

Horley Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

February 2020 (2019-2020)

PRECEPT

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|---------|-------------------|-------------------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 1 | Precept | 372,755.00 | 372,755.00 | | | | | |
| SUB TOTAL | | 372,755.00 | 372,755.00 | | | | | |

INCOME

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|---------------------------|------------------|------------------|---------------|----------|--------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 2 | Bank Interest | 1,000.00 | 1,137.78 | 138 | | | 138 | |
| 3 | Section 136 LGA | 37,000.00 | 37,711.00 | 711 | | | 711 | |
| 5 | Devolved Powers | 1,700.00 | 1,700.00 | | | | | |
| 6 | Council Tax Support Grant | | | | | | | |
| 141 | CIL | 5,000.00 | 17,535.64 | 12,536 | | | 12,536 | |
| SUB TOTAL | | 44,700.00 | 58,084.42 | 13,384 | | | 13,384 | |

LETTINGS AND RENT

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------------------|------------------|------------------|--------------|-----------------|---------------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 7 | Edmonds Hall | 12,000.00 | 12,097.00 | 97 | | | 97 | |
| 8 | Football Pitches | 8,400.00 | 5,246.51 | -3,153 | 1,587.05 | -1,587 | -4,741 | |
| 9 | Church Rd Allotments | 3,300.00 | 2,866.00 | -434 | | | -434 | |
| 10 | Langshott Allotments | 3,800.00 | 3,735.00 | -65 | | | -65 | |
| 11 | Bowls Club | 276.00 | 251.00 | -25 | | | -25 | |
| 12 | Innes Pavilion | 10,000.00 | 8,481.00 | -1,519 | | | -1,519 | |
| 13 | Saturday Market | 200.00 | 370.00 | 170 | | | 170 | |
| 14 | Events and Banners | 6,000.00 | 12,028.00 | 6,028 | 2,500.00 | -2,500 | 3,528 | |
| 15 | Meeting Room | 220.00 | 330.00 | 110 | | | 110 | |
| 16 | Edmonds Hall Deposits | | 100.00 | 100 | 150.00 | -150 | -50 | |
| 17 | Football Pitch Deposits | | 100.00 | 100 | 100.00 | -100 | | |
| SUB TOTAL | | 44,196.00 | 45,604.51 | 1,409 | 4,337.05 | -4,337 | -2,929 | |

OFFICE EXPENDITURE

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|-----------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 19 | Stationery | | | | 1,600.00 | 717.75 | 882 | 882 |
| 20 | Courier & Postage | | | | 400.00 | 66.80 | 333 | 333 |
| 21 | Office Supplies & Equipment | | | | 3,000.00 | 2,903.50 | 97 | 97 |
| 22 | Photocopying | 50.00 | 229.90 | 180 | 4,500.00 | 2,605.53 | 1,894 | 2,074 |
| 23 | IT | | | | 6,000.00 | 4,485.19 | 1,515 | 1,515 |
| 24 | Website | | | | 2,800.00 | 4,180.00 | -1,380 | -1,380 |
| 25 | Communications | | | | 1,800.00 | 1,851.96 | -52 | -52 |
| 26 | Environment Campaign | | | | | | | |

Horley Town Council
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3 March 2020 (2019-2020)

| | | | | | | | |
|------------------|-------|--------|-----|-----------|-----------|-------|--------------|
| SUB TOTAL | 50.00 | 229.90 | 180 | 20,100.00 | 16,810.73 | 3,289 | 3,469 |
|------------------|-------|--------|-----|-----------|-----------|-------|--------------|

