

HORLEY TOWN COUNCIL

Joan Walsh
Town Clerk
Council Offices, 92 Albert Road
Horley, Surrey RH6 7HZ
Tel: 01293 784765
info@horleysurrey-tc.gov.uk
www.horleysurrey-tc.gov.uk



AGENDA

ORDINARY MEETING OF HORLEY TOWN COUNCIL

Date / Time: Tuesday, 31 October 2023 at 7.30 pm

Venue: Horley Town Council offices, Albert Rooms, 92 Albert Road, Horley RH6 7HZ

SENT BY EMAIL TO ALL MEMBERS OF THE COUNCIL

Dear Councillors

You are hereby respectfully summoned to attend an **ORDINARY MEETING of HORLEY TOWN COUNCIL** to be held on Tuesday, 31 October 2023, 7:30 pm, at the Albert Rooms, 92 Albert Road, Horley RH6 7HZ. The Agenda for the meeting is attached to this Summons.

Yours sincerely

Joan Walsh
Town Clerk

Members' Apologies:

If required, a Member must submit their apologies for this meeting by sending an email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day of the meeting.

Public Forum:

Members of the Public and Press are welcome to attend this meeting in person or may join it remotely by requesting a Zoom link by email to: town.clerk@horleytown.com or by telephoning the office on 01293 784765, by no later than noon on the day before the meeting is due to be held.

Public and Press attendees are invited to put questions or draw relevant matters to the Council's attention and are permitted to speak once only and for five minutes maximum in respect of a business item on the agenda, at the discretion of the Chairman. If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda, the Chairman may direct that a question or comment is submitted in writing which shall be answered in due course.

HORLEY TOWN COUNCIL

An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday, 31 October 2023, at 7.30 pm

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours or on the website.

AGENDA

1 Apologies for Absence

To receive apologies for absence with officer recommendation for acceptance.

2 Disclosable Pecuniary Interests and Non-Pecuniary Interests

To receive any declarations of interest in relation to any items included on this agenda.

3 Public Forum

4 Minutes

To approve the Minutes of the Ordinary Council Meeting held on 05 September 2023.

5 Full Council Updates

6 Committee Reports

i) To receive the Minutes of the meetings of the following Committees:
Planning & Development Committee held on 29 August 2023 and 26 Sep 2023

7 Council Chairman's Report

- i) To receive a report of events attended by the Chairman or representative since the Full Council meeting held on 5 September 2023 (**attached**).
- ii) To receive an update from the Chairman on the pilot Horley Town Mayor live stream broadcast held on 29 September 2023 and to agree the way forward.

8 Surrey Association of Local Councils (SALC) and National Association of Local Councils (NALC)

- i) To receive an update on the SALC AGM and Conference held on 19 October 2023.
- ii) To receive any other updates from the National and County Associations.

9 Borough, County Council and Other Updates

- i) To receive an update on the SCC/RBBC/HTC Joint Council meeting, held on 20 October 2023.
- ii) To note the next meeting of the RBBC/HTC Liaison Meeting will be held on 9 November 2023.
- iii) To receive an update on any other matters.

10 Annual Audit for the year ended 31 March 2023

- i) To note that the audit is completed and is unqualified with no issues arising.
- ii) To receive the Final External Auditor Report and Certificate for 2022/23 (attached).
- iii) To approve the Annual Governance and Accountability Return (AGAR) for 2022/23 (attached)
- iv) To approve the payment of £1365 (plus VAT) to PKF Littlejohn for the Limited Assurance Review of the Annual Governance and Accountability Return for the year ended 31 March 2023.

11 Internal Audit Matters

- i) Internal Audit – To note arrangements for the first internal audit for 2023/24 with Mulberry & Co on the 28 November.
- ii) To receive the Councillors' Audit Certificates for July, August, and September 2023. (**attached**)
- iii) To approve the financial reports, including bank reconciliations and summary of receipts and payments, up to 31 Sept 2023.

12 Town Council Charges 2024/25

To consider the recommended draft scale of charges for approval in respect of:

- i) Pitch Hire, Court Lodge playing fields
- ii) Allotments Tenancies and Advertisement Banner Displays
- iii) Community Hall Hire (Edmonds Hall)
- iv) Land Hire by Event Operators.

13 Horley Town Council Precept

To review the Council's budgets and requirements, for recommendation for consideration during budget and precept setting at the Council meeting to be held on 12 December 2023.

14 Operational Matters

- i) To ratify agreement from Council to use the HTC corporate logo on T-shirt design, as presented previously to all Members, in support of the Pride in Surrey Festival 2023.
- ii) To ratify expenditure for new starter equipment, including phone, laptop, docking station and monitor in the total sum of £1,359 plus VAT.
- iii) To approve expenditure from General Reserve for rewiring at the Innes Sports Pavilion (demised area) in an amount not exceeding £9,000, as stated a necessary requirement in the latest Electrical Installation Condition Report (EICR).

15 Community Foundation for Surrey (CFS) - Horley Edmonds Community Fund (HECF)

- i) To note receipt of the quarterly HECF Statement for the period 1 April 2023 to 30 September 2023.
- ii) **Grant Application:** To consider an application for funding from the Horley Lions Club towards Horley Food Bank and Food Club.
- iii) **YMCA Grant Award App: 656152 Family Support Worker, Horley Young People & Family Centre:** To consider the HECF beneficiary's request to delay submission of their end-of-grant report until early 2024 due to unexpected delays in the Lifeworks Programme.
- iv) **CFS Autumn Area Funds Meeting** – To receive an update from Cllr George on the recent meeting.
- v) To receive an update on any other matters.

16 Outside Bodies

To receive any updates from the Town Council representatives on the following outside bodies:

- i) Horley Community Partnership
- ii) Borough Standards Committee

17 Horley Royal British Legion

- i) To note the arrangements for the Remembrance Services Programme 2023 in Horley.
- ii) To approve the donation of £250 to the Royal British Legion Poppy Appeal through the General Power of Competence (GPC).
- iii) To receive an update on any other matters.

18 Michael Crescent Centenary Park - Demolition Project (Phase 1)

- i) To receive an update on completion and final sign-off of the project.
- ii) To receive an update on any other matters.

19 RBBC Strategic Infrastructure Programme (SIP) 2023-2027:

Reference Numbers: CIL SIP(2) 17, 18, 19, 20

- i) To note receipt of the respective Spending Agreements for the four separate infrastructure improvement projects to be undertaken by HTC, subject to receipt of allocated funds.
- ii) To receive an update on any other matters.

20 HTC Neighbourhood CIL

To receive the latest quarterly CIL report from Reigate and Banstead Borough Council for the period 16/06/23-15/09/23.

- 21 **Local Government Boundary Commission for England (LGBCE):** To note information received on the new boundaries proposed for council divisions in Surrey County Council and the draft recommendations at the final stage of the public consultation.
- 22 **Christmas 2023**
i) To agree closure dates of the HTC office and emergency cascade arrangements over the festive period.
ii) To consider any other matters.
- 23 **Communications Received**
- 24 **Diary Dates**
- 25 **Items for Future Consideration**
To note urgent business for inclusion on future agenda.
- 26 **Press Release**
To agree items for inclusion.
- 27 **Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 28 **Grounds Maintenance Contract Renewal** **CONFIDENTIAL**
To consider for approval the recommendations of the Leisure & Amenities Committee for the appointment of Grounds Maintenance Contractor, from 1 January 2024 to 31 December 2026, with a possible two-year extension (subject to annual review).
- 29 **RBBC Strategic Infrastructure Programme (SIP) 2023-2027:** **CONFIDENTIAL**
i) **CIL SIP(2) 18: Horley Town Council Offices Expansion & Sustainability Improvements**
To consider the recommendations for appointment of architect to manage the capital project from the outset through to final completion (subject to receipt of grant funding), for approval.
ii) **CIL SIP(2) 20: Resurfacing Improvements at Horley Allotment Sites**
a. **Part 1: Resurfacing Service Road at Langhott Allotment Site, Ladbroke Road, Horley**
To consider the recommendations for appointment of contractor to carry out the resurfacing works (subject to receipt of grant funding), for approval.
b. **Part 2: Resurfacing Car Park at Church Road Allotment Site, Sangers Drive, Horley**
To consider the recommendations for appointment of contractor to carry out the resurfacing works (subject to receipt of grant funding), for approval.
iii) To receive an update on any other matters.
- 30 **Town Award Nominations** **CONFIDENTIAL**
To consider two recent applications received.
- 31 **Staffing Matters** **CONFIDENTIAL**
To receive an update from the Town Clerk.



Signed: Town Clerk, 26 October 2023

Date of Next Meeting – 12 December 2023

List of Mayoral Events 6 September- 31 October 2023

Date	Event	Location
29 Sep	Mayoral Live Stream	On-Line
29 Sep	Horley In Bloom Awards Night	Horley
8 Oct	Installation of Bishop of Dorking Attended by Deputy Mayor	Guildford Cathedral

Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of **Horley Town Council – SU0046**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2022/23

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has not provided a year end bank statement to support the bank reconciliation to Section 2, Box 8. These were requested as part of our intermediate review procedures.

3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

26/09/2023

Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

HORLEY TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		"Yes" means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓
			has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

20/06/2023

and recorded as minute reference:

C5565

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

SIGNATURE REQUIRED

SIGNATURE REQUIRED

<https://www.horleysurrey-tc.gov.uk/> AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2022/23 for

HORLEY TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	RESTATED 219,626	326,943	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	428,088	464,794	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	142,222	115,417	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	184,387	189,040	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	47,141	47,141	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	231,465	255,453	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	326,943	415,520	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	328,136	425,037	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	2,466,295	2,480,033	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	638,455	608,634	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
11b. Disclosure note re Trust funds (including charitable)			✓	<i>The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

JS Nagu

Date

06/06/2023

I confirm that these Accounting Statements were approved by this authority on this date:

20/06/2023

as recorded in minute reference:

C5566

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

[Signature]




HORLEY TOWN COUNCIL

Councillors' Audit Certificate

This is to certify that we have today conducted the necessary checks for the month(s):

July 2023

We consider that the accounts have/have not been properly maintained during the period in question.

