

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley on 15 August 2017, at 7.30 pm

Present

Cllrs Richard Biggs (Chairman)
James Baker
Surrinder Banwait
Kevin Etheridge
Mike George
Jerry Hudson
Linda Mabbett
Simon Marshall
Richard Olliver

In Attendance

Alan Jones (Town Clerk)
Joan Walsh (Planning & Projects Officer)
Judy Morgan (Administrative Officer)
Chloe George (Work Experience Placement)
Cllr Samantha Marshall

P 5782 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Jackson, Powell and Stimpson be accepted for reasons as specified in the Attendance Register.

P 5783 Disclosable Pecuniary Interests and Non-Pecuniary Interests

RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.

P 5784 Public Forum

No members of the public attended the meeting.

**P 5785 Approval of Minutes
Planning & Development Committee – 18 July 2017**

RESOLVED: that the minutes of the above meeting of the Planning and Development meeting, be approved.

**Matters Arising
Planning & Development Committee – 18 July 2017**

**P 5786 Planning Application: 16/01349/F - St Georges House 6 Yattendon Road Horley
Demolition of existing offices, workshops and storage units to provide 4 no. two bed flats
and 2no. one bed houses, including cross over for access to carpark to the rear.
Alteration to the boundary and the house at No.5 Yattendon Road. As amended on
08/06/2017**

It was noted that the above Planning Application had been 'Approved with Conditions' by RBBC, on 1 August. (A representative of Barclays Developments had attended the previous committee meeting to explain to members that the represented application reflected an improved design and more neighbour amenity space.)

P 5786) RESOLVED: noted.

P 5787 Parking on School Zigzag Road Markings

The Planning Officer reported that a formal request to repaint the zigzag line markings outside Horley Infant School, Albert Road had been lodged online with SCC, and it was later confirmed by their maintenance team that this had been added to their lining list to refresh.

RESOLVED: noted.

Outside Bodies and Sub-Committees

P 5788 Gatwick Diamond Business (GDB)

There was no update.

RESOLVED: noted.

P 5789 Horley Town Management Group (HTMG)

The Clerk advised that the next meeting of the HTMG would take place on Tuesday, 19 September, at the Town Council offices, and the RBBC Regeneration Manager would also be in attendance.

RESOLVED: noted.

P 5790 Deferred Planning Applications

No matters were deferred.

RESOLVED: noted.

P 5791 Determined Planning Applications

Members reviewed the list of Planning Applications determined for the period 15 July to 11 August 2017.

RESOLVED: noted.

P 5792 Planning Applications received from Reigate & Banstead Borough Council for the period 15 July to 11 August 2017.

RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.

Planning Appeals

P 5793 Planning Appeals Received

The list of Planning Appeals received during the period 15 July to 11 August, were reviewed.

RESOLVED: noted.

P 5794 Planning Appeals Determined

The list of Planning Appeals determined during the period 15 July to 11 August, were reviewed.

RESOLVED: noted.

Ongoing Planning Matters

P 5795 Virgin Media Cabinets

The Clerk advised that continuing difficulties experienced when reporting the condition of street cabinets (throughout Horley) exposing electrical cables, had been passed to Virgin Media Complaints several times this year but no response had been received. This was followed up with a further complaint made on 11 August, and should a response not be forthcoming on this occasion, then the matter would be referred to OFCOM.

RESOLVED: noted.

P 5796 North East Sector (The Acres)

No matters were raised.

RESOLVED: noted.

P 5797 North West Sector (Westvale Park)

No matters were raised.

RESOLVED: noted.

Town Centre Regeneration

P 5798 Horley High Street Public Realm Improvements

The Planning Officer told members that the RBBC Regeneration Manager had commissioned SCC on the design for the town centre makeover in the High Street Pedestrian Precinct, and an extensive survey of the site would also be carried out. He also supported the Town Council's request to have an opportunity to give input on the proposals, and an update would be provided at the next HTMG meeting, on 19 September, to which all members of the Council would be invited to attend.

RESOLVED: noted.

P 5799 Railway Matters

No matters were raised.

RESOLVED: noted.

Highways Matters

P 5800 SCC Temporary Closure Oder: Public Footpath 411 (North East of Landens Farm, Horley)

The Planning Officer reported receipt of the above SCC Temporary Closure Order on Footpath No. 411, at North East of Landens Farm, now in place until 14 January 2018, to facilitate construction works.

RESOLVED: noted.

P 5801 SCC Road Maintenance in Horley

The Planning Officer advised that increasing concerns raised by the committee on outstanding road maintenance in Horley reaching a critical stage, had been conveyed in writing to the South East Area Highways Manager. This particularly related to Victoria Road which only had temporary repairs carried out to certain pot holes with others left untreated which was thought to be inadequate to sustain the road surface.

