

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of Horley Town Council held at the Albert Rooms,
Albert Road, Horley on Tuesday 5 April 2016 at 7.30 pm.

Present	Cllrs Richard Olliver – Chairman & Town Mayor J Baird J Baker S Banwait R Biggs M George J Hudson L Mabbett Samantha Marshall Simon Marshall V Marshall D Powell H Randall F Stimpson
In Attendance	A Jones (Town Clerk) C Fenton (Deputy Town Clerk) Thiru Jesudason (St Bart’s Church) Ann Golding (St Bart’s Church) Michael Gardner (St Bart’s Church)

Apologies and Reasons for Absence

C 3935 ***RESOLVED: that the apologies of Cllrs K Etheridge, D Jackson, A Kitajewski and H Kitajewski be accepted, for reasons as specified in the attendance register.***

C 3936 **Disclosable Pecuniary Interests and Non-Pecuniary Interests**

Cllr Stimpson declared a non-pecuniary interest in the Horley Edmonds Fund grant application item.

RESOLVED: noted.

C 3937 **Public Forum**

Members of St Bartholomew’s Church addressed the Council regarding the grant application towards the maintenance of the New Churchyard, totalling £5,200. They explained that an amount had been included for a tree survey and essential tree safety work. The Chairman thanked the members for their presentation.

RESOLVED: noted.

C 3938 **St Bartholomew's Church –
Grant Application for Maintenance of New Churchyard.**

RESOLVED: that the application for £5,200 be approved.

C 3939 **Ordinary Meeting of the Council, 9 February 2016**

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 9 February 2016, including all confidential items, be approved.

C 3940 **Leisure & Amenities Committee, 23 February 2016**

RESOLVED: that the unapproved minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.

C 3941 **Finance & General Purposes Committee, 15 March 2016**

RESOLVED: that the unapproved minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.

C 3942 **Planning & Development Committee, 2 February 2016**

RESOLVED: that the approved minutes of the above meeting of the Planning & Development Committee be received.

C 3943 **Planning & Development Committee, 1 March 2016**

RESOLVED: that the approved minutes of the above meeting of the Planning & Development Committee be received.

C 3944 **Chairman's Report**

The Chairman reported that, since the previous Full Council meeting he had attended the following:

Opening of Costa Coffee Shop in Victoria Road
Licensing Service at St Nicholas Church, Charlwood
(attended by Cllr George).

First Birthday of Fennies Day Nursery (attended by himself
and Cllr George).

Poppy Appeal Cadet Competition Presentation Night
Talk to Horley and District U3A Group

C 3944) *RESOLVED: noted.*

C 3945 Reports from County Councillors

Receipt was noted of the Surrey County Council Leader's Statement, which had been provided by Cllr Kay Hammond.

RESOLVED: noted.

Surrey Police

C 3946 It was noted that no regular Liaison Meetings had taken place.

RESOLVED: noted.

C 3947 *RESOLVED: that the Clerk contact Cllr Kay Hammond regarding the continuation of the Neighbourhood Panel Meetings (without a Police presence).*

C 3948 Horley Town Council and Reigate & Banstead Borough Council Liaison Committee

Members were updated on the meeting held earlier in the day, which was described as useful by those who had attended on behalf of the Town Council. It was noted that the Borough Council was monitoring the introduction of taxi vouchers, following the withdrawal of the Buses 4U Service. Recent adverse comments regarding the Horley Leisure Centre would be followed up by the Centre's operator. The release of the Legal Agreement regarding the Devolved Powers Agreement was "imminent". It was noted that this was the last meeting to be attended by Deputy Leader Cllr Kay, as he would be standing down, following the elections in May.

RESOLVED: noted.

C 3949 Town Council Policies

RESOLVED: that the Policies, as published on the Town Council Website, be approved. (A summary is appended.)

C 3950 Amendment to Standing Orders

RESOLVED: that Standing Order 139 be revised to read as follows:

Where the value of a contract is likely to exceed £25,000 the Council must comply with Articles 109 to 114 of the Public Contracts Regulations 2015 and must advertise the contract opportunity on the "Contracts Finder" .gov.uk website.

C 3951 Members' Allowances

RESOLVED: that no attendance allowance be claimed. (Members to continue to claim for travel and subsistence only and the Independent Remuneration Panel to be informed accordingly.)

C 3952 Horley Town Plan 2016 – 2019

Members reviewed the draft Plan. Cllr Powell suggested that the monitoring of the wetlands of Horley and liaison with the Environment Agency be added under the Environment Heading. The Clerk advised that the Plan was to be produced as an A5 booklet by MAD Ideas and would be released at the Town Meeting on 29 April.

RESOLVED: that the Town Plan, subject to the above amendment, be approved.

C 3953 Communications Strategy

RESOLVED: that consideration of the proposal by Recenseo Ltd be deferred, pending further consideration by the Communications Sub-Committee.

**Devolved Powers Agreement –
Church Meadows & Town Centre Planting**

C 3954 *RESOLVED: that the quotation from Burleys to maintain Church Meadows at an annual cost of £3,185 plus VAT be approved.*

C 3955 *RESOLVED: that members' inspections of open spaces in Horley, no longer maintained by Horley Town Council, continue.*

C 3956 Horley Edmonds Community Fund – Application for Funding

Guildford Shakespeare Company – delivery of two interactive sessions to Oakwood School.

RESOLVED: that a grant of £500 be approved.

C 3957 Seasonal Planters and Hanging Baskets

RESOLVED: that the quotation of £8662.21 plus VAT from Amethyst Horticulture be approved. (Includes planters funded by Cllr Kay Hammond at a cost of £1,750.)

C 3958 Election Costs, May 2015

RESOLVED: that the charges of £1,968.38 plus VAT from the Borough Council be noted.

C 3959 **Gatwick Diamond Business – HTC Membership Renewal**

RESOLVED: that payment of £310 plus VAT be approved.

C 3960 **Reigate, Redhill & District Rail Users' Association –
HTC Membership Renewal**

RESOLVED: that payment of £5 be approved.

C 3961 **St George's Day Fayre**

Cllr Baker updated members on the event, due to take place on 23 April.

RESOLVED: noted.

C 3962 **Diary Dates**

Upcoming events were noted.

RESOLVED: noted.

C 3963 **Confidential Business**

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

C 3964 **Staffing Matters**

CONFIDENTIAL

Members approved the recommendations of the Staff Sub-Committee

Meeting closed at 8.42 pm.

Date of next meeting: 17 May 2016 (Annual Meeting)

