

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 18 March 2014 at 7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest & Dispensations**
 - i) To receive any Declarations of Interest regarding items on this agenda.
 - ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
 - iii) To grant any requests for dispensations, as appropriate.
- 3 Public Forum**
- 4 Approval of Minutes**

Committee Meeting, Tuesday 21 January 2014
- 5 Matters Arising**

Committee Meeting, Tuesday 21 January 2014
- 6 Audit Matters**
 - i) To receive the Councillors' Audit Certificate for January and February 2014.
 - ii) To receive the interim Internal Audit Report no 2 and Clerk's responses (where necessary).
- 7 Financial Reports**

To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 28 February 2014.
- 8 Internal Control Review 2013/2014**

To receive the annual review of the effectiveness of the Town Council's system of internal control and management of risk, for recommendation to Full Council.
- 9 Communications**
 - i) "Meet your Councillor" – to receive an update on the recent event at Waitrose Supermarket and to consider the way forward for the next Municipal year.
 - ii) Communications Sub-Committee - to receive an update on recent meetings.
- 10 Borough Standards Committee**

To receive an update on recent meetings.
- 11 Centenary of start of First World War**
 - i) Production of Memorial Book – to receive an update.
 - ii) To receive an update on any other related matters.
- 12 Town Meeting, 25 April 2014**

To receive an update on arrangements made.
- 13 Smith's Charity, Horley**

To consider correspondence received.
- 14 Charges for Football Pitch Hire**

To consider options for charging teams, from August 2014.

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- 15 **Surrey Association of Local Councils (Surrey ALC)
& National Association of Local Councils (NALC)**
i) To receive an update on recent meetings
ii) To consider any other information received.
- 16 **St George's Day Event, 26 April 2014**
To consider Town Council participation.
- 17 **Letters Received**
- 18 **Diary Dates**
To note forthcoming events.
- 19 **Urgent Business**
To note urgent business for inclusion on any future agenda.
- 20 **Press Release**
To agree items for inclusion.
- 21 **Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 22 **Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 26 November 2013.
- 23 **Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 26 November 2013.
- 24 **Re-lining of Albert Rooms Car Park** **CONFIDENTIAL**
To consider quotations received and to agree the way forward.
- 25 **Surrey County Council Pension Fund** **CONFIDENTIAL**
To receive an update.
- 26 **Horley Sports (Social) Club (HSSC)** **CONFIDENTIAL**
To receive an update.
- 27 **Council Tax Support Grant** **CONFIDENTIAL**
To receive a report of a recent meeting of Town and Borough Councillors
- 28 **Concurrent Functions** **CONFIDENTIAL**
To receive a report of a recent meeting of Town and Borough Councillors
- 29 **Press Release** **CONFIDENTIAL**
To agree items for inclusion.

Date of next meeting – 29 April 2014



Signed: Town Clerk

Dated 12 March 2014