Observations (Councillors)	Clerk/ RFO's action
<p>DOWN TO REPORT</p>	
Name: M GEORGE Signature: 	Signature: 
Name: L. EASTBROOK Signature: 	
Date: 25/10/23	Date: 25/10/23




HORLEY TOWN COUNCIL

Councillors' Audit Certificate

This is to certify that we have today conducted the necessary checks for the month(s):

August 2023

We consider that the accounts have/have not been properly maintained during the period in question.

Observations (Councillors)	Clerk/ RFO's action
NOTHING TO REPORT	
Name: M GEORGE Signature: 	Signature: 
Name: L. EASTERBROOK Signature: 	
Date: 25/10/23	Date: 25/10/23


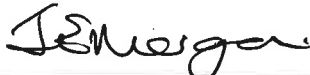

HORLEY TOWN COUNCIL

Councillors' Audit Certificate

This is to certify that we have today conducted the necessary checks for the month(s):

September 2023

We consider that the accounts have/have not been properly maintained during the period in question.

Observations (Councillors)	Clerk/ RFO's action
<p>↓ NOTHING TO REPORT EXCEPT FAIR FX STATEMENT ↓/A</p>	<p>THIS WILL BE AVAILABLE FOR THE NEXT AUDIT</p>
Name: M GEORGE Signature: 	Signature: 
Name: L BASTERBROOK Signature: 	
Date: 25/10/23	Date: 25/10/23

Bank Reconciliation Statement as at 31/07/2023
for Cashbook 1 - HSBC Current 51219138

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current 51219138	31/07/2023		53,822.07
			<u>53,822.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			53,822.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			53,822.07
		Balance per Cash Book is :-	53,822.07
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/07/2023
for Cashbook 2 - HSBC Deposit 01219154

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit 01219154	31/07/2023		372,827.81
			<u>372,827.81</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			372,827.81
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			372,827.81
		Balance per Cash Book is :-	372,827.81
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/07/2023
for Cashbook 3 - HSBC Payroll 81345788

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Payroll 81345788	31/07/2023		21,582.31
			<u>21,582.31</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			21,582.31
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			21,582.31
		Balance per Cash Book is :-	21,582.31
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/07/2023
for Cashbook 6 - Handelsbanken 50044859

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken 50044859	31/07/2023		99,538.39
			<u>99,538.39</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			99,538.39
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			99,538.39
		Balance per Cash Book is :-	99,538.39
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/07/2023
for Cashbook 5 - FairFX Bank Debit Card

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
FairFX Bank Debit Card	31/07/2023		1,033.05
			<u>1,033.05</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,033.05
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,033.05
		Balance per Cash Book is :-	1,033.05
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

25/10/2023

Horley Town Council

12:45

**Invoices totalling between £0.00 and £500.00
for the period 01/07/2023 to 31/07/2023**

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	4	01/07/2023	01/07/2023	17/07/2023	17068858	SAG001	Sage UK	31	6.2	37.20
1	4	01/07/2023	31/07/2023	24/07/2023	105104	MML001	Micro Maintenance Limited	356.59	71.32	427.91
1	4	01/07/2023	31/07/2023	27/07/2023	4104	CON001	Constant Hydiene Ltd	130	26	156.00
1	4	03/07/2023	03/07/2023	03/07/2023	17291011	COR001	Corona Energy	75.32	3.77	79.09
1	4	03/07/2023	03/07/2023	16/08/2023	17332233	COR001	Corona Energy	381.45	76.29	457.74
1	4	03/07/2023	03/07/2023	03/07/2023	17517483	COR001	Corona Energy	220.12	11.01	231.13
1	4	03/07/2023	03/07/2023	16/08/2023	17554148	COR001	Corona Energy	198.32	9.92	208.24
1	4	03/07/2023	03/07/2023	03/07/2023	17603441	COR001	Corona Energy	176.12	8.81	184.93
1	4	04/07/2023	04/07/2023	27/07/2023	13042	LCI001	L&C Installations Ltd	97	19.4	116.40
1	4	06/07/2023	05/08/2023	08/07/2023	EO200NY2GA	MSN001	Microsoft Ireland Operations Limited	155.4	0	155.40
1	4	07/07/2023	07/07/2023	17/07/2023	VO2134884792	EE001	EE Ltd	30.88	6.18	37.06
1	4	07/07/2023	07/07/2023	25/07/2023	SBS1120626	SPT001	Spitfire Networking Services Ltd	55.72	11.14	66.86
1	4	07/07/2023	07/07/2023	03/07/2023	179132 COR	COR001	Corona Energy	0.06	0	0.06
1	5	08/07/2023	07/08/2023	21/08/2023	41647494	ZEN001	Zen Internet Limited	29.5	5.9	35.40
1	5	11/07/2023	10/08/2023	21/08/2023	41668044	ZEN001	Zen Internet Limited	37.74	7.55	45.29
1	4	12/07/2023	12/07/2023	24/07/2023	1806338	COR001	Corona Energy	107.67	5.38	113.05
1	4	12/07/2023	12/07/2023	24/07/2023	1807266	COR001	Corona Energy	133.57	6.68	140.25
1	4	12/07/2023	12/07/2023	14/07/2023	IEE2023007524839	ADO001	Adobe Systems Software Ireland Ltd	60.66	0	60.66
1	4	13/07/2023	12/08/2023	27/07/2023	25948	PLG001	PLG Signs	48	9.6	57.60
1	5	13/07/2023	13/07/2023	02/08/2023	17659326	COR001	Corona Energy	121.38	0	121.38
1	5	13/07/2023	13/07/2023	02/08/2023	17659325	COR002	Corona Energy	132.05	0	132.05
1	4	14/07/2023	13/08/2023	27/07/2023	GB318PV3ABEI	AMA001	Amazon Business	59.96	11.99	71.95
1	4	14/07/2023	13/08/2023	27/07/2023	GB318XL1ABEI	AMA001	Amazon Business	123.74	24.75	148.49
1	4	16/07/2023	15/08/2023	27/07/2023	GB318XT3ABEI	AMA001	Amazon Business	2.29	0.46	2.75
1	5	17/07/2023	16/08/2023	21/08/2023	41732199	ZEN001	Zen Internet Limited	26	5.2	31.20
1	5	19/07/2023	16/08/2023	16/08/2023	00066706	SOS011	SOS Systems Limited	80.85	16.17	97.02
1	7	20/07/2023	20/07/2023	17/10/2023	S15658	PDC001	PDC	130.77	26.15	156.92
1	5	21/07/2023	08/08/2023	08/08/2023	10661145	HSB001	HSBC UK Bank PLC	59.52	0	59.52
1	6	25/07/2023	25/07/2023	20/09/2023	QO5914	BT001	British Telecommunications Ltd	184.58	36.92	221.50
1	5	27/07/2023	26/08/2023	08/08/2023	20064155	SUR001	Surrey County Council	150	30	180.00

25/10/2023

Horley Town Council

12:45

**Invoices totalling between £0.00 and £500.00
for the period 01/07/2023 to 31/07/2023**

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	7	27/07/2023	26/08/2023	05/10/2023	979	MST001	Michael Stone Window Cleaning	55	0	55.00
1	5	31/07/2023	28/08/2023	08/08/2023	51243	MUL001	Mulberry & Co	336	67.2	403.20

25/10/2023

Horley Town Council

12:39

Invoices totalling £500.00 or more
for the period 01/07/2023 to 31/07/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	6	01/07/2023	31/07/2023	14/09/2023	3765	BEN001	Bennetts Builders Ltd	1427	285.4	1,712.40
1	5	03/07/2023	03/07/2023	04/08/2023	3300017485	UKP001	UK Power Networks	1405	281	1,686.00
1	4	12/07/2023	12/07/2023	24/07/2023	1808479	COR001	Corona Energy	871.57	174.32	1,045.89
1	4	14/07/2023	13/08/2023	27/07/2023	EA37846	EAL001	Earth Anchors Ltd	618	123.6	741.60
1	5	27/07/2023	26/08/2023	08/08/2023	10888394	IDV001	Idverde Limited	4164.85	832.97	4,997.82
1	5	28/07/2023	18/08/2023	08/08/2023	1000043	LGB001	LG Business Consultants	1779.8	0	1,779.80
1	5	31/07/2023	30/08/2023	08/08/2023	24222	SMA001	Smartguard Security	478.8	95.76	574.56

26/10/2023

Horley Town Council

13:10

Invoices totalling £0.00 or more
paid between 01/07/2023 and 31/07/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	2	23/05/2023	26/06/2023	02/07/2023	652	FUZ001	Fuzion Martial Arts - Sean Reynolds	927.76	4.72	932.48
1	2	17/05/2023	17/05/2023	07/07/2023	647	FOB001	Churches for Horley Foodbank	11.3	0	11.30
1	12	21/03/2023	21/03/2023	11/07/2023	594	MFS001	Micklefield School	30.81	0	30.81
1	4	11/07/2023	11/07/2023	12/07/2023	677	HOR001	Horley Society of Artists	190	0	190.00
1	4	11/07/2023	11/07/2023	12/07/2023	674	WWI001	Wardrobe Wizards	152	0	152.00
1	4	11/07/2023	11/07/2023	14/07/2023	672	ADV001	Adventurine Healing Limited	150	0	150.00
1	4	17/07/2023	17/07/2023	18/07/2023	680	YES001	Youth East Surrey Performing Arts	33.9	0	33.90
1	4	11/07/2023	11/07/2023	19/07/2023	676	BON001	Boni Jenkins - Yoga	96	0	96.00
1	4	17/07/2023	17/07/2023	19/07/2023	679	WWI001	Wardrobe Wizards	76	0	76.00
1	4	26/07/2023	26/07/2023	27/07/2023	682	GD001	Georgina Donovan	100	0	100.00
1	4	26/07/2023	26/07/2023	27/07/2023	683	GD001	Georgina Donovan	104	0	104.00
1	4	26/07/2023	26/07/2023	27/07/2023	685	FAR001	The Farmyard Kitchen	1500	100	1,600.00
1	3	06/06/2023	29/07/2023	28/07/2023	657	HUN001	Lucy Hunt	88	0	88.00
1	3	06/06/2023	28/07/2023	28/07/2023	658	HUN001	Lucy Hunt	150	0	150.00
1	4	17/07/2023	17/07/2023	28/07/2023	681	FUR001	Furnistore	45.2	0	45.20
1	2	03/05/2023	03/05/2023	31/07/2023	635	CHA002	Charlotte Huggins - Yoga/Pilates	57	0	57.00
1	3	08/06/2023	08/07/2023	31/07/2023	660	CHA002	Charlotte Huggins - Yoga/Pilates	90	0	90.00
1	4	11/07/2023	11/07/2023	31/07/2023	673	CHA002	Charlotte Huggins - Yoga/Pilates	120	0	120.00
2	3	30/06/2023	30/06/2023	03/07/2023	ALT81	ALLSNES001	Mr Steven Sneddon	70	0	70.00
2	3	27/06/2023	27/06/2023	05/07/2023	ALT79	ALLYACS001	Ms Sheeja Yacob	70	0	70.00
2	1	01/04/2023	19/05/2023	06/07/2023	ALT24	ALLVOGV001	Ms Victoria Vogel	55	0	55.00
2	3	26/06/2023	26/06/2023	10/07/2023	ALT78	ALLMITN001	Ms Natalie Mitchell	70	0	70.00
2	4	18/07/2023	18/07/2023	19/07/2023	ALT82	ALLSMIS001	Mr Steve Smith	70	0	70.00
2	4	19/07/2023	19/07/2023	19/07/2023	ALT83	ALLWARL001	Ms Lisa Warren	51	0	51.00

