

HORLEY TOWN COUNCIL

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Town Clerk

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**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 3 April 2018 at 7.30 pm.**

1 Apologies and Reasons for Absence

To receive apologies and reasons for absence.

2 Disclosable Pecuniary Interests and Non-Pecuniary Interests

To receive any declarations of interest in relation to any items included on this agenda.

3 Public Forum

4 Minutes

- i) To approve the minutes of the Ordinary Meeting of the Council held on 13 February 2018.
- ii) To approve the minutes of the Extraordinary Meeting of the Council held on 13 March 2018.

5 Matters Arising

- i) Minutes of the Ordinary Meeting of the Council held on 13 February 2018
- ii) Minutes of the Extraordinary Meeting of the Council held on 13 March 2018

6 Committee Reports

To receive the minutes of the meetings of the following Committees:

- i) Unapproved minutes of the Leisure & Amenities Committee held on 27 February 2018
- ii) Unapproved minutes of the Finance & General Purposes Committee held on 13 March 2018
- iii) Approved minutes of the Planning & Development Committee held on 6 February 2018
- iv) Approved minutes of the Planning & Development Committee held on 6 March 2018

7 Notice of Vacancy – Office of Town Councillor

To note that a vacancy has been declared, following the resignation of Cllr David Jackson, and to receive an update on the process to be followed.

8 Chairman's Report

To receive a report of events recently attended by the Chairman or his representative.

9 Borough, County Councillor and Other Updates

- i) To note that the next Residents' Forum Meeting is to be held here on Tuesday 17 April at 7.00 pm.
- ii) To receive an update on the HTC/RBBC Liaison Meeting, held on 8 March 2018.
- iii) To receive updates on any other recent meetings.
- iv) To receive any updates from Borough and County Councillors.

10 Proposals for Café at Horley Recreation Ground

To receive any updates.

11 Electoral Review of Reigate & Banstead by the Local Government Boundary Commission for England

To receive any updates from the Boundary Review Working Group and to agree the Town Councils submission, with regard to possible new warding arrangements. (Closing date for submissions, 9 April 2018).

12 Cycle of Meetings 2018 – 2019

To approve the Cycle of Meetings.

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- 13 Horley Edmonds Community Fund**
i) To note receipt of the Fund Statement for 1 April 2017 to 22 March 2018
ii) To note receipt of End of Grant Reviews.
- 14 Police and Crime Plan Survey**
To consider a response by the Town Council (Closing date, 9 April 2018)
- 15 Installation of Defibrillator at Boots, Horley, funded by the Horley Town Management Group**
To approve the engrossed Licence.
- 16 Gatwick Diamond Business (gdb) – Membership Renewal**
To consider payment of £330, being the Town Council’s membership renewal fee for 2018/2019.
- 17 Request to hold Bootcamps at Horley Recreation Ground**
To consider a request from a Personal Trainer.
- 18 Smith’s Charity**
To note the appointment of a replacement Trustee.
- 19 Letters Received**
- 20 Diary Dates**
- 21 Urgent Business**
To note urgent business for inclusion on future agenda.
- 22 Press Release**
To agree items for inclusion.
- 23 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 24 Confidential Minutes** **CONFIDENTIAL**
i) To approve the confidential minutes of the Ordinary Meeting of the Council held on 13 February 2018
ii) To approve the confidential minutes of the Extraordinary Meeting of the Council held on 13 March 2018
- 25 Matters Arising** **CONFIDENTIAL**
i) Confidential minutes of the Ordinary Meeting of the Council held on 13 February 2018
ii) Confidential minutes of the Extraordinary Meeting of the Council held on 13 March 2018
- 26 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 27 Staffing Matters** **CONFIDENTIAL**
To receive an update on recent meetings and actions taken.
- 28 Horley Edmonds Community Fund** **CONFIDENTIAL**
To consider an application for funding.
- 29 Press Release**
To agree items for inclusion.



Signed, Town Clerk, 29 March 2018 Next Meeting –15 May 2018 (Annual Meeting)