

# HORLEY TOWN COUNCIL

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## AGENDA

### PLANNING & DEVELOPMENT COMMITTEE

Date / Time: Tuesday, 12 March 2024 at 7.30 pm

Venue: Horley Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

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Dear Councillors

You are hereby respectfully summoned to attend the **MEETING of HORLEY TOWN COUNCIL PLANNING & DEVELOPMENT COMMITTEE** to be held on Tuesday, 12 March 2024, 7:30 pm, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely



Joan Walsh  
Town Clerk

**Members' Apologies:**

If required, a Member must submit their apologies for this meeting by sending an email to: [town.clerk@horleytown.com](mailto:town.clerk@horleytown.com) or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

**Public Forum:**

**Members of the Public and Press are welcome to attend this meeting in person or may join it remotely by requesting a Zoom link by email to: [town.clerk@horleytown.com](mailto:town.clerk@horleytown.com) or by telephoning the office on 01293 784765, by no later than noon on the day before the meeting is due to be held.**

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.



# **HORLEY TOWN COUNCIL**

## **Planning and Development Committee**

A meeting of the above-named Committee will be held at the Albert Rooms, Albert Road, Horley  
on Tuesday, 12 March 2024 at 7.30 pm

**All correspondence and papers referred to in the public part of the agenda are available to view  
in the Town Council Offices during normal office hours or on the website**

## **A G E N D A**

1. **Apologies and Reasons for Absence**  
To receive apologies for absence with officer recommendation for acceptance.
2. **Disclosable Pecuniary Interests and Non-Pecuniary Interests**  
To receive from members any Declarations of Interest in relation to any items included on the Agenda for this Meeting.
3. **Public Forum**
4. **Approval of Minutes**  
Planning & Development Committee held on 13 February 2024.
5. **Planning Updates**  
Planning & Development Committee held on 13 February 2024.
6. **Outside Bodies and Sub-Committees**  
To receive any updates from the Town Council representatives on the following outside bodies:
  - i) **Horley Town Management Group**
  - ii) **Horley Access Group**
  - iii) **GATCOM**
7. **Planning Applications**
  - i) To consider the list of applications determined for the period 9 February 2024 to 7 March 2024.
  - ii) To consider the list of applications registered for the period 9 February 2024 to 7 March 2024.
8. **Planning Appeals**  
To consider any Planning Appeals received and determined.
9. **Ongoing Planning Matters**  
To receive any updates.
10. **Highways and Transport Matters**
  - i) **Surrey County Council Proposed Traffic Orders (Amendment of Waiting Loading and Unloading Prohibition and On-Street Parking Places Orders) in Reigate & Banstead:**  
To note information received.
  - ii) To receive an update on any other matters.

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Members of the Planning and Development Committee:

Cllrs Avery, Barlow, Blacker, Chester, Easterbrook, George, Hughes, Hudson, Saunders, Turner, Wotton.

11. **Airport Matters**
  - i) **Gatwick Airport Development Consent Order (DCO) Examination:** To ratify the Town Council's additional comments made in their Final Submission to the Planning Inspectorate (deadline: 12 March 2024) and to receive any other updates.
  - ii) **DfT Consultation: Night Flight Restrictions from October 2025 (Closing Date: 22 May 2024):** To note information received.
  - iii) **GATCOM:** To receive any updates from Cllr George as the Town Council representative on the Gatwick Airport Consultative Committee.
  - iv) To receive an update on any other matters.
  
12. **SCC/RBBC 'Delivering Change' Regeneration Projects – Horley Town Centre**


To receive an update on the recent progress meeting held with Project Officers from the principal authorities along with the Committee Chairperson and Town Clerk.
  
13. **Horley Sewage Treatment Works**

To receive an update from Cllr Barlow and Cllr Wootton on the recent meeting held with Thames Water and other key participants on impact from outflows of raw sewage on public land and long-term investment plans by the water company to upgrade the site.
  