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 1 - HSBC Current 51219138

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current 51219138	31/08/2023		49,814.73
			<u>49,814.73</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			49,814.73
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			49,814.73
		Balance per Cash Book is :-	49,814.73
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 2 - HSBC Deposit 01219154

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit 01219154	31/08/2023		332,827.81
			<u>332,827.81</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			332,827.81
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			332,827.81
		Balance per Cash Book is :-	332,827.81
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 3 - HSBC Payroll 81345788

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Payroll 81345788	31/08/2023		21,698.74
			<u>21,698.74</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			21,698.74
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			21,698.74
		Balance per Cash Book is :-	21,698.74
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 5 - FairFX Bank Debit Card

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
FairFX Bank Debit Card	31/08/2023		1,037.56
			<u>1,037.56</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,037.56
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,037.56
		Balance per Cash Book is :-	1,037.56
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 6 - Handelsbanken 50044859

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken 50044859	31/08/2023		99,886.85
			<u>99,886.85</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			99,886.85
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			99,886.85
		Balance per Cash Book is :-	99,886.85
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 4 - Nationwide Intl 90036306

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Nationwide Intl 90036306	31/08/2023		23,240.07
			<u>23,240.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			23,240.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			23,240.07
		Balance per Cash Book is :-	23,240.07
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 7 - Safe (unbanked money)

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Safe (Unbanked Money)	31/08/2023		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
25/08/2023		100.00	
			<hr/> 100.00
			100.00
		Balance per Cash Book is :-	100.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

25/10/2023

Horley Town Council

12:46

Invoices totalling between £0.00 and £500.00
for the period 01/08/2023 to 31/08/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	5	01/08/2023	31/08/2023	04/08/2023	GB31BQNNABEI	AMA001	Amazon Business	29.19	5.84	35.03
1	5	01/08/2023	31/08/2023	04/08/2023	GB31BTUGABEI	AMA001	Amazon Business	51.25	10.25	61.50
1	5	01/08/2023	01/08/2023	16/08/2023	INV17234887	SAG001	Sage UK	31	6.2	37.20
1	5	01/08/2023	31/08/2023	22/08/2023	105160	MML001	Micro Maintenance Limited	356.59	71.32	427.91
1	5	01/08/2023	31/08/2023	01/08/2023	EBUK-CC-32055	EMB001	Email Blaster UK	12.99	2.6	15.59
1	6	01/08/2023	31/08/2023	14/09/2023	3764	BEN001	Bennetts Builders Ltd	235	47	282.00
1	5	02/08/2023	01/09/2023	04/08/2023	GB31BVCAABEI	AMA001	Amazon Business	11.2	2.24	13.44
1	5	03/08/2023	02/09/2023	16/08/2023	INV4/HORLEY	JAM001	James Corrigan	236.25	0	236.25
1	5	04/08/2023	03/09/2023	16/08/2023	S1868345	GLA001	Glasdon UK Ltd	209.5	41.9	251.40
1	5	06/08/2023	05/09/2023	06/08/2023	EO200OCTDD	MSN001	Microsoft Ireland Operations Limited	155.4	0	155.40
1	6	06/08/2023	05/09/2023	08/09/2023	EO200OR6HZ	MSN001	Microsoft Ireland Operations Limited	155.4	0	155.40
1	5	07/08/2023	07/08/2023	15/08/2023	VO2134884792A	EE001	EE Ltd	37.06	0	37.06
1	5	07/08/2023	06/09/2023	16/08/2023	GB31CHPHABEI	AMA001	Amazon Business	47.82	9.56	57.38
1	5	07/08/2023	07/08/2023	17/08/2023	0001856150	COR001	Corona Energy	128.57	6.43	135.00
1	5	07/08/2023	07/08/2023	17/08/2023	0001856531	COR002	Corona Energy	114.31	0	114.31
1	5	07/08/2023	06/09/2023	17/08/2023	1856150/2	COR001	Corona Energy	0.44	0	0.44
1	5	08/08/2023	07/09/2023	24/08/2023	SBS1125959	SPT001	Spitfire Networking Services Ltd	56.79	11.36	68.15
1	6	08/08/2023	07/09/2023	19/09/2023	41976033	ZEN001	Zen Internet Limited	29.5	5.9	35.40
1	6	11/08/2023	10/09/2023	19/09/2023	42022153	ZEN001	Zen Internet Limited	37.74	7.55	45.29
1	5	12/08/2023	11/09/2023	12/08/2023	IEE2023008708911	ADO001	Adobe Systems Software Ireland Ltd	60.66	0	60.66
1	6	14/08/2023	13/09/2023	08/09/2023	GB31DOWAABEI	AMA001	Amazon Business	22.32	4.46	26.78
1	6	15/08/2023	14/09/2023	19/09/2023	42089545	ZEN001	Zen Internet Limited	26	5.2	31.20
1	6	15/08/2023	14/09/2023	08/09/2023	1363376835202311	AMA001	Amazon Business	18.32	3.66	21.98
1	6	18/08/2023	17/09/2023	14/09/2023	EA38078	EAL001	Earth Anchors Ltd	87	17.4	104.40
1	6	19/08/2023	18/09/2023	14/09/2023	INV026462	WET001	Water Environmental Treatment Ltd	129	25.8	154.80
1	6	19/08/2023	18/09/2023	14/09/2023	INV026461	WET001	Water Environmental Treatment Ltd	145	29	174.00
1	6	19/08/2023	18/09/2023	14/09/2023	INV026460	WET001	Water Environmental Treatment Ltd	58	11.6	69.60
1	6	21/08/2023	20/09/2023	14/09/2023	GB31ERWWABEI	AMA001	Amazon Business	106.42	21.28	127.70
1	6	21/08/2023	04/09/2023	14/09/2023	230816	HOR002	Horley Baptist Church	136	0	136.00
1	6	22/08/2023	19/09/2023	20/09/2023	00067608	SOS011	SOS Systems Limited	32.8	6.56	39.36

25/10/2023

Horley Town Council

12:46

Invoices totalling between £0.00 and £500.00
for the period 01/08/2023 to 31/08/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	5	01/08/2023	31/08/2023	04/08/2023	GB31BQNNABEI	AMA001	Amazon Business	29.19	5.84	35.03
1	5	01/08/2023	31/08/2023	04/08/2023	GB31BTUGABEI	AMA001	Amazon Business	51.25	10.25	61.50
1	5	01/08/2023	01/08/2023	16/08/2023	INV17234887	SAG001	Sage UK	31	6.2	37.20
1	5	01/08/2023	31/08/2023	22/08/2023	105160	MML001	Micro Maintenance Limited	356.59	71.32	427.91
1	5	01/08/2023	31/08/2023	01/08/2023	EBUK-CC-32055	EMB001	Email Blaster UK	12.99	2.6	15.59
1	6	01/08/2023	31/08/2023	14/09/2023	3764	BEN001	Bennetts Builders Ltd	235	47	282.00
1	5	02/08/2023	01/09/2023	04/08/2023	GB31BVCAABEI	AMA001	Amazon Business	11.2	2.24	13.44
1	5	03/08/2023	02/09/2023	16/08/2023	INV4/HORLEY	JAM001	James Corrigan	236.25	0	236.25
1	5	04/08/2023	03/09/2023	16/08/2023	S1868345	GLA001	Glasdon UK Ltd	209.5	41.9	251.40
1	5	06/08/2023	05/09/2023	06/08/2023	EO200OCTDD	MSN001	Microsoft Ireland Operations Limited	155.4	0	155.40
1	6	06/08/2023	05/09/2023	08/09/2023	EO200OR6HZ	MSN001	Microsoft Ireland Operations Limited	155.4	0	155.40
1	5	07/08/2023	07/08/2023	15/08/2023	VO2134884792A	EE001	EE Ltd	37.06	0	37.06
1	5	07/08/2023	06/09/2023	16/08/2023	GB31CHPHABEI	AMA001	Amazon Business	47.82	9.56	57.38
1	5	07/08/2023	07/08/2023	17/08/2023	0001856150	COR001	Corona Energy	128.57	6.43	135.00
1	5	07/08/2023	07/08/2023	17/08/2023	0001856531	COR002	Corona Energy	114.31	0	114.31
1	5	07/08/2023	06/09/2023	17/08/2023	1856150/2	COR001	Corona Energy	0.44	0	0.44
1	5	08/08/2023	07/09/2023	24/08/2023	SBS1125959	SPT001	Spitfire Networking Services Ltd	56.79	11.36	68.15
1	6	08/08/2023	07/09/2023	19/09/2023	41976033	ZEN001	Zen Internet Limited	29.5	5.9	35.40
1	6	11/08/2023	10/09/2023	19/09/2023	42022153	ZEN001	Zen Internet Limited	37.74	7.55	45.29
1	5	12/08/2023	11/09/2023	12/08/2023	IEE2023008708911	ADO001	Adobe Systems Software Ireland Ltd	60.66	0	60.66
1	6	14/08/2023	13/09/2023	08/09/2023	GB31DOWAABEI	AMA001	Amazon Business	22.32	4.46	26.78
1	6	15/08/2023	14/09/2023	19/09/2023	42089545	ZEN001	Zen Internet Limited	26	5.2	31.20
1	6	15/08/2023	14/09/2023	08/09/2023	1363376835202311	AMA001	Amazon Business	18.32	3.66	21.98
1	6	18/08/2023	17/09/2023	14/09/2023	EA38078	EAL001	Earth Anchors Ltd	87	17.4	104.40
1	6	19/08/2023	18/09/2023	14/09/2023	INV026462	WET001	Water Environmental Treatment Ltd	129	25.8	154.80
1	6	19/08/2023	18/09/2023	14/09/2023	INV026461	WET001	Water Environmental Treatment Ltd	145	29	174.00
1	6	19/08/2023	18/09/2023	14/09/2023	INV026460	WET001	Water Environmental Treatment Ltd	58	11.6	69.60
1	6	21/08/2023	20/09/2023	14/09/2023	GB31ERWWABEI	AMA001	Amazon Business	106.42	21.28	127.70
1	6	21/08/2023	04/09/2023	14/09/2023	230816	HOR002	Horley Baptist Church	136	0	136.00
1	6	22/08/2023	19/09/2023	20/09/2023	00067608	SOS011	SOS Systems Limited	32.8	6.56	39.36

