

L 4407 Public Forum

No members of the public were present.

RESOLVED: noted.

Approval of Minutes

Leisure and Amenities Committee, 10 April 2018

L 4408 The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that Minute L 4364 be amended to read as follows:
“Cllr Samantha Marshall declared a non-pecuniary interest in the item about banner charges, in view of her membership of the Committee of the Horley Local History Society.”

L 4409 **RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, subject to the amendment recorded under Minute L 4408 above, be approved.**

L 4410 Appointments to Sub-Committees and Outside Bodies

RESOLVED: that the appointments be approved (Details are appended to the minutes of the Annual Meeting held on 15 May 2018.)

L 4411 Outside Bodies

Cllr Samantha Marshall updated members on recent meetings of the Horley RBL Committee, which she had attended as the HTC representative.

RESOLVED: that minutes of the meetings of the Horley RBL Committee be circulated to all members for information.

L 4412 Horley Churchyards

It was noted that the next meeting of the Churchyards Committee was to take place on 4 July.

RESOLVED: noted.

L 4413 Grounds Maintenance Update

Members were updated on recent meetings with the Burleys Area Manager notes of which are appended.

L 4413) *RESOLVED: noted.*

L 4414 *Playgrounds and Grounds Inspections and Repairs*

It was noted that inspections were ongoing and that there was nothing significant to report.

RESOLVED: that receipt be noted of the Contractor's detailed playground inspection reports, as well as the monthly grounds reports.

L 4415 *Weekly Inspections of Recreation Grounds by Members*

RESOLVED: that the rota be agreed as follows:

Bay Close & Emlyn Meadows – Cllrs Samantha & Valerie Marshall

Church Meadows – Cllr Randall

Horley Rec – Cllr Simon Marshall

Yattendon Road Rec – Cllr Etheridge

Michael Crescent Centenary Park – Cllr Powell

Court Lodge Fields & Riverside Walk – Cllr George

Riverside Garden Park – Cllr Stimpson

Church Road Allotments – Cllr Randall

Langshott Allotments – Cllr Baker

L 4416 *Provision of Youth Services in Horley*

Members were updated on the Stakeholders' Meeting recently attended by Cllrs Powell and George. (Now known as the Horley Local Family Partnership). Cllr George explained that two Working Groups had been set up to look at aspects of Youth and Family provision in greater detail. A Public Consultation on Children's Centre provision was expected in mid-June.

RESOLVED: that minutes of the Horley Local Family Partnership be circulated to all members.

Planned Works in Playground at Horley Recreation Ground

L 4417 The Head of Leisure explained that she had met on site with a playground contractor and was awaiting a quotation for moving the item of play equipment to a higher location within the playground, which would be less prone to flooding.

RESOLVED: noted.

L 4418 The Head of Leisure explained that she had made contact with several safety surfacing companies and would be meeting representatives on site to begin the process of obtaining quotations for replacement surfacing in the Horley Rec Playground.

RESOLVED: noted.

L 4419 Request from Horley Bowling Club for Additional Signage

Members considered a revised request from the Bowling Club to display additional directional signage to the Club. The Head of Leisure explained that the Club was now seeking permission to place a permanent sign on the wall of their own building.

RESOLVED: that the request be approved in principle, the final design to be submitted to the Town Council for approval.

L 4420 Funfair at Horley Recreation Ground

The Head of Leisure explained that, following some comments from residents adjoining the park, it had been agreed that, during future funfair visits caravans would be parked a minimum of 20 metres from the park boundary and to be placed parallel with the hedge.

RESOLVED: noted.

L 4421 Meeting re Skate Park at Horley Recreation Ground

It was noted that the planned meeting with young people and YMCA representatives had been postponed and would now take place the following week.

RESOLVED: noted.

L 4422 Replacement Playground at Court Lodge Fields

The Head of Leisure explained that the installation of the new playground had commenced earlier in the day.

RESOLVED: noted.

Football at Court Lodge Fields

L 4423 Members were updated on recent football related matters. It was noted that, following recent incidents of anti-social behaviour by footballers, the contract with football teams was to be strengthened for the following season with an updated Code of Conduct in line with Football Association

- L 4423) rules. Any breach of the rules and teams would no longer be eligible to use the Court Lodge pitches. Additionally, the unlocking and locking of the changing rooms was to be carried out by an external operator.