14. **Outstanding Infrastructure, Amenities and Public Facilities at Westvale Park Development**

To note an exchange of recent correspondence from Westvale Park Residents Association to the Borough Council and to agree the way forward from the Town Council's perspective.
  
15. **Communications Received**
  
16. **Diary Dates**
  
17. **Items for Future Consideration.**

To note urgent business for inclusion on future agenda.
  
18. **Press Release** - To agree items for inclusion.

**Date of next meeting: 9 April 2024**



**Signed: Town Clerk**

**Dated: 7 March 2024**

**List of Planning Applications**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 8 February 2024 – 7 March 2024**  
**To see plans please CTRL+click on the application number to follow the link**

<b>01. RBBC Letter Dated: 08.02.24</b>	<b>Application No: <u><a href="#">24/00234/HHOLD</a></u></b>
LOCATION:	113 Balcombe Road Horley Surrey RH6 9BG
DESCRIPTION:	Proposed first-floor rear extension and car port conversion to extend existing garage.
<i>Cons Expiry Date: 29/02/24; Determination Deadline: 01/04/24;</i>	
<b>HORLEY TOWN COUNCIL COMMENTS (for Officer delegation, in consultation with Chairman, prior to deadline and ratification at meeting, 12/03/24)</b>	<b>No Objections</b>

<b>02. RBBC Letter Dated: 19.02.24</b>	<b>Application No: <u><a href="#">24/00308/HHOLD</a></u></b>
LOCATION:	16 West Meads Horley Surrey RH6 9AF
DESCRIPTION:	Change of garage door to window to match existing windows in size and style. To allow garage to be converted into TV/snug room. No other external changes proposed.
<i>Cons Expiry Date: 11/03/24; Determination Deadline: 11/04/24;</i>	
<b>HORLEY TOWN COUNCIL COMMENTS (for Officer delegation, in consultation with Chairman, prior to deadline and ratification at meeting, 12/03/24)</b>	<b>No Objections</b>

<b>03. RBBC Letter Dated: 22.02.24</b>	<b>Application No: <u><a href="#">24/00329/ADV</a></u></b>
LOCATION:	Nationwide 119 Victoria Road Horley Surrey RH6 7YS
DESCRIPTION:	Replace 1no. Projecting signage with new 500mm. Replace 1no. Fascia and 1no. Logo with 1no. new blue fascia & 1no. new 385mm logo height. Remove window message "Building Society" & make good as necessary. Replace 1no. ATM tablet and decals with new. Replace statutory signage with new. Install new window message "A good way to bank." Remove receipt bin. Post box number to be grey.
<i>Cons Expiry Date: 14/03/24; Determination Deadline: 16/04/24;</i>	
<b>HORLEY TOWN COUNCIL COMMENTS (for Officer delegation, in consultation with Chairman, prior to deadline and ratification at meeting, 12/03/24)</b>	<b>No Objections</b>

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<b>04. RBBC Letter Dated: 26.02.24</b>	<b>Application No: <a href="#">24/00324/F</a></b>
LOCATION:	Land And Outbuilding To The Rear Of 19 Station Road Horley Surrey RH6 9HW
DESCRIPTION:	Demolition of outbuilding to provide two dwellings, together with associated cycle, refuse stores and off-street parking.
<i>Cons Expiry Date: 19/03/24; Determination Deadline: 19/04/24;</i>	
<b>HORLEY TOWN COUNCIL COMMENTS</b>	

<b>05. RBBC Letter Dated: 29.02.24</b>	<b>Application No: <a href="#">24/00359/HHOLD</a></b>
LOCATION:	63 Albert Road Horley Surrey RH6 7HB
DESCRIPTION:	Proposed single storey rear/side extension.
<i>Cons Expiry Date: 21/03/24; Determination Deadline: 22/04/24;</i>	
<b>HORLEY TOWN COUNCIL COMMENTS</b>	

