         | 419.85          | 1,880.15         | 1,880.15 (81%)         |
| 131 Maintenance Contracts          |          |               |               | 1,000.00         | 377.30          | 622.70           | 622.70 (62%)           |
| 132 Innes Communications           |          |               |               |                  |                 |                  | (N/A)                  |
| <b>SUB TOTAL</b>                   |          | <b>261.90</b> | <b>261.90</b> | <b>12,081.00</b> | <b>1,946.89</b> | <b>10,134.11</b> | <b>10,396.01 (86%)</b> |

**MICHAEL CRESCENT**

| Code Title          | Receipts |        |          | Payments |        |          | Net Position         |
|---------------------|----------|--------|----------|----------|--------|----------|----------------------|
|                     | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 91 Rates & Utilites |          |        |          | 740.00   | 267.04 | 472.96   | 472.96 (63%)         |

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|                           |                 |               |                 |                       |
|---------------------------|-----------------|---------------|-----------------|-----------------------|
| 121 Buildings and Grounds | 2,000.00        | 57.00         | 1,943.00        | 1,943.00 (97%)        |
| 140 Scout Hut Demolition  |                 |               |                 | (N/A)                 |
| <b>SUB TOTAL</b>          | <b>2,740.00</b> | <b>324.04</b> | <b>2,415.96</b> | <b>2,415.96 (88%)</b> |

**EMLYN MEADOWS**

| Code Title       | Receipts |        |          | Payments      |              |               | Net Position         |
|------------------|----------|--------|----------|---------------|--------------|---------------|----------------------|
|                  | Budgeted | Actual | Variance | Budgeted      | Actual       | Variance      | +/- Under/over spend |
| 95 Grounds       |          |        |          | 500.00        | 57.00        | 443.00        | 443.00 (88%)         |
| <b>SUB TOTAL</b> |          |        |          | <b>500.00</b> | <b>57.00</b> | <b>443.00</b> | <b>443.00 (88%)</b>  |

**ALLOTMENTS**

| Code Title               | Receipts |        |          | Payments        |                 |                 | Net Position          |
|--------------------------|----------|--------|----------|-----------------|-----------------|-----------------|-----------------------|
|                          | Budgeted | Actual | Variance | Budgeted        | Actual          | Variance        | +/- Under/over spend  |
| 96 Langshott Maintenance |          |        |          | 2,600.00        | 1,662.90        | 937.10          | 937.10 (36%)          |
| 97 Church Rd Maintenance |          |        |          | 1,850.00        |                 | 1,850.00        | 1,850.00 (100%)       |
| 98 Church Rd Utilities   |          |        |          | 520.00          |                 | 520.00          | 520.00 (100%)         |
| 99 Langshott Utilities   |          |        |          | 920.00          | 100.00          | 820.00          | 820.00 (89%)          |
| <b>SUB TOTAL</b>         |          |        |          | <b>5,890.00</b> | <b>1,762.90</b> | <b>4,127.10</b> | <b>4,127.10 (70%)</b> |

**TOWN CENTRE**

| Code Title                     | Receipts      |        |                | Payments         |               |                  | Net Position           |
|--------------------------------|---------------|--------|----------------|------------------|---------------|------------------|------------------------|
|                                | Budgeted      | Actual | Variance       | Budgeted         | Actual        | Variance         | +/- Under/over spend   |
| 100 Baskets and planting       | 500.00        |        | -500.00        | 8,755.00         |               | 8,755.00         | 8,255.00 (89%)         |
| 101 Horley/South & SE in Bloom |               |        |                | 1,600.00         | 165.69        | 1,434.31         | 1,434.31 (89%)         |
| 102 Christmas                  |               |        |                | 1,957.00         |               | 1,957.00         | 1,957.00 (100%)        |
| 150 Defibrillator maintenance  |               |        |                |                  |               |                  | (N/A)                  |
| 152 Commercial Hub Support     |               |        |                | 5,000.00         |               | 5,000.00         | 5,000.00 (100%)        |
| <b>SUB TOTAL</b>               | <b>500.00</b> |        | <b>-500.00</b> | <b>17,312.00</b> | <b>165.69</b> | <b>17,146.31</b> | <b>16,646.31 (93%)</b> |