25/10/2023

Horley Town Council

12:46

Invoices totalling between £0.00 and £500.00
for the period 01/08/2023 to 31/08/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	6	30/08/2023	29/09/2023	14/09/2023	19480	COU001	County Tree Surgeons Ltd	200	40	240.00
1	6	31/08/2023	30/09/2023	03/09/2023	EBUK-CC-32358	EMB001	Email Blaster UK	12.99	2.6	15.59

25/10/2023

Horley Town Council

13:11

Invoices totalling £500.00 or more
for the period 01/08/2023 to 31/08/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	5	01/08/2023	31/08/2023	08/08/2023	EA37961	EAL001	Earth Anchors Ltd	537	107.4	644.40
1	5	01/08/2023	29/08/2023	29/08/2023	230829	PWL001	Public Work's Loan Board	13797.82	0	13,797.82
1	6	01/08/2023	31/08/2023	14/09/2023	3766	BEN001	Bennetts Builders Ltd	1709	341.8	2,050.80
1	5	07/08/2023	07/08/2023	17/08/2023	0001853463	COR003	Corona Energy	800.69	0	800.69
1	5	14/08/2023	11/09/2023	25/08/2023	146321	NVI001	Nviro Ltd	1470	294	1,764.00
1	5	14/08/2023	11/09/2023	25/08/2023	146322	NVI001	Nviro Ltd	1470	294	1,764.00
1	6	31/08/2023	30/09/2023	20/09/2023	1000044	LGB001	LG Business Consultants	1627	0	1,627.00
1	6	31/08/2023	30/09/2023	14/09/2023	INV-24330	SMA001	Smartguard Security	478.97	95.79	574.76

26/10/2023

Horley Town Council

13:15

Invoices totalling £0.00 or more
for the period 01/08/2023 to 31/08/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	5	03/08/2023	03/08/2023	28/08/2023	687	HOR005	Horley United	100	0	100.00
1	5	07/08/2023	07/08/2023	20/09/2023	688	HUS001	Reda Hussain	88	0	88.00
1	5	07/08/2023	07/08/2023	11/08/2023	689	HUS001	Reda Hussain	150	0	150.00
1	5	14/08/2023	14/08/2023	16/10/2023	690	CHA002	Charlotte Huggins - Yoga/Pilates	120	0	120.00
1	5	14/08/2023	14/08/2023	15/08/2023	691	CAR001	The Carlton Clinic	128	0	128.00
1	5	14/08/2023	14/08/2023	28/08/2023	692	BON001	Boni Jenkins - Yoga	64	0	64.00
1	5	14/08/2023	14/08/2023	18/08/2023	693	HOR001	Horley Society of Artists	152	0	152.00
1	5	14/08/2023	13/09/2023	17/08/2023	694	RCC001	RCCG City of Joy	362	0	362.00
1	5	14/08/2023	14/08/2023	17/08/2023	695	LIT001	Little Kickers	498.42	99.58	598.00
1	5	14/08/2023	14/08/2023	14/08/2023	696	RLF001	Redhill Lions Football Club	107.25	0	107.25
1	5	15/08/2023	15/08/2023	13/09/2023	697	GTW002	Gatwick Warriors Adult Team	100	0	100.00
1	5	15/08/2023	15/08/2023		698	MFS001	Micklefield School	33.9	0	33.90
1	5	22/08/2023	21/09/2023	24/08/2023	699	FAR001	The Farmyard Kitchen	1617.25	113.45	1,730.70
1	5	22/08/2023	22/08/2023	24/10/2023	700	FUZ001	Fuzion Martial Arts - Sean Reynolds	920.42	4.35	924.77
1	5	23/08/2023	23/08/2023	24/08/2023	701	CAR002	Carmel Pentecostal Church	88	0	88.00
1	5	23/08/2023	23/08/2023	24/08/2023	702	CAR002	Carmel Pentecostal Church	150	0	150.00
1	5	29/08/2023	29/08/2023	08/09/2023	703	CLA001	Clare O'Connell Slimming World	102	0	102.00
1	5	30/08/2023	30/08/2023	28/09/2023	704	ELT001	El Toro	100	0	100.00
1	5	31/08/2023	31/08/2023	01/09/2023	705	CIR001	Circus Worlds Entertainment	500	0	500.00
2	5	10/08/2023	10/08/2023	11/08/2023	ALT84	ALLMORP001	Mrs Pamela Morris	70	0	70.00

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 1 - HSBC Current 51219138

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current 51219138	30/09/2023		188,411.09
			<u>188,411.09</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			188,411.09
<u>Unpresented Receipts (Plus)</u>			
29/09/2023		152.00	
			<u>152.00</u>
			188,563.09
		Balance per Cash Book is :-	188,563.09
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 2 - HSBC Deposit 01219154

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit 01219154	30/09/2023		294,379.10
			<u>294,379.10</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			294,379.10
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			294,379.10
		Balance per Cash Book is :-	294,379.10
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 3 - HSBC Payroll 81345788

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Payroll 81345788	30/09/2023		21,894.97
			<u>21,894.97</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			21,894.97
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			21,894.97
		Balance per Cash Book is :-	21,894.97
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 5 - FairFX Bank Debit Card

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
FairFX Bank Debit Card	30/09/2023		903.77
			<u>903.77</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			903.77
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			903.77
		Balance per Cash Book is :-	903.77
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 6 - Handelsbanken 50044859

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken 50044859	30/09/2023		275,287.32
			<u>275,287.32</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			275,287.32
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			275,287.32
		Balance per Cash Book is :-	275,287.32
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 4 - Nationwide Intl 90036306

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Nationwide Intl 90036306	30/09/2023		23,240.07
			<u>23,240.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			23,240.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			23,240.07
		Balance per Cash Book is :-	23,240.07
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 7 - Safe (unbanked money)

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Safe (Unbanked Money)	30/09/2023		100.00
			<u>100.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			100.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			100.00
		Balance per Cash Book is :-	100.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

25/10/2023

Horley Town Council

12:46

Invoices totalling between £0.00 and £500.00
for the period 01/09/2023 to 30/09/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	6	01/09/2023	01/10/2023	18/09/2023	INV17458693	SAG001	Sage UK	33	6.6	39.60
1	6	01/09/2023	01/10/2023	22/09/2023	105208	MML001	Micro Maintenance Limited	356.59	71.32	427.91
1	6	04/09/2023	04/10/2023	20/09/2023	INV5/HORLEY	JAM001	James Corrigan	131.25	0	131.25
1	6	05/09/2023	05/10/2023	20/09/2023	GB31HSLGABEI	AMA001	Amazon Business	6.42	1.28	7.70
1	6	05/09/2023	05/10/2023	20/09/2023	GB31HSLHABEI	AMA001	Amazon Business	4.89	0.98	5.87
1	6	05/09/2023	05/10/2023	14/09/2023	GB31H5UYABEI	AMA001	Amazon Business	3.09	0.62	3.71
1	6	06/09/2023	06/10/2023		E0200OR6HZ	MSN001	Microsoft Ireland Operations Limited	155.4	0	155.40
1	6	06/09/2023	06/10/2023	14/09/2023	GB31H19FABEI	AMA001	Amazon Business	44.21	8.84	53.05
1	6	07/09/2023	07/10/2023	15/09/2023	VO2144280744	EE001	EE Ltd	40.88	8.18	49.06
1	6	07/09/2023	07/10/2023	18/09/2023	IN0001902164	COR001	Corona Energy	120.41	6.02	126.43
1	6	07/09/2023	07/10/2023	18/09/2023	IN0001893613	COR002	Corona Energy	112.66	5.63	118.29
1	6	08/09/2023	08/10/2023	25/09/2023	SBS1131275	SPT001	Spitfire Networking Services Ltd	57.64	11.53	69.17
1	6	08/09/2023	08/10/2023	20/09/2023	4222	SBH001	SB Heating Solutions Ltd	100	20	120.00
1	6	08/09/2023	08/10/2023	19/10/2023	42334541	ZEN001	Zen Internet Limited	29.5	5.9	35.40
1	6	11/09/2023	11/10/2023	19/10/2023	42356273	ZEN001	Zen Internet Limited	37.74	7.55	45.29
1	6	12/09/2023	12/10/2023	14/09/2023	IEE2023009915898	ADO001	Adobe Systems Software Ireland Ltd	60.66	0	60.66
1	6	12/09/2023	12/10/2023	20/09/2023	4230	SBH001	SB Heating Solutions Ltd	80	16	96.00
1	6	12/09/2023	12/10/2023	20/09/2023	19923	RSI001	RSI UK & CO LTD	140	28	168.00
1	6	12/09/2023	12/10/2023		IEE2923009915898	ADO001	Adobe Systems Software Ireland Ltd	60.66	0	60.66
1	6	14/09/2023	14/10/2023	05/10/2023	GB31JGXBABEI	AMA001	Amazon Business	18.81	3.76	22.57
1	6	14/09/2023	14/10/2023	05/10/2023	1332761165-2023-	AMA001	Amazon Business	11.54	2.31	13.85
1	7	14/09/2023	14/10/2023	13/10/2023	2628	SAL001	Surrey Association of Local Councils	100	20	120.00
1	6	15/09/2023	15/10/2023	05/10/2023	GB31JNB8ABEI	AMA001	Amazon Business	54.98	11	65.98
1	6	15/09/2023	15/10/2023	06/10/2023	17810295	COR002	Corona Energy	137.14	6.86	144.00
1	6	15/09/2023	15/10/2023	06/10/2023	17810296	COR001	Corona Energy	94.33	4.72	99.05
1	6	17/09/2023	17/10/2023	05/10/2023	1505892035-2023-	AMA001	Amazon Business	32.47	6.5	38.97
1	6	17/09/2023	17/10/2023	05/10/2023	GB31JSALABEI	AMA001	Amazon Business	8.33	1.66	9.99
1	6	17/09/2023	17/10/2023	19/10/2023	42430699	ZEN001	Zen Internet Limited	26	5.2	31.20
1	6	19/09/2023	17/10/2023	05/10/2023	51299	MUL001	Mulberry & Co	343.2	68.64	411.84
1	6	19/09/2023	19/10/2023		105241	MML001	Micro Maintenance Limited	392	78.4	470.40

