



**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,  
Albert Road, Horley on Tuesday 2 July 2019 at 7.30 pm.**

- 1 Apologies and Reasons for Absence**  
To receive apologies and reasons for absence.
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**  
To receive any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Minutes**  
To approve the minutes of the Annual Meeting of the Council held on 21 May 2019.
- 5 Full Council Updates**
- 6 Committee Reports**  
To receive the minutes of the meetings of the following Committees:
  - i) Unapproved minutes of the Leisure & Amenities Committee held on 4 June 2019
  - ii) Unapproved minutes of the Finance & General Purposes Committee held on 18 June 2019
  - iii) Approved minutes of the Planning & Development Committee held on 28 May 2019
- 7 Chairman's Report**  
To receive a report of events recently attended by the Chairman or his representative.
- 8 Borough, County Councillor and Other Related Updates**
  - i) To receive an update on the recent meeting with County Councillors Kay Hammond and Graham Knight.
  - ii) To receive any other related updates.
- 9 Termination of Appointment of Data Protection Officer (DPO)**  
To consider the recommendation of the Finance & General Purposes Committee that the appointment of Alan Jones as Data Protection Officer end with effect from 30 June 2019 and a Data Protection Lead (DPL) role be established to maintain compliance with legal requirements and responsibilities under the Data Protection Act 2018.
- 10 Community Infrastructure Levy (CIL)**
  - i) To receive an update on payments received.
  - ii) To note legislative changes to CIL Regulations, effective from 1 September 2019.
  - iii) To note public consultation on CIL Local Fund Survey to be launched from 16 September to 13 October 2019.
- 11 Grant Application by St Bart's Church (Lychgate Project)**  
To consider the recommendation of the Finance & General Purposes Committee that the grant awarded by the Town Council be used towards the refurbishment of lower oak gates as part of the overall Lychgate Project.

**Continued .../...**

- 12 Members' Allowances for the Council Term 2019-2023**  
To consider the recommendations of the independent Remuneration Panel regarding Members Allowances for Horley Town Council and to agree the way forward.
- 13 Horley Edmonds Fund**  
To note receipt of the Fund Quarterly Statement for the period 1 April to 26 June 2019.
- 14 Grounds Maintenance Contract with Burleys**  
To receive an update on the recent operation of the contract and actions taken.
- 15 Café at Horley Recreation Ground**  
To receive an update on recent developments.
- 16 Funfair at Court Lodge Fields**  
To consider a request from a local fairground operator to bring his funfair to Court Lodge Fields.
- 17 Members' Tours of Recreation Grounds**  
To agree dates for future visits.
- 18 Letters Received**
- 19 Diary Dates**
- 20 Items for Future Consideration**  
To note items for inclusion on future agenda.
- 21 Press Release**  
To agree items for inclusion.
- 22 Exclusion of Public and Press**  
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 23 Confidential Minutes** **CONFIDENTIAL**  
To approve the confidential minutes of the Annual Meeting of the Council held on 21 May 2019
- 24 Committee Reports – Confidential Minutes** **CONFIDENTIAL**  
To receive the confidential minutes of Committee meetings.
- 25 Horley Edmonds Fund Grant Application**  
To consider an application for funding.
- 26 Staffing Matters** **CONFIDENTIAL**  
i) Grievance Allegations – to receive an update on recent meetings and actions taken.  
ii) To receive an update on any other matters.



Town Clerk, 27 June 2019

Date of Next Meeting – 3 September 2019