

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 23 January 2018 at 7.30 pm**

A G E N D A

1 Apologies and Reasons for Absence

2 Disclosable Pecuniary Interests and Non-Pecuniary Interests

To receive from members any declarations of interest in relation to any items included on this agenda.

3 Public Forum

4 Approval of Minutes

Committee Meeting, Tuesday 21 November 2017

5 Matters Arising

Committee Meeting, Tuesday 21 November 2017

6 Audit Matters

To receive the Councillors' Audit Certificate for November and December 2017

7 Financial Reports

To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 December 2017.

8 Communications

- i) To note that the next meeting of the Communications Sub-Committee is to be held on 13 February 2018.
- ii) To receive an update on any other matters, including the recent publication of the Horley Town Guide.

**9 Surrey Association of Local Councils (Surrey ALC)
& National Association of Local Councils (NALC)**

- i) To receive updates on recent meetings and other events attended.
- ii) To receive an update on any other matters, including General Data Protection Regulations (GDPR).

10 Legionella Control

To receive an update on recent training undertaken.

11 Risk Assessment

To review the Risk Assessment and Management Paper for 2017/ 2018, for consideration by Full Council on 13 February 2018.

12 Request to Site Additional Cabin at Michael Crescent Centenary Park

To consider a request from the Borough Council's Air Quality Monitoring Officer to site an additional Cabin at the Park for Air Quality Monitoring purposes.

13 Community Infrastructure Levy (CIL)

To note receipt of the financial reports from the Borough Council's CIL Officer.

14 Reigate & Banstead Ward Boundary Review

To receive an update on information recently received.

- 15 Town Meeting, 27 April 2018**
To consider arrangements for the meeting.
- 16 Letters Received**
- 17 Diary Dates**
To note forthcoming events.
- 18 Urgent Business**
To note urgent business for inclusion on any future agenda.
- 19 Press Release**
To agree items for inclusion.
- 20 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 21 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 21 November 2017.
- 22 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 21 November 2017.
- 23 Innes Pavilion Tenancy** **CONFIDENTIAL**
To consider the way forward, with regard to the renewal of the Tenancy, including possible requirements for an Energy Performance Certificate (EPC) to be in place.
- 24 Press Release**
To agree items for inclusion.



Signed: Joan Walsh, Town Clerk, 18 January 2018

Date of next meeting – Tuesday 13 March 2018