25/10/2023

Horley Town Council

12:46

Invoices totalling between £0.00 and £500.00
for the period 01/09/2023 to 30/09/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	6	19/09/2023	17/10/2023	18/10/2023	00068411	SOS011	SOS Systems Limited	37.16	7.43	44.59
1	6	20/09/2023	20/10/2023	05/10/2023	GB31KHRZABEI	AMA001	Amazon Business	41.61	0.32	41.93
1	6	20/09/2023	20/10/2023	05/10/2023	GB31KHS1ABEI	AMA001	Amazon Business	27.49	5.5	32.99
1	6	21/09/2023	21/10/2023	05/10/2023	01021	MST001	Michael Stone Window Cleaning	55	0	55.00
1	6	22/09/2023	10/10/2023	10/10/2023	10838513	HSB001	HSBC UK Bank PLC	56.4	0	56.40
1	6	24/09/2023	24/10/2023	05/10/2023	1505892035-2023-	AMA001	Amazon Business	14.98	3	17.98
1	6	26/09/2023	26/10/2023	05/10/2023	1647418935-2023-	AMA001	Amazon Business	215.9	43.18	259.08
1	6	26/09/2023	26/10/2023	05/10/2023	MEM244683-1	SLC001	Society of Local Council Clerks	403	0	403.00
1	7	26/09/2023	26/10/2023	17/10/2023	GB31LUQVABEI	AMA001	Amazon Business	41.66	8.33	49.99
1	7	26/09/2023	26/10/2023	17/10/2023	GB31LUQWQBEI	AMA001	Amazon Business	41.66	8.33	49.99
1	7	27/09/2023	27/10/2023	17/10/2023	GB31M6XZABEI	AMA001	Amazon Business	18.61	3.72	22.33
1	7	28/09/2023	28/10/2023	13/10/2023	GB31MHOXABEI	AMA001	Amazon Business	49.75	9.95	59.70
1	7	28/09/2023	28/10/2023	13/10/2023	1169456625-2023-	AMA001	Amazon Business	6.66	1.33	7.99
1	7	29/09/2023	29/09/2023	17/10/2023	8	TWPKS001	Twin Peaks Sandwich Bar	327.5	65.5	393.00
1	7	30/09/2023	30/10/2023	17/10/2023	INV026779	WET001	Water Environmental Treatment Ltd	129	25.8	154.80
1	7	30/09/2023	30/10/2023	17/10/2023	INV026780	WET001	Water Environmental Treatment Ltd	145	29	174.00
1	7	30/09/2023	30/10/2023	13/10/2023	24395	SMA001	Smartguard Security	365	73	438.00
1	7	30/09/2023	30/10/2023	13/10/2023	4821	DAP001	Dapper Shoes	95.69	0	95.69

25/10/2023

Horley Town Council

13:17

Invoices totalling £500.00 or more
for the period 01/09/2023 to 30/09/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	6	04/09/2023	04/10/2023	20/09/2023	8778	JAR001	Jarrett & Lam Ltd	1200	240	1,440.00
1	6	07/09/2023	07/10/2023	18/09/2023	IN0001895566	COR003	Corona Energy	676.61	135.32	811.93
1	6	18/09/2023	16/10/2023	05/10/2023	146656	NVI001	Nviro Ltd	1470	294	1,764.00
1	6	19/09/2023	19/10/2023	27/09/2023	2550407	EFW001	Everflow Water	515.6	0	515.60
1	6	25/09/2023	25/10/2023	14/09/2023	10890613	IDV001	Idverde Limited	4164.85	832.97	4,997.82
1	6	27/09/2023	27/10/2023	05/10/2023	KFS23-R0472	KIA001	Kiasu Fire and Security Ltd	1580	316	1,896.00
1	6	27/09/2023	27/10/2023	05/10/2023	SB20232630	PKF001	PKF Littlejohn LLP	1365	273	1,638.00
1	7	28/09/2023	28/10/2023	13/10/2023	10893735	IDV001	Idverde Limited	4164.85	832.97	4,997.82
1	7	30/09/2023	30/10/2023	13/10/2023	INV-24464	SMA001	Smartguard Security	598.5	119.7	718.20
1	7	30/09/2023	30/10/2023	13/10/2023	440518A	BRIT001	BRITANIACREST RECYCLING	15125.75	3025.15	18,150.90

26/10/2023

Horley Town Council

13:09

Invoices totalling £0.00 or more
paid between 01/09/2023 and 30/09/2023

<u>Ledger</u>	<u>Month</u>	<u>Invoice Date</u>	<u>Date Due</u>	<u>Date Paid</u>	<u>Invoice Number</u>	<u>A/c Code</u>	<u>Customer Name</u>	<u>Net Value</u>	<u>Vat Amnt</u>	<u>Invoice Total</u>
1	5	31/08/2023	31/08/2023	01/09/2023	705	CIR001	Circus Worlds Entertainment	500	0	500.00
1	6	06/09/2023	06/09/2023	06/09/2023	712	ADV001	Adventurine Healing Limited	70	0	70.00
1	6	06/09/2023	06/10/2023	07/09/2023	709	CAR001	The Carlton Clinic	160	0	160.00
1	5	29/08/2023	29/08/2023	08/09/2023	703	CLA001	Clare O'Connell Slimming World	102	0	102.00
1	6	06/09/2023	06/09/2023	11/09/2023	707	CIR001	Circus Worlds Entertainment	1200	0	1,200.00
1	5	15/08/2023	15/08/2023	13/09/2023	697	GTW002	Gatwick Warriors Adult Team	100	0	100.00
1	6	01/09/2023	01/09/2023	15/09/2023	706	IFI001	Ifield Sports FC	100	0	100.00
1	5	07/08/2023	07/08/2023	20/09/2023	688	HUS001	Reda Hussain	88	0	88.00
1	6	20/09/2023	20/09/2023	23/09/2023	716	MAT001	Anna Matthews	238	0	238.00
1	4	26/07/2023	26/07/2023	25/09/2023	684	FUZ001	Fuzion Martial Arts - Sean Reynolds	919.46	4.31	923.77
1	5	30/08/2023	30/08/2023	28/09/2023	704	ELT001	El Toro	100	0	100.00
1	6	26/09/2023	26/10/2023	28/09/2023	718	FAR001	The Farmyard Kitchen	1625.61	115.12	1,740.73
1	6	06/09/2023	06/10/2023	29/09/2023	710	HOR001	Horley Society of Artists	152	0	152.00
1	6	29/09/2023	29/09/2023	29/09/2023	721	CAR002	Carmel Pentecostal Church	202	0	202.00