**SECURITY**

| Code Title                     | Receipts |        |          | Payments         |                 |                  | Net Position           |
|--------------------------------|----------|--------|----------|------------------|-----------------|------------------|------------------------|
|                                | Budgeted | Actual | Variance | Budgeted         | Actual          | Variance         | +/- Under/over spend   |
| 105 Security Patrols           |          |        |          | 5,665.00         | 2,325.92        | 3,339.08         | 3,339.08 (58%)         |
| 106 CCTV Installation          |          |        |          | 2,000.00         |                 | 2,000.00         | 2,000.00 (100%)        |
| 107 CCTV Maintenance           |          |        |          | 3,500.00         |                 | 3,500.00         | 3,500.00 (100%)        |
| 108 CCTV Broadband Connections |          |        |          | 2,000.00         | 476.12          | 1,523.88         | 1,523.88 (76%)         |
| 147 Alarm Maintenance          |          |        |          |                  | 75.00           | -75.00           | -75.00 (N/A)           |
| <b>SUB TOTAL</b>               |          |        |          | <b>13,165.00</b> | <b>2,877.04</b> | <b>10,287.96</b> | <b>10,287.96 (78%)</b> |

**Horley Town Council**  
**Summary of Receipts and Payments**  
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22 September 2021 (2021-2022)

**GRANTS AND DONATIONS**

| Code             | Title                  | Receipts |        |          | Payments        |                 |                 | Net Position          |
|------------------|------------------------|----------|--------|----------|-----------------|-----------------|-----------------|-----------------------|
|                  |                        | Budgeted | Actual | Variance | Budgeted        | Actual          | Variance        | +/- Under/over spend  |
| 110              | Grant Award Scheme     |          |        |          | 3,000.00        |                 | 3,000.00        | 3,000.00 (100%)       |
| 111              | Churchyards            |          |        |          | 6,550.00        | 6,550.00        |                 | (0%)                  |
| 112              | CLlr Initiative grants |          |        |          |                 |                 |                 | (N/A)                 |
| 113              | Other Grants           |          |        |          |                 |                 |                 | (N/A)                 |
| <b>SUB TOTAL</b> |                        |          |        |          | <b>9,550.00</b> | <b>6,550.00</b> | <b>3,000.00</b> | <b>3,000.00 (31%)</b> |

**VAT RECLAIM**

| Code             | Title          | Receipts |                 |                 | Payments |                 |                  | Net Position          |
|------------------|----------------|----------|-----------------|-----------------|----------|-----------------|------------------|-----------------------|
|                  |                | Budgeted | Actual          | Variance        | Budgeted | Actual          | Variance         | +/- Under/over spend  |
| 120              | Vat repayments |          | 5,844.08        | 5,844.08        |          | 1,358.91        | -1,358.91        | 4,485.17 (N/A)        |
| <b>SUB TOTAL</b> |                |          | <b>5,844.08</b> | <b>5,844.08</b> |          | <b>1,358.91</b> | <b>-1,358.91</b> | <b>4,485.17 (N/A)</b> |

**Summary**

|                    |                   |                   |                    |                   |                   |                   |                         |
|--------------------|-------------------|-------------------|--------------------|-------------------|-------------------|-------------------|-------------------------|
| <b>NET TOTAL</b>   | <b>529,644.00</b> | <b>286,986.74</b> | <b>-242,657.26</b> | <b>549,969.42</b> | <b>157,865.98</b> | <b>392,103.44</b> | <b>149,446.18 (13%)</b> |
| <b>V.A.T.</b>      |                   | 291.67            |                    |                   | 9,487.17          |                   |                         |
| <b>GROSS TOTAL</b> |                   | <b>287,278.41</b> |                    |                   | <b>167,353.15</b> |                   |                         |