

# HORLEY TOWN COUNCIL

Alan Jones FCSI ACIB

Town Clerk

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**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,  
Albert Road, Horley on Tuesday 3 February 2015 at 7.30pm.**

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest & Dispensations**
  - i) To receive Declarations of Interest regarding items on this agenda.
  - ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
  - iii) To grant any requests for dispensations, as appropriate.
- 3 Public Forum**
- 4 Minutes**

To approve the minutes of the Ordinary Meeting of the Council held on 16 December 2014
- 5 Matters Arising**

Ordinary Meeting of the Council held on 16 December 2014
- 6 Committee Reports**

To receive the minutes of the meetings of the following Committees:

  - i) Approved minutes of the Leisure & Amenities Committee held on 4 November 2014 (previously circulated).
  - ii) Unapproved minutes of the Leisure & Amenities Committee held on 6 January 2015 (attached).
  - iii) Approved minutes of the Finance & General Purposes Committee held on 25 November 2014 (previously circulated).
  - iv) Unapproved minutes of the Finance & General Purposes Committee held on 20 January 2014 (attached).
  - v) Approved minutes of the Planning & Development Committee held on 9 December 2014 (attached).
  - vi) Unapproved minutes of the Planning & Development Committee held on 13 January 2015 (attached).
- 7 Chairman's Report**

To receive a report of events recently attended by the Chairman or his representative.
- 8 Reports from County Councillors**

To consider any reports received.
- 9 Strategy & Forward Planning Advisory Group (S&FPG)**

To receive an update on recent meetings and any other matters.
- 10 Surrey Police**

To receive an update on recent liaison meetings and other matters.

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- 11 Cycle of Meetings 2015-2016**  
To consider the Cycle of Meetings, for recommendation to the Annual Meeting of the newly elected Town Council, to be held on 19 May 2015
- 12 Horley Edmonds Fund**  
To note receipt of the Quarterly Fund Statement up to 31 December 2014.
- 13 Risk Assessment**  
To approve the Risk Assessment and Management Paper for 2014 – 2015, as recommended by the Finance & General Purposes Committee.
- 14 South & South East in Bloom 2015**  
i) To consider participation in this year's competition. (Closing date for entries, 21 February 2015.)  
ii) To consider attendance at the Seminar, to be held at Tilgate Park on 26 March 2015.
- 15 Letters Received**
- 16 Diary Dates**
- 17 Urgent Business**  
To note urgent business for inclusion on future agenda.
- 18 Press Release**  
To agree items for inclusion.
- 19 Exclusion of Public and Press**  
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 20 Confidential Minutes** **CONFIDENTIAL**  
To approve the confidential minutes of the Ordinary Meeting of the Council held on 16 December 2014.
- 21 Matters Arising** **CONFIDENTIAL**  
Ordinary Meeting of the Council held on 16 December 2014
- 22 Committee Reports – Confidential Minutes** **CONFIDENTIAL**  
To receive the confidential minutes of Committee meetings.
- 23 Horley Edmonds Fund** **CONFIDENTIAL**  
To consider an application for funding.
- 24 Press Release**  
To agree items for inclusion.



Signed, Town Clerk, 29 January 2014

Date of Next Meeting - 31 March 2015