

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 14 June 2016 at 7.30 pm**

A G E N D A

- 1 Appointment of Committee Chairman
(Chairman of the Council in the Chair)**

Elected Chairman to take the Chair
- 2 Appointment of Committee Vice-Chairman**
- 3 Apologies and Reasons for Absence**
- 4 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive from members any declarations of interest in relation to any items included on this agenda.
- 5 Public Forum**
- 6 Approval of Minutes**
Committee Meeting, Tuesday 3 May 2016
- 7 Matters Arising**
Committee Meeting, Tuesday 3 May 2016
- 8 Appointments to Sub-Committees and Outside Bodies**
To agree appointments to the following:
Communications Sub-Committee
Internal Audit Review Sub-Committee
Standing Orders Sub-Committee
Borough Standards Committee
Surrey Association of Local Councils (appointments already made)
- 9 Audit Matters**
 - i)** Councillors' Audit Certificate - no updates to be received.
 - ii)** To approve the continued appointment of Paul Hartley as the Internal Auditor for Horley Town Council for the current Municipal Year.
- 10 Financial Reports**
No updates to be received.
- 11 Communications**
 - i)** To receive an update on any recent meetings of the Communications Sub-Committee.
 - ii)** To receive an update on any other matters.
- 12 Borough Standards Committee**
To receive an update on recent meetings.
- 13 Surrey Association of Local Councils (Surrey ALC)
& National Association of Local Councils (NALC)**
To receive updates on recent meetings and to consider any information received.
- 14 Henry Webber Memorial and Service**
To receive an update.
- 15 Replacement Skate Park for Horley Recreation Ground**
To receive an update on recent meetings and any other matters.

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- 16 Proposals for Café at Horley Recreation Ground**
Preliminary Cost Plan and Designs - to receive an update.
- 17 Town Council Insurance – Combined Renewal**
To note that the insurance has been renewed with Aviva Insurance Ltd for the total sum of £6,928.22, inclusive of Insurance Premium Tax (expiry date, 31 May 2017).
- 18 Horley Town Council Grants Scheme**
To consider how the scheme might operate for the current Municipal Year.
- 19 Crime & Disorder Information Sharing Protocol for Surrey**
To note receipt of the updated document.
- 20 Letters Received**
- 21 Diary Dates**
To note forthcoming events.
- 22 Urgent Business**
To note urgent business for inclusion on any future agenda.
- 23 Press Release**
To agree items for inclusion.
- 24 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 25 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 3 May 2016
- 26 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 3 May 2016
- 27 Press Release**
To agree items for inclusion.



Signed: Town Clerk, 9 June 2016 Date of next meeting – Tuesday 2 August 2016