RESOLVED: noted.

- L 4424 **RESOLVED: that charges for pitch hire for the 2018/2019 season be considered at the next meeting of the Finance & General Purposes Committee.**

- L 4425 **Tree Works at Court Lodge Fields**

RESOLVED: that the quotation from Heatherlands Tree Care to crown reduce an Oak Tree for the sum of £450 be approved.

Church Road and Langshott Allotments

- L 4426 The Head of Leisure advised that a recent inspection had been carried out at the Langshott Allotment site by herself and Alan Jones. Plot holders not maintaining their plots to an acceptable standard had been advised accordingly and given a deadline for improvements.

RESOLVED: noted

- L 4427 It was noted that the Church Road Steward monitored the plots on a regular basis and advised the Head of Leisure about plots where improvements were required.

RESOLVED: noted.

- L 4428 **North West Sector (Westvale Park) Allotments**

Members considered information received from Peter Boarder about the first of the two planned allotment sites on Westvale Park. Members were disappointed to learn that no toilet facilities were planned for the first site on the south of the development, due to the site's proximity to the Neighbourhood Centre. Furthermore it was noted that the only planned vehicle access to the site was from outside the development via Meath Green Lane. Members felt that pedestrian and cycle access was not easy to identify and questioned whether the allotment site could be better positioned within the development. After further discussion the following was resolved:

RESOLVED: that an urgent meeting be sought with Regeneration Manager Peter Boarder to clarify matters, prior to the transfer of the site to HTC being considered at a future Council Meeting. (Meeting with Peter Boarder subsequently arranged to take place on 18 June.)

L 4429 Horley Open Spaces Advisory Committee (HOSAC)

It was noted that the next meeting of the HOSAC Committee would be on 19 June.

L 4429) *RESOLVED: noted.*

L 4430 Horley Conservation Group (HCG)

Members were updated on the recent East Circular Walk. It was noted that the next HCG task would be Himalayan Balsam clearance at Emlyn Meadows on 16 June.

RESOLVED: noted.

Environment Matters

L 4431 Cllr Powell explained that, due to his recent ill health, he had been unable to organise a clean-up of the River Mole bank this year

RESOLVED: noted.

L 4432 Cllr George advised that safety concerns had been raised regarding recent habitat work carried by the Horley Piscatorial Society at Court Lodge Fields, due to a lorry being driven across the field. It was agreed to raise this at the next HOSAC meeting. It was noted that permission had been granted for the work to be carried out, however it was understood that the larger vehicles would be kept off the fields.

RESOLVED: noted.

L 4433 Cllr George told members that he had recently attended the "Great Plastic Pickup", carried out by the Pathfinder Scout Group at Court Lodge Fields.

RESOLVED: noted.

L 4434 Horley in Bloom (HIB)

It was noted that the judging of the main gardening competitions was to take place on 9 July. The Head of Leisure advised that the HIB Awards Ceremony was to be held at Regent Hall on 28 September, to which the Borough Mayor had been invited. Sponsors for the Photographic Competition were currently being confirmed. (Minutes of the recent HIB Committee meeting are appended.)

RESOLVED: noted.

L 4435 Sponsorship of Town Centre Flowers

The Head of Leisure advised that, to date a total of £700 had been pledged in sponsorship

RESOLVED: noted.

L 4436 Tiered Flower Bed near Station

It was noted that work on the bed was to be carried out by County Care, working with a local resident who had carried out gardening there previously.

RESOLVED: noted.

L 4437 Horley Saturday Market

There were no updates to report.

RESOLVED: noted.

L 4438 Horley Carnival, 16 June 2018

Cllr George advised that the Carnival Programme and posters were ready for distribution locally. He once again stressed the need for volunteers on the day to assist with parade marshalling, directing in vehicles to the park and many other tasks.

RESOLVED: noted.

