

HORLEY TOWN COUNCIL
Joan Walsh
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**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 2 April 2019 at 7.30 pm.**

- 1 Apologies and Reasons for Absence**
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**
To approve the minutes of the Ordinary Meeting of the Council held on 12 February 2019.
- 5 Full Council Updates**
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Unapproved minutes of the Leisure & Amenities Committee held on 26 February 2019
 - ii) Unapproved minutes of the Finance & General Purposes Committee held on 12 March 2019
 - iii) Approved minutes of the Planning & Development Committee held on 5 February 2019
 - iv) Approved minutes of the Planning & Development Committee held on 5 March 2019
- 7 Chairman's Report**
To receive a report of events recently attended by the Chairman or his representative.
- 8 Borough, County Councillor and Other Related Updates**
 - i) To receive an update on the recent meeting with County Councillors Kay Hammond and Graham Knight.
 - ii) To receive an update on the meeting of the HTC/RBBC Liaison Committee held on 14 March '19
 - iii) To receive any other related updates.
- 9 Local Government Elections, 2 May 2019**
To note that the Notice of Election for Reigate & Banstead Borough Council, Horley Town Council and Salfords & Sidlow Parish Council was published on 20 March 2019.
- 10 Police Matters**
To receive any updates.
- 11 Town Council Policies**
 - i) To approve the Health & Safety Policy
 - ii) To approve the First Aid Policy
 - iii) To approve the Lone Working Policy
 - iv) To approve the Employee Privacy Notice to accompany the Staff Handbook, as recommended by the Staff Committee
 - v) To approve the Pensions Discretions Policy, as recommended by the Staff Committee

- 12 Café at Horley Recreation Ground**
i) To note receipt of Borrowing Approval from the Ministry of Housing, Communities and Local Government and to receive an update from the Clerk on the way forward.
ii) Expressions of Interest from Café operators – to receive an update.
- 13 Michael Crescent Scout Hut – Use of Building by Outside Organisations**
To agree the way forward, following recent actions taken by Outside organisations.
- 14 Land at Emlyn Meadows**
To consider information received from the Surrey & Sussex Associations of Local Councils’ Solicitor and to agree the way forward.
- 15 Future Ownership of Bolters Wood**
To consider the Town Council’s position and to agree the way forward.
- 16 Letters Received**
- 17 Diary Dates**
- 18 Items for Future Consideration**
To note items for inclusion on future agenda.
- 19 Press Release**
To agree items for inclusion.
- 20 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 21 Confidential Minutes** **CONFIDENTIAL**
To approve the confidential minutes of the Ordinary Meeting of the Council held on 12 February 2019
- 22 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 23 Staffing Matters** **CONFIDENTIAL**
To receive a report of a meeting of the Staff Committee held on 28 March 2019 and to consider recommendations made.



Town Clerk, 28 March 2019

Date of Next Meeting – 21 May 2019 (Annual Meeting)