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>110 Council Income</u>								
1076 Precept	464,794	525,016	525,016	0			100.0%	
1090 Interest	1,652	4,587	0	(4,587)			0.0%	
1120 CIL Income	14,951	0	0	0			0.0%	
1130 S136 Double Taxation Income	39,184	43,733	43,733	0			100.0%	
1500 Allotment Rent Income	0	135	0	(135)			0.0%	
Council Income :- Income	<u>520,580</u>	<u>573,471</u>	<u>568,749</u>	<u>(4,722)</u>			100.8%	<u>0</u>
Net Income	<u>520,580</u>	<u>573,471</u>	<u>568,749</u>	<u>(4,722)</u>				
6001 less Transfer to EMR	14,951	0						
Movement to/(from) Gen Reserve	<u>505,630</u>	<u>573,471</u>						
<u>120 Albert Rooms</u>								
1210 Edmonds Hall Lettings	13,327	5,603	13,000	7,397			43.1%	
1340 Utilites income	88	0	0	0			0.0%	
Albert Rooms :- Income	<u>13,415</u>	<u>5,603</u>	<u>13,000</u>	<u>7,397</u>			43.1%	<u>0</u>
4110 Compliance and Regulatory	201	80	0	(80)		(80)	0.0%	
4115 Health and Safety	22	0	0	0		0	0.0%	
4120 Window Cleaning	321	110	553	443		443	19.9%	
4195 Rates	1,040	1,040	2,000	960		960	52.0%	
4215 Maintenance Contracts	171	375	0	(375)		(375)	0.0%	
4230 Utilities	4,724	1,632	5,073	3,441		3,441	32.2%	
4310 Repairs	644	0	0	0		0	0.0%	
Albert Rooms :- Indirect Expenditure	<u>7,121</u>	<u>3,237</u>	<u>7,626</u>	<u>4,389</u>	<u>0</u>	<u>4,389</u>	42.4%	<u>0</u>
Net Income over Expenditure	<u>6,294</u>	<u>2,366</u>	<u>5,374</u>	<u>3,008</u>				
<u>130 Legal and Statutory</u>								
4060 Audit Costs	1,300	1,530	1,437	(93)		(93)	106.5%	
4065 Insurance	11,633	12,900	12,000	(900)		(900)	107.5%	
4070 Legal Fees	0	0	3,315	3,315		3,315	0.0%	
Legal and Statutory :- Indirect Expenditure	<u>12,933</u>	<u>14,430</u>	<u>16,752</u>	<u>2,322</u>	<u>0</u>	<u>2,322</u>	86.1%	<u>0</u>
Net Expenditure	<u>(12,933)</u>	<u>(14,430)</u>	<u>(16,752)</u>	<u>(2,322)</u>				
<u>140 Salaries</u>								
4000 Salaries	150,623	78,210	169,600	91,390		91,390	46.1%	
4010 NIC Employer	13,265	6,371	22,900	16,529		16,529	27.8%	
4020 Superannuation Employer	25,152	13,316	31,200	17,884		17,884	42.7%	
Salaries :- Indirect Expenditure	<u>189,040</u>	<u>97,897</u>	<u>223,700</u>	<u>125,803</u>	<u>0</u>	<u>125,803</u>	43.8%	<u>0</u>
Net Expenditure	<u>(189,040)</u>	<u>(97,897)</u>	<u>(223,700)</u>	<u>(125,803)</u>				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>150 Office Expenditure</u>								
1110 Photocopying Income	9	0	0	0			0.0%	
Office Expenditure :- Income	9	0	0	0				0
4080 Stationery	591	118	774	656	656	656	15.2%	
4085 Postage and Couriers	4	75	83	8	8	8	90.4%	
4090 Office Supplies and Equipment	4,722	1,064	3,315	2,251	2,251	2,251	32.1%	
4095 Website	1,696	1,485	2,210	725	725	725	67.2%	
4100 Communication	2,344	1,136	2,763	1,627	1,627	1,627	41.1%	
4105 Photocopier Expenditure	2,504	907	2,500	1,593	1,593	1,593	36.3%	
4110 Compliance and Regulatory	292	490	0	(490)	(490)	(490)	0.0%	
4120 Window Cleaning	0	0	553	553	553	553	0.0%	
4125 IT and Support	8,470	4,033	7,500	3,467	3,467	3,467	53.8%	
4215 Maintenance Contracts	275	0	0	0	0	0	0.0%	
4230 Utilities	0	75	0	(75)	(75)	(75)	0.0%	
Office Expenditure :- Indirect Expenditure	20,899	9,382	19,698	10,316	0	10,316	47.6%	0
Net Income over Expenditure	(20,890)	(9,382)	(19,698)	(10,316)				
<u>160 Administration</u>								
1140 Reigate & Banstead Income	0	1,250	0	(1,250)			0.0%	
1150 SCC Ward Memebers Allowance	(1,500)	16,474	0	(16,474)			0.0%	
Administration :- Income	(1,500)	17,724	0	(17,724)				0
4140 Bank Charges	887	452	1,105	653	653	653	40.9%	
4145 Professional Fees	10,066	6,445	15,000	8,555	8,555	8,555	43.0%	
4155 Cllrs' Training and Expenses	550	1,242	884	(358)	(358)	(358)	140.5%	
4160 Staff Training and Expenses	460	82	1,658	1,576	1,576	1,576	4.9%	
4165 Chairman's Allowance	400	0	400	400	400	400	0.0%	
4170 Members' Allowance	0	0	1,989	1,989	1,989	1,989	0.0%	
4175 Subscriptions and Licences	7,252	5,395	8,558	3,163	3,163	3,163	63.0%	
Administration :- Indirect Expenditure	19,615	13,615	29,594	15,979	0	15,979	46.0%	0
Net Income over Expenditure	(21,115)	4,109	(29,594)	(33,703)				
<u>170 Compliance & Regulatory</u>								
4110 Compliance and Regulatory	3,108	961	5,525	4,564	4,564	4,564	17.4%	
4125 IT and Support	190	0	0	0	0	0	0.0%	
4135 Fire System Maintenance	651	0	0	0	0	0	0.0%	
4310 Repairs	0	97	0	(97)	(97)	(97)	0.0%	
Compliance & Regulatory :- Indirect Expenditure	3,948	1,058	5,525	4,467	0	4,467	19.1%	0
Net Expenditure	(3,948)	(1,058)	(5,525)	(4,467)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>180 Maintenance and Repair</u>								
4210 Cleaning	17,640	11,760	19,492	7,732		7,732	60.3%	
4215 Maintenance Contracts	323	0	1,507	1,507		1,507	0.0%	
4310 Repairs	2,076	0	3,566	3,566		3,566	0.0%	
4405 Playground Repairs	185	0	0	0		0	0.0%	
Maintenance and Repair :- Indirect Expenditure	20,224	11,760	24,565	12,805	0	12,805	47.9%	0
Net Expenditure	(20,224)	(11,760)	(24,565)	(12,805)				
<u>190 Office Other Running Costs</u>								
4215 Maintenance Contracts	0	242	0	(242)		(242)	0.0%	
4310 Repairs	93	0	0	0		0	0.0%	
Office Other Running Costs :- Indirect Expenditure	93	242	0	(242)	0	(242)		0
Net Expenditure	(93)	(242)	0	242				
<u>210 Court Lodge & Innes Pavilion</u>								
1310 Football Pitches Income	6,308	661	6,300	5,639			10.5%	
1320 Innes Pavilion Rent Income	9,314	5,000	9,252	4,252			54.0%	
1340 Utilites income	1,005	570	0	(570)			0.0%	
Court Lodge & Innes Pavilion :- Income	16,627	6,230	15,552	9,322			40.1%	0
4110 Compliance and Regulatory	173	0	0	0		0	0.0%	
4210 Cleaning	3,165	3,283	3,326	43		43	98.7%	
4215 Maintenance Contracts	139	767	1,105	338		338	69.4%	
4230 Utilities	2,846	1,970	2,873	903		903	68.6%	
4300 Rent to RBBC Expenditure	1	0	1	1		1	0.0%	
4305 Refurbishment	291	0	5,691	5,691		5,691	0.0%	
4310 Repairs	1,500	0	1,138	1,138		1,138	0.0%	
4345 Pest control	856	0	0	0		0	0.0%	
4400 Playground Inspections	0	2,920	0	(2,920)		(2,920)	0.0%	
4405 Playground Repairs	1,297	(18)	0	18		18	0.0%	
Court Lodge & Innes Pavilion :- Indirect Expenditure	10,267	8,923	14,134	5,211	0	5,211	63.1%	0
Net Income over Expenditure	6,360	(2,692)	1,418	4,110				
<u>220 Horley Recreation Ground</u>								
1340 Utilites income	8,336	0	0	0			0.0%	
1400 Café in the Park Rent Income	10,500	6,100	12,000	5,900			50.8%	
1410 Horley Rec Income	531	0	0	0			0.0%	
1600 Bowling Club Lease	0	0	276	276			0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1610 Events Income	1,200	3,300	7,000	3,700			47.1%	
1620 Banners	1,216	577	1,400	823			41.2%	
Horley Recreation Ground :- Income	21,783	9,977	20,676	10,699			48.3%	0
4110 Compliance and Regulatory	255	0	0	0	0	0	0.0%	
4115 Health and Safety	1,210	0	0	0	0	0	0.0%	
4215 Maintenance Contracts	0	1,731	2,345	614	614	614	73.8%	
4230 Utilities	10,460	834	1,350	516	516	516	61.7%	
4310 Repairs	8,163	54	0	(54)	(54)	(54)	0.0%	
4340 Signage	0	695	1,875	1,180	1,180	1,180	37.1%	
4345 Pest control	0	0	630	630	630	630	0.0%	
4350 Tree Surgery	0	0	12,000	12,000	12,000	12,000	0.0%	
4400 Playground Inspections	8,760	2,920	9,730	6,810	6,810	6,810	30.0%	
4405 Playground Repairs	4,706	(254)	8,206	8,460	8,460	8,460	(3.1%)	
4410 Parks Furniture	660	2,100	5,862	3,762	3,762	3,762	35.8%	
4415 Café in the Park Expenditure	1,265	165	2,210	2,045	2,045	2,045	7.5%	
4420 Memorial & Ornamental Gdns	1,380	276	5,691	5,415	5,415	5,415	4.9%	
4425 Events expense	1,510	428	0	(428)	(428)	(428)	0.0%	
Horley Recreation Ground :- Indirect Expenditure	38,370	8,949	49,899	40,950	0	40,950	17.9%	0
Net Income over Expenditure	(16,587)	1,028	(29,223)	(30,251)				
230 Church Road Allotments								
1500 Allotment Rent Income	3,594	(9)	3,465	3,474			(0.3%)	
Church Road Allotments :- Income	3,594	(9)	3,465	3,474			(0.3%)	0
4215 Maintenance Contracts	355	45	0	(45)	(45)	(45)	0.0%	
4230 Utilities	0	25	575	550	550	550	4.3%	
4310 Repairs	175	16	2,044	2,028	2,028	2,028	0.8%	
Church Road Allotments :- Indirect Expenditure	530	86	2,619	2,533	0	2,533	3.3%	0
Net Income over Expenditure	3,064	(95)	846	941				
240 Langshott Allotments								
1500 Allotment Rent Income	3,920	4,440	3,990	(450)			111.3%	
Langshott Allotments :- Income	3,920	4,440	3,990	(450)			111.3%	0
4210 Cleaning	1,106	1,106	1,103	(3)	(3)	(3)	100.3%	
4215 Maintenance Contracts	355	260	0	(260)	(260)	(260)	0.0%	
4230 Utilities	0	346	2,763	2,417	2,417	2,417	12.5%	
4310 Repairs	331	13	1,773	1,760	1,760	1,760	0.7%	
Langshott Allotments :- Indirect Expenditure	1,792	1,725	5,639	3,914	0	3,914	30.6%	0
Net Income over Expenditure	2,128	2,715	(1,649)	(4,364)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>260 Michael Crescent</u>								
4110 Compliance and Regulatory	0	186	0	(186)		(186)	0.0%	186
4195 Rates	479	503	540	37		37	93.1%	
4215 Maintenance Contracts	0	62	0	(62)		(62)	0.0%	
4230 Utilities	0	1,412	200	(1,212)		(1,212)	706.2%	
4310 Repairs	114	0	0	0		0	0.0%	
4400 Playground Inspections	0	2,919	0	(2,919)		(2,919)	0.0%	
4405 Playground Repairs	1,200	1,809	0	(1,809)		(1,809)	0.0%	
4550 Buildings & Grounds	6,800	0	2,210	2,210		2,210	0.0%	
Michael Crescent :- Indirect Expenditure	8,593	6,892	2,950	(3,942)	0	(3,942)	233.6%	186
Net Expenditure	(8,593)	(6,892)	(2,950)	3,942				
6000 plus Transfer from EMR	4,800	186						
Movement to/(from) Gen Reserve	(3,793)	(6,705)						
<u>270 Emlyn Meadows</u>								
4215 Maintenance Contracts	0	0	500	500		500	0.0%	
Emlyn Meadows :- Indirect Expenditure	0	0	500	500	0	500	0.0%	0
Net Expenditure	0	0	(500)	(500)				
<u>280 Town Centre</u>								
1250 Councillors Hospitality Income	84	257	0	(257)			0.0%	
1300 Devolved Powers RBBC Income	1,700	1,700	1,700	0			100.0%	
Town Centre :- Income	1,784	1,957	1,700	(257)			115.1%	0
4110 Compliance and Regulatory	86	263	0	(263)		(263)	0.0%	
4215 Maintenance Contracts	0	145	0	(145)		(145)	0.0%	
4310 Repairs	468	0	0	0		0	0.0%	
4340 Signage	48	48	0	(48)		(48)	0.0%	
4600 Flower Baskets, Beds, Planters	10,231	9,557	9,674	117		117	98.8%	
4620 HTC Events	1,161	1,494	4,000	2,506		2,506	37.4%	
4630 Christmas Tree	946	0	2,162	2,162		2,162	0.0%	
Town Centre :- Indirect Expenditure	12,940	11,507	15,836	4,329	0	4,329	72.7%	0
Net Income over Expenditure	(11,156)	(9,550)	(14,136)	(4,586)				
<u>290 Security</u>								
4330 Security	8,862	5,428	6,630	1,202		1,202	81.9%	
4650 CCTV Installation	55	0	2,000	2,000		2,000	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4655 CCTV Maintenance	258	315	3,500	3,185		3,185	9.0%	
4660 CCTV Broadband Connection	1,164	481	2,186	1,705		1,705	22.0%	
Security :- Indirect Expenditure	10,339	6,223	14,316	8,093	0	8,093	43.5%	0
Net Expenditure	<u>(10,339)</u>	<u>(6,223)</u>	<u>(14,316)</u>	<u>(8,093)</u>				
310 Full Council								
4215 Maintenance Contracts	4,225	0	0	0		0	0.0%	
4310 Repairs	20,323	0	0	0		0	0.0%	
4340 Signage	2,835	0	0	0		0	0.0%	
4350 Tree Surgery	3,516	1,730	0	(1,730)		(1,730)	0.0%	
4500 GM Contracts 2016/2020	49,790	22,280	78,000	55,720		55,720	28.6%	
4710 Churchyards Grant	6,750	6,750	6,750	0		0	100.0%	
4720 HTC Grants Scheme	350	250	3,000	2,750		2,750	8.3%	
Full Council :- Indirect Expenditure	87,790	31,010	87,750	56,740	0	56,740	35.3%	0
Net Expenditure	<u>(87,790)</u>	<u>(31,010)</u>	<u>(87,750)</u>	<u>(56,740)</u>				
6000 plus Transfer from EMR	15,410	0						
Movement to/(from) Gen Reserve	<u>(72,379)</u>	<u>(31,010)</u>						
320 Loans								
4700 Café in the Park - PWLB	27,596	13,798	27,596	13,798		13,798	50.0%	
4730 Council office - PWLB	19,545	9,772	19,545	9,773		9,773	50.0%	
Loans :- Indirect Expenditure	47,141	23,570	47,141	23,571	0	23,571	50.0%	0
Net Expenditure	<u>(47,141)</u>	<u>(23,570)</u>	<u>(47,141)</u>	<u>(23,571)</u>				
Grand Totals:- Income	580,211	619,393	627,132	7,739			98.8%	
Expenditure	491,634	250,507	568,244	317,737	0	317,737	44.1%	
Net Income over Expenditure	<u>88,577</u>	<u>368,886</u>	<u>58,888</u>	<u>(309,998)</u>				
plus Transfer from EMR	20,210	186						
less Transfer to EMR	14,951	0						
Movement to/(from) Gen Reserve	<u>93,837</u>	<u>369,072</u>						

