



**L 4092** Andrew Harper from the Horley Lions sought the Town Council's permission to hold the Annual Bonfire and Fireworks Display at Horley Recreation Ground on Saturday 4 November, all the normal arrangements to be put in place.

**RESOLVED: that no objections be raised.**

**L 4093** Bonfire & Fireworks Display, Horley Recreation Ground

**RESOLVED:**

- i) that permission be granted for Horley Lions to hold their annual Bonfire & Fireworks Display at Horley Recreation Ground on Saturday 4 November 2017.**
- ii) that a formal letter be sent to the Horley Lions, detailing the Town Council's terms and conditions for the event.**

**L 4094** Golf in the Park

The Clerk advised that the organiser was keen to have a site meeting in the next few weeks.

**RESOLVED: noted.**

**L 4095** Approval of Minutes  
Leisure and Amenities Committee, 10 January 2017

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Vice-Chairman.

**RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.**

**L 4096** Horley Churchyards

It was noted that the Clerk and Cllr George had attended the meeting of the Churchyards Committee on 25 January 2017, where they had learned that Countrywide Grounds Maintenance had been re-appointed as the contractor responsible for the grounds maintenance in the New Churchyard. Regarding the proposed closure of the Old Churchyard, the Clerk advised that the Church was still awaiting a response from the Borough Council before submitting the application to the Ministry of Justice.

**RESOLVED: noted.**

**L 4097      Grounds Maintenance Update**

Members were updated on recent meetings with the Burleys Area Manager, notes of which are appended.

**RESOLVED: noted.**

**Inspections and repairs**

**L 4098      *RESOLVED: that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.***

**L 4099      *RESOLVED: that quotations be sought for daily/weekly playground inspections, to be considered at a future meeting.***

**L 4100      *RESOLVED: that receipt be noted of the Contractor's monthly Grounds Inspections.***

**L 4101      The Deputy Clerk updated members on repairs recently carried out. She also advised that the Mono Hinge gate at the Court Lodge Playground was in need of urgent replacement.**

***RESOLVED: that a quotation be sought for a replacement gate.***

**L 4102      Cllr George advised that the chain link fencing to the rear of Delta Bungalows, adjacent to the Michael Crescent Centenary Park, was in need of repair. The Clerk confirmed that this was the responsibility of the Town Council.**

***RESOLVED: that a quotation be sought for the work.***

**L 4103      *RESOLVED: that, subject to no adverse comments being received, the table tennis table at Court Lodge Fields be removed if it becomes dangerous.***

**L 4104      *RESOLVED: that receipt be noted of the annual playground inspections from the Play Inspection Company (reports have been circulated to members).***

**L 4105      *RESOLVED: that payment of £255 plus VAT to the Play Inspection Company be approved.***

**L 4106      Replacement Skate Park, Horley Recreation Ground**

The Clerk advised that the start of the onsite work to remove the existing skate park and install the new one had been delayed until 27 February, although a representative from Bendcrete Leisure Ltd had given assurance

L 4106) that the work would be completed by Easter.

**RESOLVED: noted.**

L 4107 Request from Horley Bowling Club

Members considered a request from the Bowling Club for either improved lighting or reflective strips to be installed at the Horley Recreation Ground gates.

**RESOLVED: that further clarification be sought from the Club.**

L 4108 Reinstatement of Ditch, Horley Recreation Ground

**RESOLVED: that the quotation from Burleys to reinstate the ditch on the Charlesfield Road side of the park, for the sum of £523.40 plus VAT, be approved.**

L 4109 Hedge Reduction, Horley Recreation Ground

**RESOLVED: that the quotation from Burleys to reduce the hedge height on the Charlesfield Road side of the park, for the sum of £504.00 plus VAT, be approved.**

L 4110 Vehicular Gate, Horley Recreation Ground

The Deputy Clerk advised that Burleys had requested that a vehicular gate be installed into the Horley Rec Playground (adjacent to the pedestrian gate on the Bowling Club side of the playground).

**RESOLVED: that a quotation be sought for the work.**

L 4111 Football at Court Lodge Fields

The Clerk advised that, whilst there had been some usage of the 9 v 9 pitch this season, there had been no requests to use the 7 v 7 pitches.