L 4439 Anti-Social Behaviour at Horley Recreation Ground

The Head of Leisure advised that, following recent reports of drug smoking at the park, the local Police and the Joint Enforcement Team had been contacted, however no updates had been received.

RESOLVED: noted.

L 4440 Diary Dates

RESOLVED: that forthcoming events be noted, in particular the members' GDPR Briefing on 6 June and Carnival on 16 June.

L 4441 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

L 4442 Court Claim

CONFIDENTIAL

Members were updated on further action taken.

Meeting closed at 9.06 pm

Date of next meeting – 10 July 2018.

Notes of a Monthly Grounds Maintenance Meetings with Burleys representatives, held on Thursday 2 May 2018 at 3.00 pm in the Town Council Offices, 92 Albert Road, Horley

Present: Carol Fenton HTC
Cllr Simon Marshall HTC

Tom Hughes (Contract Manager) Burleys

Horley Rec: It was noted that the funfair was due to leave on 9th May. Part of the park had been cut, the rest would be done after the fair had left. It had been agreed to re-locate the play item in the playground to a higher area of the site, rather than install drainage crates. The Summer Bedding was due to be planted in late May or early June, Tom planned to mark up the beds beforehand. Carol advised that the Boot Camp classes had not yet started. Tom was reminded about the Horley Carnival on 16th June.

Court Lodge Playing Fields: All the pitches were to be verti-drained. The last matches were on 6th May. Carol advised that she had a pre-installation meeting with the HAGS Manager on 14th May to agree final details for the installation of the Court Lodge Playground. The Piscatorial Society planned to carry out habitat improvements along the River Mole on 19th May. Carol advised that the urgent tree works had been completed.

Emlyn Meadows: Tom advised that this area had been cut earlier in the day.

Michael Crescent Centenary Park: Tom advised that the work to tidy up the boundaries of the Park was due to be carried out during May.

Church Meadows: Tom advised that the wild flower meadow areas had been seeded earlier in the week. He was reminded about preparing the area for the Brownies' planting, due to take place on the evening of 14th May.

Other Matters : No matters were raised.

Date of next meeting: Wednesday 6 June 2018 at 3.00 pm

An earlier site meeting to be held at Horley Rec at 2.15 pm to look at any outstanding matters.

**Minutes of Horley in Bloom Advisory Committee Meeting
held on Tuesday 22 May 2018 at 6pm in the Albert Rooms**

Present	Cllr Mike George Marcia Atkinson Cllr Simon Marshall	Cllr Valerie Marshall Carol Fenton	Action
To appoint a Chairman	Simon proposed Mike as Chairman, seconded by Marcia and agreed.		
Apologies for absence	Cllr Fiona Stimpson, Jan Spratt.		
Previous Minutes	The minutes of the meeting held on 28 March 2017 were agreed. There were no matters arising.		
Horley in Bloom and Photographic Competition	Carol reported that we are waiting to hear from potential sponsors. Cllrs Alex Horwood and Surrinder Banwait will be asked to be the judges for the photographic competition again. Simon asked for the HIB judging to be held on a Monday so that he could take part, and it was decided to judge on 9 July from 9.30 am. Several judges were suggested – Carol will contact them. Simon will arrange lunch at the Con Club.		CF CF SM
Awards' Evening	Friday 28 September at Regent Hall. James Baker will be asked to set up the PA system. Carol will ask the schools about the new GDPR laws concerning taking photos of winners, particularly children. Marcia reported that the Horley Flower Club Summer Show will be on 30 June.		CF
South & South East in Bloom	Due to the planned refurbishment of the town centre, we will not be participating this year. Next year we will have two new judges appointed because we are missing a year.		
Court Lodge in Colour	This is about to be launched. Mike hasn't yet heard from Burleys about sponsorship, as they lost the Raven Housing contract, so they may not wish to sponsor the event. The competition will continue for the time being with the money left over from previous years. Mike wants to provide commemorative mugs again.		
Any Other Business	Betty Thompson has stood down from the committee due to illness. We will ask at the next L&A meeting for more members to join the committee.		
Next meeting	Mike thanked everyone for attending the meeting, which closed at 6.26pm. The next meeting will be on Tuesday 17 July at 6.30pm.		