

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 26 September 2017** at **7.30 pm**

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive from members any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, Tuesday 1 August 2017
- 5 Matters Arising**
Committee Meeting, Tuesday 1 August 2017
- 6 Audit Matters**
To receive the Councillors' Audit Certificate for July and August 2017
- 7 Financial Reports**
To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 August 2017.
- 8 Communications**
 - i)** To receive an update on any recent meetings of the Communications Sub-Committee.
 - ii)** To approve the purchase of an HP 250 G5 i5, 4GB, 500GB laptop at a cost of £489 ex VAT and an Apple iPad2 at a cost of £357.50 ex VAT, as recommended by the Communications Sub-Committee.
- 9 Borough Standards Committee**
To receive an update on any recent meetings.
- 10 Surrey Association of Local Councils (Surrey ALC)
& National Association of Local Councils (NALC)**
 - i)** To receive updates on recent meetings and to consider any information received.
 - ii)** To note receipt of the "Voice of the Councillor" previously distributed.
- 11 Court Lodge Fields Car Park**
To ratify the purchase of a replacement LED street lamp head at the Court Lodge Playing Fields car park, for the sum of £387.44 ex VAT (supplied and fitted by L & C Installations Ltd).
- 12 Edmonds Hall**
To consider the purchase of two replacement ceiling fans in the Edmonds Hall for the sum of £489 ex VAT (supplied and fitted by L & C Installations Ltd).

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- 13 Precept 2018/19**
To agree the timetable for setting the 2018/19 precept.
- 14 Horley 2018 Calendar**
To consider the way forward, following recent meetings with representatives of MAD Ideas Ltd.
- 15 Office Closure Christmas 2017/18**
To agree arrangements for Christmas 2017.
- 16 Request from Horley Parochial Church Council**
To consider correspondence received.
- 17 Letters Received**
- 18 Diary Dates**
To note forthcoming events.
- 19 Urgent Business**
To note urgent business for inclusion on any future agenda.
- 20 Press Release**
To agree items for inclusion.
- 21 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 22 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 1 August 2017
- 23 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 1 August 2017
- 24 Press Release**
To agree items for inclusion.



Signed: Town Clerk, 21 September 2017

Date of next meeting – Tuesday 21 November 2017