**RESOLVED: that the availability of the junior pitches be advertised to local Football Leagues and the continued provision of these pitches be reviewed prior to the start of the 2017/2018 season.**

**Church Road and Langshott Allotments**

L 4112 The Clerk advised that the installation of flooring in the toilet at the Langshott Site was still outstanding.

**RESOLVED: noted**

**L 4113** The Deputy Clerk advised that renewal invoices had been sent out to the tenants of the Church Road Allotments.

**RESOLVED: noted.**

**Horley Conservation Group (HCG)**

**L 4114** Members were updated on recent tasks undertaken by the Group and were reminded that the AGM was to be held at Trinity Oaks School on 6 March 2017. It was noted that the Group was also considering entering this year's South & South East in Bloom competition.

**RESOLVED: noted.**

**L 4115 Dog Fouling in Open Spaces**

Members expressed their concerns about levels of dog fouling in Horley's open spaces. The Clerk advised members that he had been in contact with the Borough Council's Dog Warden, who did not consider Horley to be a problem area. Members strongly disagreed with this view.

**RESOLVED:**

- i) that members' ongoing concerns be made known to the Dog Warden.**
- ii) that the Dog Warden be encouraged to hold an Awareness Day at the earliest opportunity**

**Horley Open Spaces Advisory Committee (HOSAC)**

**L 4116** Members were updated on the meeting held earlier, where it had been agreed to send a formal letter to the Borough Council's Greenspaces Services Manager, detailing concerns raised by the HOSAC Committee. (A copy of the letter sent and the subsequent response are both appended, as well as the minutes of the HOSAC meeting.)

**RESOLVED: noted**

**L 4117**

Members were also informed that an approach was also to be made to the Borough Council's Partnerships Co-ordinator, regarding the possibility of the HOSAC Committee becoming a formal Outside Body of the Borough Council.

**RESOLVED: noted.**

**L 4118 Horley in Bloom Competitions**

Members were advised that the Horley in Spring competition had been suspended due to a lack of interest in recent years. It was noted that the next meeting of the HIB Committee would be held on 28 March 2017.

**RESOLVED: noted.**

**L 4119 South & South East in Bloom (SSEIB)**

**RESOLVED: that the attendance of the Deputy Clerk at the SSEIB Spring Workshop on 15 March 2017, for the sum of £20, be approved.**

**High Street Car Park**

**L 4120** Cllr Jackson advised that officers from Uber Taxis would have an increased presence in the car park until 11.00 pm.

**RESOLVED: noted.**

**L 4121** Cllr Etheridge expressed his concern at the conduct of Uber Taxi drivers when leaving the High Street Car Park (lack of signalling etc). Cllr George suggested that Uber Taxi Officers should have a presence in the car park up to 24 hours per day. Cllr Jackson agreed to make these points known to Borough Officer Gavin Handford.

**RESOLVED: noted.**

**L 4122 Horley Saturday Market**

**RESOLVED: that charges for pitch hire revert to £20 per pitch from 1 April 2017.**

**Summer Planting**

**L 4123** **RESOLVED: that the quotation from Burleys to plant mixed Salvia at the Memorial Gardens and Dragon Wing Begonias in the walled flower bed and at the Town Council Offices, for the total sum of £752.43 plus VAT, be approved.**

**L 4124** **RESOLVED: that the quotation from Amethyst Horticulture to provide Summer Planters and hanging baskets (colours to be blue, white, pink, mauve plus additional purples and deep pinks) for the total sum of £6,725.55 (excluding planters sponsored by Cllr Kay Hammond), be approved.**

**L 4125**      ***RESOLVED: that the purchase of 5.5 kg of wild flower seed from Pictorial Meadows, for Church Meadows and Horley Recreation Ground, for the total sum of £1,088.53 plus VAT, be approved.***

**L 4126**      **Horley Carnival, 17 June 2017**

Members were updated on recent meetings. Cllr George advised that the Carnival Committee would be required to employ the services of a Traffic Management Company to manage the Carnival Parade this year, at an approximate cost of £1,000. He added that Gatwick Airport would again be providing sponsorship of £3,000 for the event.