Facilities Charges Review 2024-2025



Hall Charges

Horley has a wide variety of halls available to hire. Due to the different sizes and facilities available at each a like for like comparison of fees is not available.

Recommendation that no new increases be applied, however if increases are applied, we recommend a rounding of a 6.7% increase as shown in blue.

Regular Hiring	2 Hours		Whole Session		2 Hours	
	£30 £32	£38 £41	£30 £32	Whole Session	2 Hours	Whole Session
Mon - Fri	£35 £37	£52 £55	£35 £37	£38 £41	£32 £34	£44 £47
Saturday	£35 £37	£52 £55	£35 £37	£52 £55	£132 £141	
Sunday	£35 £37	£52 £55	£35 £37	£52 £55	£88 £94	

One Off Hire	Mornings	Afternoons	Evenings
Mon - Fri	£52 £55	£52 £55	£71 £76 (Mon-Thu) £105 £112 (Fri)
Saturday	£88 £94	£88 £94	£132 £141
Sunday	£88 £94	£88 £94	£88 £94

Allotments

Currently our plots are more expensive per sqm than RBBC & Mole Valley, but our individual plots are smaller therefore the cost of renting a plot is lower. Also, we don't have the economies of scale that neighbouring council do.

Recommendation that no new increases be applied, however if increases are applied, we recommend a rounding of a 6.7% increase as shown in blue.

HTC – Church Rd	HTC – Langshott*	RBBC	Tandridge	Mole Valley
125 sqm	62.5 sqm	250 sqm	250 sqm	250 sqm
Approx cost per sqm 49p	Approx cost per sqm 88p	Approx cost per sqm 39p	Approx cost per sqm 36p	Approx cost per sqm 34p
£61 £65 Full Size	£55 £59 Full Size	£97.90 Full Size	£88 Full Size	£84 Full Size
£48.90 £52 Half Size		£48.90 Half Size		£42 Half Size

* Langshott has toilet facilities hence the higher cost

Hire of Horley Recreation Ground and Court Lodge (Non Football)

Our recommendation is not to apply any increases at all as hirers now have to pay additional charges of £250 per week for electricity on top of their hire charges.

Football Charges

Football charges were significantly lowered last financial year as VAT was no longer charged. Therefore, we have an opportunity to raise the price to line up with other local providers.

Our recommendation is to align our pricing structure with other providers as shown in purple.

	HTC		RBBC 2024 charges not yet released	Tandridge 2024 charges not yet released
	With Changing Room	Without Changing Room		
Contracted Senior Team	£67.50	£45.00	£79.80	£105.50
+ CPI / Price Alignment	£72 / £73	£48 / £52		
Contracted Junior Team	£39.17	£34.14	£39.90	£54
+ CPI / Price Alignment	£42 / £40	£36 / £37		
Casual Senior Team	£107.25	£70.03	£115.50 & VAT	£105.50
+ CPI / Price Alignment	£114 / £115	£75 / £90		
Casual Junior Team	£50.27	£44.06	£57.75 & VAT	£54
+ CPI / Price Alignment	£54 / £56	£47 / £49		
Mini Pitch Hire		£19.17	£24.64	£26.00
+ CPI / Price Alignment		£20 / £21		

	2022/23	2023/24	2023/24		2024/25	2025/26	2026/27	Comments and Justification
	Actual	Budget	Forecast	+/-	Budget	Projection	Projection	

**COUNCIL
Income**

INTEREST RECEIVABLE								
Deposit Account Interest	21	0	9,000	-9,000	7,500	0	0	
	21	0	9,000	-9,000	7,500	0	0	
MISCELLANEOUS SERVICES								
Photocopying	13	0		0	0	0	0	
	13	0	0	0	0	0	0	
LETTINGS								
Edmonds Hall lettings	7,283	13,000	12,000	1,000	12,000	12,600	14,000	
Meeting Room lettings	0	0	0	0	0	0	0	
Saturday Market	0	0	0	0	0	0	0	
	7,283	13,000	12,000	1,000	12,000	12,600	14,000	
		0	0	0				
Total F&GP Income	7,318	13,000	21,000	-8,000	19,500	12,600	14,000	