Further concerns were also raised about a series of sunken holes rapidly appearing more recently. In order to appraise the general condition of the road, it was further requested that SCC Highways Officers consent to a tour of the area along with Town Councillors, who would point out the worst affected areas. A further update would be provided once a response had been received from Surrey Highways.

RESOLVED: that a further update on outstanding road maintenance be provided at the next meeting of this Committee.

P 5802 Part Night Lighting Review Request: Riverside Cycle Path

The Clerk reported that since the implementation of **Part Night Lighting Programme** across the borough, the SCC Street Lighting Manager advised that a higher than anticipated volume of requests to review certain streets had been received, and these were now being processed in chronological order. As requested by the Town Council, an update on a request to review Riverside Cycle Path would be processed and the outcome would be sent to the office as soon as possible. Cllr Mabbett added that more lights were switched off in the location, leading from 'The Crescent' towards the airport, and this would be reported similarly to SCC Highways as a safety concern.

RESOLVED: noted.

P 5803 SCC Highways Bulletins

RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).

Airport Matters

P 5804 Recent Airport Communications

From	Subject	Received	Action
DfT	Publication of Government Response to Drone Consultation	22.7.17	Noted.
GATCOM	Key Messages and Outcomes from GATCOM Meeting, 13.7.17	21.7.17	Noted.
GATCOM	Weekly Newsletters & Updates	21.7.17) 28.7.17) 8.8.17)	Noted.
GATCOM	GTR 2018 Timetable Consultation – Phase 2, GATCOM Response	21.7.17	Noted
GATCOM	Chairman’s Annual Review 2016-17	10.8.17	Noted.

RESOLVED: noted.

P 5805 Proposed Airport ‘Parking Beat Survey’

Cllr George reported that the new working group is in the process of setting up a pro forma to collate information on inconsiderate parking on residential streets at certain times, during a suitable week in August when the survey would be carried out. A further update would be provided at the next Committee meeting, and the results of the ‘Parking Beat Survey’ in Horley would also be reported at the next group meeting with GAL, on 25 September, at Gatwick Airport.

RESOLVED: that an update of the Proposed Airport ‘Parking Beat Survey’ be provided at the next meeting of this committee.

P 5806 Proposed Horley Business Park

The Planning Officer reported that the *Keep Horley Green* pressure group had written to RBBC to request an update on the proposed Horley Business Park, stating that the continued lack of communication or any information was unacceptable.

RESOLVED: noted.

P 5807 SCC Consultation: Shaping Surrey’s Community Recycling Centres 2017

The Planning Officer advised that the Town Council’s formal response to the above consultation on **Surrey’s Community Recycling Centres** had been submitted. An acknowledgement was later received from Cllr Mike Goodman, Cabinet Member for Environment and Transport, stating that these comments would be included as consultation feedback to inform the final recommendations put forward to the County Council for agreement later in the year. Advance notice to residents and stakeholders would be provided should any changes as a result of the decisions made by SCC, be implemented. Members reiterated concerns about proposed changes potentially leading to an increase in fly-tipping locally, as reflected in the Town Council’s response to the consultation.

P 5807 **RESOLVED:** that the Town Council's response to the above SCC Consultation: 'Shaping Surrey's Community Recycling Centres 2017)' as appended to the signed copy of these minutes and available to view on the Town Council website, be ratified.

P 5808 **Letters / Emails Received**

From	Subject	Received	Action
RBBC CIL Officer	CIL – Local Improvements Fund Consultation (Results of Public Survey)	11.8.17	Noted.
SCC Countryside Access	SCC Public Footpath 392 – Temporary Prohibition of Traffic Order 2016 (extended to 14.10.17)	10.8.17	Noted.
Mole Valley, Planning Policy Manager	Public consultation on Scope and Content of new Local Plan (period extended to 1.9.17)	28.7.17	Chairman and Vice-Chairman to review.
Tandridge Council, Chief Planning Officer	Local Plan: Garden Villages Consultation (Regulation 18) Consultation ends 9.10.17	14.8.17	Chairman and Vice-Chairman to review.
Greyhound Trust	Pre-planning application support.	27.7.17	Noted.

RESOLVED: noted.

P 5809 **Diary Dates**

**Horley Lions Dog Show and Donkey Derby
Saturday 10 September 2017**

RESOLVED: noted.

P 5810 **Urgent Business**

No matters were raised.

RESOLVED: noted.

P 5811 **Press Release**

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 8.35 pm

Date of next meeting: 12 September 2017