<b>06. RBBC Letter Dated: 01.03.24</b>	<b>Application No: <a href="#">24/00369/HHOLD</a></b>
LOCATION:	21 Hazelhurst Langshott Horley Surrey RH6 9XY
DESCRIPTION:	Single storey rear and part side addition
<i>Cons Expiry Date: 22/03/24; Determination Deadline: 22/04/24;</i>	
<b>HORLEY TOWN COUNCIL COMMENTS</b>	

<b>07. RBBC Letter Dated: 07.03.24</b>	<b>Application No: <a href="#">24/00409/HHOLD</a></b>
LOCATION:	3 Kiln Lane Horley Surrey RH6 8JG
DESCRIPTION:	Garage conversion, single-story front extension and first-floor front extension.
<i>Cons Expiry Date: 28/03/24; Determination Deadline: 26/04/24;</i>	
<b>HORLEY TOWN COUNCIL COMMENTS</b>	<a href="#">24.00409.HHOLD 3 Kiln Lane Horley Surrey RH6 8JG</a>

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**Tree Works (Non-Felling)**

<b>A. RBBC Letter Dated: 08.02.24</b>	<b>Application No: <a href="#">24/00192/TPO</a></b>
LOCATION:	28 Lechford Road Horley Surrey RH6 7NB
DESCRIPTION:	T1-Reduce lateral branches by 2 metres. T2-Reduce lateral branches by 2 metres. T3-Reduce lateral branches by 2 metres
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No Objections, subject to no adverse comments from the Tree Officer.</b>

<b>B. RBBC Letter Dated: 20.02.24</b>	<b>Application No: <a href="#">24/00249/TPO</a></b>
LOCATION:	Junction At Brighton Road And Le May Close Horley Surrey
DESCRIPTION:	T03 - Hazel - Fell self-set Sycamores to the front Northeast T04 - Hazel - Fell self-set Cherry to the front North. T09 - Scots Pine - Carefully climb and dismantle to as close to ground level as possible T14 - Scots Pine - Carefully climb and dismantle to as close to ground level as possible T32 - Robinia - Reduce crown by 2 metres and Remove major deadwood greater than 25mm in diameter T34 -Cherry - Crown thin 10%, centre of crown. T37 - Robinia - Fell to as close to ground level as possible. Please see Tree Report attached for reasons and dimensions
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No Objections, subject to no adverse comments from the Tree Officer.</b>

<b>C. RBBC Letter Dated: 21.02.24</b>	<b>Application No: <a href="#">24/00260/TPO</a></b>
LOCATION:	5 Rainbow Close Horley Surrey RH6 9QQ
DESCRIPTION:	T1 - Oak - To crown reduce branches overhanging the parking bays by 2.5m. The tree will also have all major deadwood removed. All branches will be pruned to appropriate growth points. All works are carried out to BS 3998: 2010 Tree work recommendations. A well balanced shape must be maintained. T2 - Oak - To crown reduce branches overhanging the parking bays by 2.5m. The tree will also have all major deadwood removed. All branches will be pruned to appropriate growth points. All works are carried out to BS 3998: 2010 Tree work recommendations. A well balanced shape must be maintained.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No Objections, subject to no adverse comments from the Tree Officer.</b>

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<b>D. RBBC Letter Dated: 06.03.24</b>	<b>Application No: <a href="#">24/00190/TPO</a></b>
LOCATION:	2 Hamilton Close Horley Surrey RH6 7HW
DESCRIPTION:	T002 - Reduce 1x mature Oak tree by approximately 2 meters. T003 - Reduce 1x mature Oak trees by approximately 2-3 meters. T004 - Reduce 1x mature Oak trees by approximately 2-3 meters. T005 - Reduce 1x mature Oak tree by approximately 2-3 meters
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No Objections, subject to no adverse comments from the Tree Officer.</b>

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The following applications are for information only
15.02.24
<a href="#"><u>24/00276/CU</u></a> – 5th Horley Scout Group Scout Hall 34 Bay Close Horley Surrey  Permission to be used as a Preschool Monday to Friday, 9 am to 3 pm, during school term time only. Alongside the building's existing use of Scouting activities, meetings and hire to community based groups (under the F2 use class).