***RESOLVED: noted.***

**L 4127**      **Diary Dates**

***RESOLVED: that forthcoming events be noted, in particular the St George's Day Fayre on 22 April 2017 and Town Meeting on 28 April 2017.***

**Meeting closed at 8.50 pm**

**Date of next meeting – 11 April 2017**

**Notes of the Monthly Grounds Maintenance Meeting with Burleys representatives, held on Thursday 26 January 2017 at 3.00 pm in the Town Council Offices, 92 Albert Road, Horley**

Present:	Alan Jones	HTC
Present:	Carol Fenton	HTC
	Zsolt Takacs	Burleys
	Cllr James Baker	HTC
Apologies:	Cllr Simon Marshall	HTC

**Horley Rec:** Carol advised that the Funfair planned to visit the park from 7 – 17 April, however this would be weather dependant. The Carnival was due to take place on 17 June. Some complaints had been received about dog fouling in the park, JETS Officer Ian Yeo had been monitoring the situation. It was suggested that better signage be installed in the Memorial Gardens, to make it clear that dogs were not permitted in this particular area. A start date was still outstanding for the installation of the new skate park (work subsequently started on 27 February). Alan advised that, due to provision of necessary services, consideration was now being given to the possible installation of a Café/toilets closer to the car park. It was confirmed that the quote to reinstate the ditch along the Charlesfield Road / Chantry Close boundary of the park, as well as the quote to regularise the height of the hedge along the Charlesfield boundary had both been accepted and Burleys had been instructed to carry out the work. It was noted that the Horley Royal British Legion had advised that any plans to plant a commemorative tree in the Memorial Gardens were likely to be postponed until 2018 (to mark the end of World War One). It was agreed that quotations would be sought for the installation of a vehicular gate adjacent to the pedestrian gate at the entrance to the Horley Rec playground (the entrance closest to the Bowling Club). It was agreed to have blue, white, pink and mauve Salvia in the long flower beds in the Memorial Gardens, with pink Dragon Wing Begonias in the walled bed around the War Memorial, as well as at the Town Council Offices. Carol advised that a similar colour scheme would be used for the rest of the Summer planting.

**Court Lodge Playing Fields:** The cutting back of vegetation adjacent to the height barrier had been completed and the football pitches had been harrowed. The continued provision of 7 v 7 pitch markings would be reviewed prior to the start of the 2017/2018 season.

**Emlyn Meadows:** No issues to report.

**Michael Crescent Centenary Park:** Nothing to report.

**Church Meadows:** It was agreed to plant the wild flower meadows in late March / early April. Carol advised that she would be purchasing Pictorial Meadows seed this year.

#### Other Matters

There were no further updates regarding the final handover of the Langshott Allotment Site from Barratts to the Town Council. Alan advised that details of Burleys Public Liability Insurance had been forwarded to the Borough Council for the Service Level Agreement between the Borough and Town Councils for the maintenance of Church Meadows. (The Agreement was still to be finalised although payment had been received from the Borough Council for 2016/2017.)

**Date of next meeting: Thursday 23 March 2017 at 3.00 pm**



**HORLEY OPEN SPACES ADVISORY COMMITTEE**  
**Minutes of a meeting held on Tuesday 14 February 2017 at 6pm.**

**Present:** Cllr Simon Marshall (in the chair), Cllr Valerie Marshall, Carol Fenton, Cathy Cooper, Cllr Mike George, Cllr Samantha Marshall, Thomas Branch (HPS), Cllr Fiona Stimpson, Cllr Henry Randall, Kevin Lerwill (GGP), Jan Spratt (HCG), County Cllr Kay Hammond.

**Apologies for absence:**

Cllr James Baker, Jack Chapman, Emanuel Flecken, Catherine Baart (HCG).

**Minutes of the previous meeting and matters arising:**

The minutes of the meeting held on 1 November 2016 were agreed.

**Open Spaces:**

Horley Recreation Ground

Alan Jones has spoken to some of the residents about the gaps in the hedges but there was no further information available. There will be a funfair at Easter, weather permitting.

The Carnival will be on 17 June. The skate park is due to be replaced by Easter.