SALARIES AND PENSIONS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------------|----------|--------|----------|-------------------|-------------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 30 | Net Salaries | | | | 96,000.00 | 93,186.09 | 2,814 | 2,814 |
| 31 | PAYE | | | | 11,000.00 | 13,301.55 | -2,302 | -2,302 |
| 32 | NI Employee | | | | 11,000.00 | 7,263.56 | 3,736 | 3,736 |
| 33 | NI Employer | | | | 11,000.00 | 11,238.87 | -239 | -239 |
| 34 | SCC Pension Employee | | | | 12,000.00 | 13,553.06 | -1,553 | -1,553 |
| 35 | SCC Pension Employer | | | | 24,000.00 | 17,809.09 | 6,191 | 6,191 |
| SUB TOTAL | | | | | 165,000.00 | 156,352.22 | 8,648 | 8,648 |

OFFICE MAINTENANCE & REPAIRS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------------------|----------|--------|----------|------------------|------------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 38 | Maintenance & Repairs | | | | 3,000.00 | 3,353.82 | -354 | -354 |
| 39 | Cleaning of hall and office | | | | 10,500.00 | 13,155.80 | -2,656 | -2,656 |
| 40 | Utilities | | | | 5,400.00 | 4,162.23 | 1,238 | 1,238 |
| 41 | Rates | | | | 3,000.00 | 936.52 | 2,063 | 2,063 |
| 42 | Maintenance Contracts | | | | 3,200.00 | 831.20 | 2,369 | 2,369 |
| 43 | Window Cleaning | | | | 750.00 | 300.00 | 450 | 450 |
| 44 | Security Alarm system | | | | | | | |
| 45 | Compliance and Regulatory | | | | 5,060.00 | 3,991.90 | 1,068 | 1,068 |
| 46 | Market rates and utilities | | | | | | | |
| SUB TOTAL | | | | | 30,910.00 | 26,731.47 | 4,179 | 4,179 |

GENERAL

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|-----------------------------|----------|--------|----------|-----------|-----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 50 | Public Works Loan Board | | | | 19,545.00 | 19,544.92 | 0 | 0 |
| 51 | Bank charges | | | | 1,350.00 | 557.40 | 793 | 793 |
| 52 | Insurance | | | | 8,500.00 | 7,050.01 | 1,450 | 1,450 |
| 53 | Legal and professional fees | | | | 19,500.00 | 30,651.43 | -11,151 | -11,151 |
| 54 | Audit fees | | | | 2,200.00 | 2,179.00 | 21 | 21 |
| 55 | Subscriptions & Licences | | | | 7,100.00 | 6,103.16 | 997 | 997 |
| 56 | Advertising | | | | | | | |
| 57 | Newsletter | | | | | | | |
| 58 | Town Guide | | | | | | | |
| 59 | Presentation Badges | | | | | | | |
| 60 | Election Expenses | | | | 2,500.00 | | 2,500 | 2,500 |
| 61 | QPS | | | | | | | |
| 62 | Chairman's Allowance | | | | 400.00 | 200.00 | 200 | 200 |
| 63 | Clr Expenses | | | | 200.00 | 36.00 | 164 | 164 |
| 64 | Clr Training | | 21.59 | 22 | 1,300.00 | 1,205.55 | 94 | 116 |
| 65 | Staff Expenses | | | | 500.00 | 17.10 | 483 | 483 |

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3 March 2020 (2019-2020)

| | | | | | | | |
|--------------------------|--------------|-----------|--|------------------|------------------|-------------|-------------|
| 66 Staff Training | | | | 1,500.00 | 586.60 | 913 | 913 |
| 137 Langshott Legal fees | | | | | | | |
| 138 Gatwick Consultancy | | | | | | | |
| 142 GDPR | | | | 3,000.00 | 35.00 | 2,965 | 2,965 |
| SUB TOTAL | 21.59 | 22 | | 67,595.00 | 68,166.17 | -571 | -550 |

