

HORLEY TOWN COUNCIL

Alan Jones FCSI ACIB

Town Clerk

Council Offices, 92 Albert Road

Horley, Surrey RH6 7HZ

Tel: 01293 784765

info@horleysurrey-tc.gov.uk

www.horleysurrey-tc.gov.uk



**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 27 June 2017 at 7.30 pm.**

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
To approve the minutes of the Annual Meeting of the Council held on 16 May 2017
- 5 Matters Arising**
Minutes of the Annual Meeting of the Council held on 16 May 2017
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Unapproved minutes of the Leisure & Amenities Committee held on 30 May 2017
 - ii) Unapproved minutes of the Finance & General Purposes Committee held on 13 June 2017
 - iii) Approved minutes of the Planning & Development Committee held on 25 April 2017
 - iv) Approved minutes of the Planning & Development Committee held on 23 May 2017
- 7 Chairman's Report**
To receive a report of events recently attended by the Chairman or his representative.
- 8 Reports from Surrey County Councillors**
 - i) To consider any information received.
 - ii) Possible re-commencement of regular meetings with residents – to receive an update.
- 9 Annual Audit for the Year Ending 31 March 2017**
 - i) To approve the unaudited Balance Sheet, as at 31 March 2017, Reserve Analysis as at 31 March 2017 and other associated documents (as recommended by the Finance & General Purposes Committee on 13 June 2017).
 - ii) To approve the Annual Governance Statement, Accounting Statements and the Annual Internal Audit Report (Sections 1,2 & 4 of the Annual Return).
 - iii) To consider any further changes to Earmarked Funds.
- 10 Report of the Parish Remuneration Panel**
To consider the recommendations of the Panel regarding Members' Allowances for Horley Town Council and to agree the way forward.
- 11 Proposals for Café at Horley Recreation Ground**
To receive any updates.
- 12 Charges for Football Pitch Hire at Court Lodge Fields**
To agree charges, with effect from August 2017.

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- 13 Letters Received**
- 14 Diary Dates**
- 15 Urgent Business**
To note urgent business for inclusion on future agenda.
- 16 Press Release**
To agree items for inclusion.
- 17 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 18 Confidential Minutes** **CONFIDENTIAL**
To approve the confidential minutes of the Annual Meeting of the Council held on 16 May 2017
- 19 Matters Arising** **CONFIDENTIAL**
Confidential minutes of the Annual Meeting of the Council held on 16 May 2017.
- 20 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 21 Staffing Matters** **CONFIDENTIAL**
To receive an update from the Clerk.
- 22 Horley Edmonds Community Fund** **CONFIDENTIAL**
To consider grant applications received.
- 23 Press Release**
To agree items for inclusion.



Signed, Town Clerk, 22 June 2017 Date of Next Meeting – 29 August 2017