Fiona said that hedge trimmings are still blocking the ditch to the rear of the ground (now cleared by Burleys). She reported that some hedges have been cut back that had very little growth since the last cut, so the contractors' time could've been put to better use.

Church Meadows

Henry reported that there are still branches and debris in the river.

Bay Close Open Space

Samantha reported that the football net is now lying in a puddle at the bottom of one of the goalposts. It needs replacing and fixing with cable ties.

Emlyn Meadow

Samantha reported that the stones from the entrance on Kingsley Road are encroaching onto the pavement, so need sweeping back. She also reported that parts of the bank appear to have been burnt away. Fiona said that there is a lot of rubbish in the river.

Yattendon Road Recreation Ground

No report.

Michael Crescent Centenary Park

Nothing to report. Cathy reported that the park is quite popular with children playing football.

Court Lodge Playing Fields/Riverside Walk

Mike reported that the area is very wet with some standing water. Some holes have been dug and not filled in properly – it may be someone doing metal detecting.

Fiona reported that there is rubbish there that has obviously been left by the football teams.

Mike reported a lot of debris such as tyres and pieces of metal in Riverside Walk that needs to be tackled before the spring growth.

Mike said that the litter bin by the Pavilion was overflowing last week. Mike said there is a large tree in the river that is accumulating rubbish behind it. Thomas said that branches in the river create blockages that are good for the fish but encourage flooding. Carol will contact David Powell.

Riverside Garden Park

Cathy reported that five cars were given parking tickets last Friday, they were mostly builders working at Gatwick. The Enforcement Officer has given out quite a lot of tickets recently. Cathy said that the car park is not in a good state – there are several holes that need filling. Mike suggested taking the Horley Central councillors there to show them the state of the car park; they could then pursue the matter with the R & B officers. Fiona reported that her car grounds every time she enters the car park. Kay suggested sending a letter to Emanuel and the appropriate department at R & B, Fiona suggested also sending photos. Simon asked for copies to be sent to the Horley Central Councillors. Mike said

we should send a report to Gatwick. Thomas reported that there are shopping trolleys and bicycles in the Gatwick Stream. The overhanging tree has been chopped down.

Kevin reported that the overhanging platform at the end of a resident's garden is being investigated – if it collapses it would block the stream. Thomas will follow this up. Mike suggested writing to all the residents whose gardens back onto the stream that any "works" in their gardens should legally be two and a half metres from the bank and thus giving them the opportunity to remove any illegal items. Kevin will contact the Borough Tree Officer. (An Environment Agency officer subsequently confirmed that she had been in contact with the residents concerned and would write to them again, however there was little more which could be done at the present time.)

Cathy reported that a lot of molehills have appeared recently. However, there have been no sightings of mink recently. Thomas said that the water-lilies seem to be taking over the lake and said they might have to be removed using a boat. He is not sure whose responsibility this is. The letter to R & B should include reference to the water-lilies, the state of the car park and the amount of rubbish at Riverside Walk.. Samantha asked for an update before the next meeting.

#### **Horley in Bloom and South & South East in Bloom (SSEIB) Competitions:**

Horley in Spring has been suspended due to lack of entrants. The usual entries will be made for S&SEIB but we need to carry out more conservation projects, so will liaise with HCG.

Wildflowers will be planted in Church Meadows again but we will need a good mix of seeds. We are considering planting wildflowers behind the former rose-beds in the Memorial Gardens. Kevin will check the categories on the SSEIB website to see whether any would be appropriate for an entry from HCG.

#### **Horley Conservation Group (HCG):**

In January they cut back rhododendrons and on 11 February they cleared hawthorn bushes in RGP. The AGM will be held on 6 March.

Kevin has spoken to Emanuel about the container for the tools and he is looking into the matter. He thinks that R & B might be able to provide the container free of charge.

#### **Horley Piscatorial Society:**

Thomas would like to arrange a litter pick in RGP, possibly on a Sunday? Cathy reported that some of the dog poop bags are being left on the top or beside the new bin, rather than being placed inside.

Thomas reported that funding has been received from the Environment Agency to improve Earlswood Lakes. An application has been made to the Wildfowl Trust to improve the Gatwick Stream.