GROUNDS MAINTENANCE

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------------------|----------|---------------|------------|------------------|------------------|---------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 70 | Contractors' Maint (HTC) | | | | 50,000.00 | 42,375.90 | 7,624 | 7,624 |
| 71 | Contractors' Maint (Agency) | | | | 1,700.00 | | 1,700 | 1,700 |
| 72 | Playground Inspections | | | | 8,300.00 | 5,315.00 | 2,985 | 2,985 |
| 73 | Playground Repairs | | | | 4,000.00 | 5,163.74 | -1,164 | -1,164 |
| 74 | Parks Furniture | | | | 4,000.00 | 2,987.00 | 1,013 | 1,013 |
| 75 | Signage | | | | 1,600.00 | | 1,600 | 1,600 |
| 76 | Pest Control | | | | 550.00 | | 550 | 550 |
| 77 | Tree Surgery | | 350.00 | 350 | 8,000.00 | 1,000.00 | 7,000 | 7,350 |
| 125 | Project Expenditure | | | | | | | |
| 126 | Himalayan Balsam | | | | | | | |
| SUB TOTAL | | | 350.00 | 350 | 78,150.00 | 56,841.64 | 21,308 | 21,658 |

HORLEY RECREATION GROUND

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|--------------------------------|----------|-------------------|----------------|------------------|-------------------|-----------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 79 | Memorial Gardens | | | | 3,500.00 | 857.00 | 2,643 | 2,643 |
| 80 | Ornamental Gardens | | | | 1,500.00 | 884.63 | 615 | 615 |
| 81 | Skatepark & MUGA | | | | | 150.00 | -150 | -150 |
| 82 | Footpaths & Car park | | | | | 733.81 | -734 | -734 |
| 123 | Grounds | | 1,888.60 | 1,889 | 2,000.00 | 43,118.50 | -41,119 | -39,230 |
| 143 | Cafe/Pavilion PWLB Loan Repaym | | | | 31,000.00 | 13,777.90 | 17,222 | 17,222 |
| 144 | Pavilion Cafe PWLB Loan | | 472,834.45 | 472,834 | | | | 472,834 |
| 145 | Pavilion Cafe | | | | | 505,327.30 | -505,327 | -505,327 |
| SUB TOTAL | | | 474,723.05 | 474,723 | 38,000.00 | 564,849.14 | -526,849 | -52,126 |

COURT LODGE/INNES PAVILION

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|-----------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 86 | Pitches/Playgrounds | | | | 1,000.00 | 399.50 | 601 | 601 |
| 87 | Buildings | | | | 5,000.00 | 3,126.54 | 1,873 | 1,873 |
| 88 | Utilities | | 605.00 | 605 | 2,500.00 | 2,761.12 | -261 | 344 |
| 89 | Lease of land | | | | 1.00 | 1.00 | | |
| 124 | Football Pavillion Cleaning | | | | 2,200.00 | 569.70 | 1,630 | 1,630 |
| 127 | Loans & Grants | | | | | | | |
| 128 | Roof | | | | | | | |
| 129 | Innes PWLB Repayment | | | | | | | |
| 130 | Refurbishment | | | | | | | |

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| | | | | | | | | | |
|---------------------------|--|--|--|---------------|------------|------------------|-----------------|--------------|--------------|
| 131 Maintenance Contracts | | | | 820.00 | 673.17 | 147 | 147 | | |
| 132 Innes Communications | | | | 300.00 | 301.34 | -1 | -1 | | |
| 133 Rates | | | | | | | | | |
| 134 Security Patrols | | | | | 142.40 | -142 | -142 | | |
| 135 Insurance | | | | | | | | | |
| 139 Innes Cleaning | | | | | | | | | |
| SUB TOTAL | | | | 605.00 | 605 | 11,821.00 | 7,974.77 | 3,846 | 4,451 |

MICHAEL CRESCENT

| Code Title | Receipts | | | Payments | | | Net Position |
|---------------------------|----------|--------|----------|-----------------|-----------------|---------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 91 Rates & Utilities | | | | 700.00 | 565.72 | 134 | 134 |
| 121 Buildings and Grounds | | | | 1,550.00 | 2,700.30 | -1,150 | -1,150 |
| 140 Scout Hut Demolition | | | | | | | |
| SUB TOTAL | | | | 2,250.00 | 3,266.02 | -1,016 | -1,016 |

