

HORLEY TOWN COUNCIL

Council Offices, 92 Albert Road
Horley, Surrey RH6 7HZ

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An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms, Albert Road, Horley on Tuesday 25 October 2011 at 7.30pm.

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Minutes**
To approve the minutes of the following:
 - i) Ordinary Meeting of the Council held on 6 September 2011.
 - ii) Staff Sub-Committee held on 15 July 2011
 - iii) Staff Sub Committee held on 16 September 2011
- 5 Matters Arising**
Ordinary Meeting of the Council held on 6 September 2011.
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Leisure & Amenities Committee held on 12 July 2011
 - ii) Finance & General Purposes Committee held on 26 July 2011
 - iv) Planning & Development Committee held on 30 August 2011
- 7 Annual Audit for the Year Ending 31 March 2011**
 - i) To note that the audit has been completed and is unqualified.
 - ii) To approve the External Auditor's Certificate and Opinion (Section 3 of the Annual Return.)
 - iii) To approve the completed Annual Return
 - iv) To consider the Issues Arising Report and agree any actions, as necessary.
- 8 Chairman's Report**
To receive a report of meetings recently attended by the Chairman and, in his absence, the Vice-Chairman
- 9 Power of Well Being**
To resolve that "Horley Town Council, having met the necessary criteria, adopt the Power of Well Being".
- 10 Councillors' Surgeries**
To receive an update.
- 11 Surrey Police**
To receive an update on recent liaison meetings.

- 12 **Environment Campaign 2011**
To receive an update on recent meetings and events.
- 13 **Strategy & Forward Planning Advisory Group**
To receive an update on recent meetings.
- 14 **Remembrance Services, November 2010**
i) To consider information received from the Royal British Legion (Horley Branch).
ii) To approve a donation to the Royal British Legion. (£250 in 2010.)
- 15 **Brambles Respite Care Centre**
To receive an update.
- 16 **Letters Received**
- 17 **Diary Dates**
- 18 **Urgent Business**
To note urgent business for inclusion on future agenda.
- 19 **Press Release**
To agree items for inclusion.
- 20 **Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 21 **Approval of Confidential Minutes** **CONFIDENTIAL**
Ordinary Meeting of the Council held on 6 September 2011.
- 22 **Matters Arising** **CONFIDENTIAL**
i) Ordinary Meeting of the Council held on 6 September 2011.
ii) Staff Sub-Committee held on 15 July 2011
iii) Staff Sub Committee held on 16 September 2011
- 23 **Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 24 **Staffing Review** **CONFIDENTIAL**
To receive an update.
- 25 **Edmonds Community Fund** **CONFIDENTIAL**
To consider grant applications received.
- 26 **Press Release**
To agree items for inclusion.

Date of next meeting – 13 December 2011 (PRECEPT)



Signed Alan Jones

20 October 2011