

HORLEY TOWN COUNCIL

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An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms, Albert Road, Horley on Tuesday 3 September 2019 at 7.30 pm.

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
To approve the minutes of the Ordinary Meeting of the Council held on 2 July 2019.
- 5 Full Council Updates**
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Unapproved minutes of the Leisure & Amenities Committee held on 16 July 2019
 - ii) Unapproved minutes of the Finance & General Purposes Committee held on 6 August 2019
 - iii) Approved minutes of the Planning & Development Committee held on 25 June 2019
 - iv) Approved minutes of the Planning & Development Committee held on 23 July 2019
- 7 Chairman's Report**
To receive a report of events recently attended by the Chairman or his representative.
- 8 Borough, County Councillor and Other Related Updates**
 - i) To note that the next Residents' Forum Meeting is to be held on Wednesday, 25 September 2019, from 7.00pm, in the Edmonds Hall.
 - ii) To receive an update on any other matters.
- 9 Police Matters** – to note that a meeting is to be held with representatives of Surrey Police on 5 September.
- 10 Surrey ALC Survey: Health and Wellbeing in Local Councils (Closing Date: 28 September 2019)**
To consider the Town Council's responses to the questionnaire launched by the Surrey ALC, Vice-President, Dr Richard Olliver.
- 11 Reigate & Banstead (Draft Priorities & Commitments) 2020-25 Consultation (Closing Date: 16 September 2019)**
To consider the recommendations made by the Planning Committee on the Draft Reigate & Banstead Plan and to approve the response to be submitted to RBBC prior to the closing date.
- 12 Draft Horley Town Plan 2020-25**
To consider the recommendations made by the Leaders Committee on the Draft Horley Town Plan 2020-25, following its review meeting held on 22 August 2019.

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- 13 RBBC Consultation: Statutory Review of Polling Districts and Places (Closing Date: 16 September 2019)**
To consider the recommendations made by the Finance Committee on the Statutory Review of Polling Districts and Places and to approve the response to be submitted to RBBC prior to the closing date.
- 14 Members' Allowances Scheme for the Town Council Term 2019-2023**
To note the requirement of the Local Authorities (Members' Allowances) (England) Regulations 2003, for members opting out of the Member' Allowances Scheme (adopted by Horley Town Council on 2 July 2019) to inform the Clerk in writing.
- 15 Café at Horley Recreation Ground**
- i) To consider the recommendations made by the Finance Committee for the Café Operator Concession Lease and to approve the appointment of the recommended Operator.
 - ii) To approve the appointment of a VAT Reclaim Specialist for professional advice on a possible partial VAT Reclaim on the construction, for a fixed fee of £600 plus VAT.
 - iii) PWLB Loan Application – to receive an update on the loan confirmation.
 - iv) To receive an update on any other matters.
- 16 Horley Edmonds Fund**
To receive any updates.
- 17 Letters Received**
- 18 Diary Dates**
- 19 Items for Future Consideration**
To note items for inclusion on future agenda.
- 20 Press Release**
To agree items for inclusion.
- 21 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 22 Confidential Minutes** **CONFIDENTIAL**
To approve the confidential minutes of the Ordinary Meeting of the Council held on 2 July 2019
- 23 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 24 Staffing Matters** **CONFIDENTIAL**
To receive an update on any matters.



Town Clerk, 29 August 2019

Date of Next Meeting – 15 October 2019