EMLYN MEADOWS

| Code Title | Receipts | | | Payments | | | Net Position |
|------------------|----------|--------|----------|---------------|---------------|------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 95 Grounds | | | | 500.00 | 216.00 | 284 | 284 |
| SUB TOTAL | | | | 500.00 | 216.00 | 284 | 284 |

ALLOTMENTS

| Code Title | Receipts | | | Payments | | | Net Position |
|--------------------------|----------|--------------|-----------|-----------------|-----------------|---------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 96 Langshott Maintenance | | | | | 3,113.49 | -3,113 | -3,113 |
| 97 Church Rd Maintenance | | | | 1,800.00 | 1,940.15 | -140 | -140 |
| 98 Church Rd Utilities | | | | 500.00 | 84.39 | 416 | 416 |
| 99 Langshott Utilities | | 70.73 | 71 | 900.00 | 12.71 | 887 | 958 |
| SUB TOTAL | | 70.73 | 71 | 3,200.00 | 5,150.74 | -1,951 | -1,880 |

TOWN CENTRE

| Code Title | Receipts | | | Payments | | | Net Position |
|--------------------------------|---------------|-----------------|--------------|------------------|------------------|--------------|----------------------|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 100 Baskets and planting | 725.00 | 2,423.00 | 1,698 | 8,500.00 | 8,762.00 | -262 | 1,436 |
| 101 Horley/South & SE in Bloom | | 248.29 | 248 | 2,100.00 | 1,433.48 | 667 | 915 |
| 102 Christmas | | | | 1,900.00 | 1,148.80 | 751 | 751 |
| SUB TOTAL | 725.00 | 2,671.29 | 1,946 | 12,500.00 | 11,344.28 | 1,156 | 3,102 |

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3 March 2020 (2019-2020)

SECURITY

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------------------|----------|--------|----------|------------------|------------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 105 | Security Patrols | | | | 5,000.00 | 5,551.14 | -551 | -551 |
| 106 | CCTV Installation | | | | 11,000.00 | 8,815.00 | 2,185 | 2,185 |
| 107 | CCTV Maintenance | | | | 1,000.00 | 425.00 | 575 | 575 |
| 108 | CCTV Broadband Connections | | | | 1,000.00 | 1,061.20 | -61 | -61 |
| SUB TOTAL | | | | | 18,000.00 | 15,852.34 | 2,148 | 2,148 |

GRANTS AND DONATIONS

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|------------------------|----------|--------|----------|-----------------|-----------------|--------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 110 | Grant Award Scheme | | | | 1,000.00 | | 1,000 | 1,000 |
| 111 | Churchyards | | | | 6,500.00 | 6,400.00 | 100 | 100 |
| 112 | ClIr Initiative grants | | | | | 100.00 | -100 | -100 |
| 113 | Other Grants | | | | | | | |
| SUB TOTAL | | | | | 7,500.00 | 6,500.00 | 1,000 | 1,000 |

VAT RECLAIM

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|----------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 120 | Vat repayments | | | | | | | |
| SUB TOTAL | | | | | | | | |

CONTINGENCY

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 122 | Contingency | | | | | | | |
| SUB TOTAL | | | | | | | | |

Summary

| | | | | | | | |
|--------------------|-------------------|-------------------|----------------|-------------------|-------------------|-----------------|--------------|
| NET TOTAL | 462,426.00 | 955,115.49 | 492,689 | 455,526.00 | 944,392.57 | -488,867 | 3,823 |
| V.A.T. | | 40,076.21 | | | 48,492.63 | | |
| GROSS TOTAL | | 995,191.70 | | | 992,885.20 | | |