#### **Tanyard Meadow:**

Emanuel has emailed to report that legal action is being pursued regarding non-provision of the Green Chain.

#### **Any other business:**

Samantha said that the next meeting should be arranged on a suitable date so that we definitely have a representative from R & B, either a member or an officer. Carol suggested changing this committee to a formal outside body so that we could have a formal R & B representative.

#### **Next meeting:**

The next meeting was arranged for Tuesday 11 April at 6pm, before L & A.

# HORLEY TOWN COUNCIL

**Alan Jones** FCSI ACIB

**Town Clerk**

**Council Offices, 92 Albert Road**

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**Emanuel Flecken**

**Greenspaces Services Manager**

**Reigate & Banstead Borough Council**

17 February 2017

[Emanuel.Flecken@Reigate-Banstead.gov.uk](mailto:Emanuel.Flecken@Reigate-Banstead.gov.uk)

Dear Emanuel

## **Concerns raised at a Meeting of the Horley Open Spaces Advisory Committee, 14 February 2017**

A number of concerns were raised at this week's meeting of the Horley Open Spaces Committee and I have been asked to bring these to your attention:

Members are particularly concerned at the very poor condition of the car park at Riverside Garden Park, especially near the entrance, where there is a large dip which fills with water after any rain and becomes invisible to motorists. Several Committee members have almost damaged their cars on more than one occasion. We would request that the surface is improved at the earliest opportunity and would appreciate an indication of possible timescales.

Members also expressed their concerns that a very large area of the lake at Riverside is covered with water lilies, as this is becoming detrimental to the fish and other wildlife. Again we would appreciate an indication as to when this might be remedied. There is also a lot of rubbish in the Gatwick Stream, as well as along the bank, which requires removal.

A thorough clearance of rubbish has not been undertaken at Riverside Walk for some considerable time. This is very visible at the present time, due to the lack of any significant growth, so it would be an ideal time for this to be done. There are some quite large items to clear, as well as all the usual rubbish (bottles, crisp packets etc). Please let us know plans for its clearance.

On a final note, the recycling bins were removed from the Court Lodge Fields car park some considerable time ago, however the Shoe Bin still remains and this is attracting fly tipping alongside it. Please could the bin be removed at the earliest opportunity.

We would appreciate a response to these comments as soon as possible.

*Carol Fenton*

**Carol Fenton, Deputy Town Clerk & member of the Horley Open Spaces Committee**

Copied to all Horley Councillors

Our ref: HTC Concerns  
Your ref: 17/02/17  
Date: 27/02/17

Dear Carol,

**Re: letter of concern**

Thank you for your letter dated 17<sup>th</sup> February where you had several concerns about a various of subjects. I am pleased to provide you with some information on your issues.

I have highlighted your concerns about the status of the carpark to our facilities department who takes responsibility for this asset. It is currently scheduled to have repair work carried out in early part of April 2017. The work will involve scarifying the material and topping up with new chippings and redistribute and level the materials. This process was last carried out two years ago and is on a reoccurring bi annual programme.

On the issue of the lake covered in Water lilies I am not sure that your concerns are completely justified. Fish are actually encouraged by having water lilies cover. This encouraged the reproduction of fish. It also provides a safe haven for predators and in the warm months it creates cooler water and shade. The other wildlife like birds enjoy save nesting facilities. I have spoken with the piscatorial society and they keep the proportion of open water in control.

In addition it makes fishing more interesting as it is a much more difficult to catch the fish as the fish will use the area for hiding making it more difficult for fisherman to catch.

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Greenspaces Services Manager: Emanuel Flecken,  
Earlwood Depot, Horley Road, Redhill, Surrey, RH1 6PN

Noted the rubbish in the Gatwick stream. This is litter that is floated into the area and we will get some parties in the stream to deal with the litter problems.

I have communicated with the street cleansing team who are responsible for litter clearance and your message is noted and some litter clearance will take place.

We noted the clothes bin situation and I can confirm that this will be removed within the next two weeks.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'E. Flecken'.

**Emanuel Flecken**  
Greenspaces Services Manager

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