Council Expenditure

LEGAL & STATUTORY								
Audit Costs	1,531	1,437	2,000	-563	2,210	2,276	2,345	Increased as all audit costs (both internal and external) now included
Insurance	7,309	12,000	12,700	-700	13,551	13,957	14,376	
Legal fees	2,429	3,315	0	3,315	3,537	3,643	3,753	Maintain due to forthcoming projects
	11,269	16,752	14,700	2,052	19,298	19,877	20,473	
SALARIES								
Salaries	151,127	169,600	202,500	-32,900	187,933	193,571	199,378	Reflects recruitment and retirement
NIC Employer	7,940	22,900	15,750	7,150	15,223	15,679	16,150	No allowances made for employing additional staff
Superannuation Employer	20,113	31,200	38,850	-7,650	32,252	33,219	34,216	
	179,180	223,700	257,100	-33,400	235,407	242,469	249,743	
OFFICE EXPENDITURE								
Stationery	294	774	774	0	826	908	999	
Postage, Courier	2	83	83	0	100	110	121	
Office supplies & equipment	2,985	3,315	3,315	0	3,537	3,891	4,280	
Website	2,580	2,210	2,800	-590	2,800	3,080	3,388	increase to allow for incremental modernisation
Communication	2,297	2,763	2,763	0	3,500	3,850	4,235	increase to allow for facebook promotion and use of some shutterstock images
Photocopier	2,441	2,500	2,000	500	2,000	2,200	2,420	saving due to renegotiated lease (expires June 2025)
Compliance & Regulatory	6,786	5,525	5,525	0	5,895	6,485	7,133	
Window cleaning	385	553	500	53	535	589	647	
Information Technology & Support	12,124	7,500	9,000	-1,500	10,000	11,000	12,100	increase in the use of software and support
	29,895	25,223	26,760	-1,537	29,193	32,112	35,324	
ADMINISTRATION								
Bank charges	601	1,105	1,000	105	1,179	1,258	1,342	
Professional fees	3,000	15,000	15,000	0	30,000	32,010	34,155	To allow for increased project work
GDPR	110	0	0	0	0	0	0	
Election expenses	0	0	0	0	0	0	0	maintain earmarked fund
Newsletter	0	0	0	0	0	0	0	
Councillors' training & expenses	326	884	2,000	-1,116	943	1,006	1,074	2023 was an induction year

Staff training & expenses	110	1,658	1,658	0	2,000	2,134	2,277	
Chairman's allowance	400	400		400	427	455	486	
Members Allowances	0	1,989	100	0	1,800	1,800	1,800	
Subscriptions & Licences	6,781	8,558	10,800	-2,242	11,000	11,737	12,523	increase in the use of software
Presentation badges/WW1 Book	0	0	0	0	0	0	0	
Town Guide	0	0	0	0	0	0	0	
	11,328	29,594	30,558	-2,853	47,349	50,401	53,657	
RENT & RATES								
PWLB Repayment Council Offices	19,545	19,545		19,545	19,545	19,545	19,545	
Council Offices Rates	1,040	2,000	1,040	960	1,100	1,100	1,100	
	21,545	1,040	20,505	20,645	20,645	20,645	20,645	
MAINTENANCE & REPAIR								
Council Office Repairs & Maint	1,896	3,566	4,000	-434	5,000	5,150	5,305	
Offices, hall (cleaning)	15,531	19,492	20,580	-1,088	22,932	23,620	24,329	Rise and retrospective rise included
Maintenance Contracts	1,696	1,507	0	1,507	0	0	0	no longer have the boiler on a maintenance contract, budget moved to repairs and maintenance
	19,123	24,565	24,580	-15	27,932	28,770	29,633	
OTHER RUNNING COSTS								
Council Office utilities	4,591	5,073	5,073	0	5,413	5,575	5,743	
	4,591	5,073	5,073	0	5,413	5,575	5,743	
FULL COUNCIL								
Café in the Park PWLB @ 1.55%	27,596	27,596		27,596	27,596	27,596	27,596	
Churchyards Grant	6,550	6,750		6,750	6,750	6,953	7,161	
HTC Grants Scheme	600	3,000		3,000	3,000	3,000	3,000	
	34,746	37,346	0	37,346	37,346	37,549	37,757	
Total Expenditure	290,131	383,798	359,811	22,098	422,583	437,398	452,975	
Total Income	7,318	13,000	21,000	-8,000	19,500	12,600	14,000	
Precept requirement	282,813	370,798	338,811	30,098	403,083	424,798	438,975	

Fund Holder Quarterly Statement

Report for the Period: 01 April 2023 to 30 September 2023

Horley Edmonds Endowment Fund

Market Value of Fund at 31 March 2023			£127,353.79
	TOTAL	Credits £0.00	Debits £0.00
Total Fund at 30 September 2023			£127,353.79

Please note: Endowment valuations are updated annually on the 31st March

Grants Income & Expenditure

Opening Balance at 01 April 2023			£3,751.50
		Receipts	Payments
Donations		£19.09	
Dividend Receipts		£1,320.20	
Investment draw down		£1,921.71	
Contribution to Community Foundation			£954.82
	TOTAL	£3,261.00	£954.82
Balance available for grant making at 30 September 2023			£6,057.68

Statement of Grants Given

01 April 2023 to 30 September 2023

Date	Applicant	Amount	Note
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0 grant given to the value of £0.00

Confidential information – please do not distribute

Funding for helping individuals and families who are foodbank users with their gas and electricity payments.

Total cost:	£41,000	Geography:	Food Bank and Food Club in Horley
Funding requested:	£5,000	Primary beneficiaries:	Families
Application risk level:	Low Risk	Number of beneficiaries:	200

Reviewer's comments

The reviewer was impressed with this application. It responded to a real need quickly and straightforwardly. Any funding will go directly to those who need it most this winter. The Warm over Winter (WoW) programme has been running successfully following learnings from COVID. By using the foodbank as a base, the Horley Lions can be sure that everyone they support is in need. It has proven to supplement the foodbanks offer by ensuring those that benefit can pay for gas or electricity to warm their homes and provide energy for cooking and hygiene.

The reviewer fully supports this application as it makes a real difference to those experiencing poverty. Providing heat and power is not just a matter of convenience, but it has a significant impact on the health and well-being of individuals. Both mental and physical health are closely intertwined with one's living conditions, and the lack of access to basic utilities can exacerbate existing health issues and lead to the development of new ones.

Income in last FY: £53,052

Financial position: According to the Annual Accounts, YE June 2022 Horley Lions had £10,000 in unrestricted funds, equating to 3 months of running costs. However, they are set up to fundraise and donate what they can, keeping these reserves for upfront costs and contingencies.

Previous grant awards: Horley Lions has had one grant from CFS in 2022 totalling £5,000. This was for last year's WoW initiative. Grant reporting has been to a good standard.

Amount recommended: £5,000

The application – in the words of the applicant

About the organisation

The Lions Club International was formed in the USA in 1917. Thanks to the Queen Mother the first Lions Club in London was founded in 1950. This has now grown to encompass 1.4million members globally and hundreds of members belonging to a key number of Lions Clubs throughout the UK. The aim of the Lions International is to be a Global leader in community and humanitarian service.

The Horley Lions Club is registered independently as a Charitable Incorporated Organisation. It was formed in 1963 and has served the communities of Horley, Redhill, Reigate and other surrounding villages for many years. Horley Lions have a total of around 34 volunteers who are committed to supporting many fundraising events throughout the year that not only bring local communities together but also help raise funds for other local charities and local household communities in need. The Annual events we hold and support are the Ifield Fete, Horley Carnival, Skittles week, Dog Show, Bonfire night and our many Santa rounds. All of our events are very well received and are aimed at bringing our communities together and to have fun.

As well as holding many fundraising events throughout the year we also have our Book Case based at Gatwick Airport Platform 4 which we restock on a regular basis as well as hold a regular Book Stall sale on the Horley High Street which also helps with our fundraising. The Lions are also keen to promote the "message in a bottle" which is all about encouraging people to keep their personal and medical details on a standard form in a common location such as the fridge. That way this information can be found in the event on an emergency. To date more than 5 million bottles have been distributed across the UK by local Lions Clubs. These are free and anyone can contact their local Lions Club.

We aim to serve and support our local communities & charities by raising Funds from the numerous events we undertake throughout the year. We manage and provide 3 large community events every year bringing together communities in order to support the well being of individuals and households. The fundraising efforts we undertake mean that we can provide funds to support various local charities

Over a 6 month period we provide support in the way of fuel payments to those households who need it most. We work on a referral basis which can come from local schools, CARB, Raven Trust, Food Bank & Food Club. We also provide & manage a defibrillator machine in the town of Horley. We organise Litter picking as well as cleaning the Welcome to

Horley signs and planting flowers. Our Aim is to support and serve as many local charities and households in our community as we can.

0 full time staff, 0 part time staff, 36 volunteers, 7 Trustees

What problems do the people you work with face?

The problems being faced by the people we are helping are numerous. We are supporting families that are being referred to us from the local schools via their Link workers where they are struggling to keep their houses warm for their children. We are helping people that have lost their job due to covid and have been unable to find work. People with Mental Health issues, disabilities and the elderly who are struggling. We have also been helping migrants who are being settled in Horley but need a bit of help.

Project and activity details

We will provide help twice a week for a period of 6 months from Oct 23 - end of March 24 where referrals made to us will receive a top up of Gas and or Electric or both which is made directly onto their Energy provider. This can be made using their key fobs, cards, phone bar codes or a direct BACS transfer if they are already paying their provider via Direct Debit.

We use the PayZone & PayPoint outlets to help us process these payments except for the Direct Debit payments which we can make via our Treasurer who will then make the payment directly from the Horley Lions WOW account where the funds raised will reside to the Energy provider. All records of every transaction is logged and recorded for auditing purposes by our trustees. We do this so that we can share this information at any time with any of our partners who are entrusting the Horley Lions with funds to be used specifically for supporting Fuel payments. All of our work we undertake is completely transparent.

What changes are you wanting to make and how will these be measured?

The work that the Horley Lions Volunteers undertake with the WOW project, allows those individuals and or households that are referred to us for support know that they will receive it. They know that they can rely on our team to be at the Food Bank and Food Club twice a week to help them. This makes them feel confident in the knowledge that they will receive help. They know that day they can go home and have a shower or bath and put on their heating to keep warm.

Just knowing that there is help available to them has really made a difference to their wellbeing. We know this from the discussions we have with them. We have gotten to know a number of households now and we know how much this is helping them which is why we would like to be able to continue to do this. But we do need funds.

Last year we helped over 223 households resulting in 678 people being supported in the community. We know that we have helped people get back into work by ensuring they can have a shower before their interview.

Case study

We had a young lady who came to the Food Bank and during our conversation she told me her story and said that she wanted to kill herself. I immediately put her in touch with the Lucy Rayner Foundation for Mental Health where they spoke to her straight away. I followed up with her a few months later and she said to me that the Horley Lions had saved her life. She was so grateful and now wants to help volunteer with the Lions when she can!

We had a young man who came to the Food Club and told us that he had lost his job and was desperate for some help. We topped up his Gas and Electric there and then. A few weeks later he came back to tell us he had managed to find another job and thanked us so much for being there to support him when he needed it.